



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the **Roads and Pavements Safety Steering Group** meeting held on
Wednesday 13th May 2026 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There was one member of the public present who wished to be considered for co-option at the following Full Council meeting. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Noakes, O'Dell and Randell and non-councillor members Clive Baker (CB) and Tony Ireland (TI). In attendance: Cllrs Hensher and Ward. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
RP26/009	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
RP26/010	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
RP26/011	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
RP26/012	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
RP26/013	List of correspondence received (copies of correspondence can be	N/A.	N/A.	N/A.

	requested from the clerk) – for information only. None.			
RP26/014	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Roads and Pavements Safety Steering Group are asked to receive and adopt the minutes of Roads and Pavements Safety Steering Group meeting held on 11 th February 2026.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
RP26/015	Matters arising from the minutes – for information only. Please refer to the Project Action Plan for fuller information.	N/A.	N/A.	N/A.
RP26/016	To review, amend and approve the Roads and Pavements Safety Steering Group Project Action Plan and to take the same to Full Council for formal approval. Appendix One.	Resolved to review, amend and approve the Project Action Plan and take the same to Full Council for formal approval. Proposed: Cllr O'Dell. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed 7.23pm.

ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2025-26

WPC² publishes a BAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the BAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2025 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2026-27 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Average Speed Cameras.	Resident.	Ongoing.	N/A.	<u>13th May 2026</u> The Clerk was instructed to establish why ASC data (published on WPC's website) had not been provided by BBC⁵ since August 2025 (and to request it again). This was despite numerous communications from BBCllr/Cllr Wheeler, Cllr Lloyd and the Clerk over previous months, requesting the same. The Clerk was also instructed to establish the classification of ASC hardware (3G or newer) for all ASCs. It was noted WPC responded to BBC (Full Council meeting 11th March 2026 – FC26/089) confirming	N/A.

¹ Project Action Plan.

² Wootton Parish Council.

³ Business Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

Appendix One

				ASCs were extremely effective in reducing speeding and should continue to operate moving forward. This was in response to BBC's request to establish their effectiveness following confirmation they would continue to finance calibration/maintenance of the ASCs on Fields Road for the financial year 2026/27. Fields Road ASCs are BBC assets – all others are WPC assets.	
Berry Wood Car Park – Cranfield Road – exit.	Cllr Noakes.	2025.	BBC.	<u>2025 SUMMARY</u> It was impossible to clearly see oncoming vehicles travelling away from Wootton, due to overgrowth and poorly placed signage. <u>11th February 2026</u> BBCllr/Cllr Wheeler continued to chase for remedial works. Clerk to table for BBCllr Gribble. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.	Cllr Noakes.
Burgoyne Avenue speed measures.	Residents.	2024.	BBC.	<u>2025 SUMMARY</u> Concerns had been raised that existing speed cushions did not restrict vehicles to 20MPH – speeding remained an issue. Members resolved this item should remain on the project action plan until the adoption process was complete – at which time this safety steering group would again lobby for additional speed measures and request the presence of Wootton's Speed Watch group.	BBC.

Appendix One

Fields Road pavement pinch point and request for an additional pedestrian crossing.	BBC.	Ongoing.	BBC.	<u>PINCH POINT</u> <u>2025 SUMMARY</u> Talks had resurfaced again in relation to the one area along Fields Road pavement (north) which was not piped or infilled during works to widen the pavement between Bedford Road and the Berryfields roundabout. Those works were to provide a three metre (or such width as could be achieved within the highway) footway/cycleway as detailed within a Planning Obligation by Deed of Agreement (s106 Agreement) dated 16th May 2018, between BBC and Goodman Logistics Bedford (GP) LLP (Acting as General Partner of Goodman Logistics Bedford (UK) LP), Goodman Logistics Bedford Nominee (UK) Ltd and Goodman Real Estate (UK) Ltd. Members were asked to support a proposal this area now be piped and infilled (costings to be borne by BBC) noting that: • The pavement was a designated safe route to school. • The pavement was detailed within the s106 agreement referenced above as a shared footway/cycleway. Removing the pinch point would provide safer access for all. • The adjacent bus stop was used by a significant number of bus users following changes to the bus route and removing the pinch point would provide a bigger and safer area for waiting. Members resolved to support the proposal, make the same recommendation to Full Council and inform BBC of the same. Any works by Bedford Borough Council to remedy the pinch point and install a further pedestrian	BBC.
---	------	----------	------	---	------

Appendix One

				crossing are unlikely to take place before summer 2026. <u>11th February 2026</u> Clerk to table for BBCllr Gribble. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>2025 SUMMARY</u> <u>VEHICULAR USE OF MANOR ROADS PAVEMENT – ACCESSING ONTO BEDFORD ROAD</u> BBCllr/Cllr Wheeler confirmed bpha had spoken to a client who agreed to stop using this non-vehicular access point in future. Members agreed to keep this issue open to ensure the same. <u>11th February 2026</u> <u>PAVEMENT PARKING</u> Central government published its response to an earlier consultation on pavement parking on 8th January 2026. Central government intends to enable local transport authorities/highest tier of local government (in this instance, Bedford Borough Council) to enforce against unnecessary obstruction of pavements. Delivering a permanent devolved solution will require primary legislation and regulatory framework, which requires further investigation. Key aspects include: • Bedford Borough Council will gain authority to fine motorists who block footways, using civil	Cllr O'Dell.

				enforcement officers who can maintain local discretion and flexibility. • Those powers should take effect later in 2026. Fuller details can be seen here. <u>13th May 2026</u> No further update received. <u>NO PARKING ON VERGES SIGNAGE – FIELDS ROAD PAVEMENT AND POTENTIALLY OTHER AREAS</u> <u>2025 SUMMARY</u> The Clerk informed BBC that additional signage between Bedford Road and the care home on Fields Road should be considered and all signage should be double-sided, to be clearer. <u>11th February 2026</u> Clerk to table for BBCLr Gribble. <u>13th May 2026</u> The Clerk to the Council emailed BBCLr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCLr Gribble to attend a future meeting of this safety steering group. <u>13th May 2026</u> <u>YELLOW LINING – POTTERS CROSS</u> A request was received from CLr Ward to increase the length of existing yellow lining (north side of Potters Cross/junction with Bedford Road) to ensure the Potters Cross dropped kerb remained accessible to wheelchair/mobility scooter/pushchair users. Resolved to make the same request to BBC and	
--	--	--	--	---	--

Appendix One

				make the same recommendation to Full Council – costings borne by WPC. It was further resolved any additional areas thought in need of yellow lining would also be considered at the same Full Council meeting. Proposed: Cllr O'Dell. Seconded: Cllr Noakes. Resolved by all present.	
Pavements and Roads – all resurfacing/remedial works.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>13th May 2026</u> Refer to Appendix Two. <u>ROADS</u> <u>13th May 2026</u> Refer to Appendix Two.	BBC.
Sanders Way – dropped kerbs (to include additional areas also along Lorraine Road). War Memorial – further request for a dropped kerb.	Request from resident.	Ongoing.	BBC.	<u>2025 SUMMARY</u> The Clerk and BBCllr/Cllr Wheeler continued to chase in relation to outstanding tactile paving in areas along Lorraine Road. <u>11th February 2026</u> BBCllr/Cllr Wheeler continued to chase for outstanding tactile paving works along Lorraine Road. The Clerk received a request to add a dropped kerb at the War Memorial, Church Road – to enable access to the memorial. BBC had confirmed it would consider the feasibility of this request in the 2026/27 financial year. <u>13th May 2026</u> Resolved WPC would pay 50% of BBC's costings (£2,021.15) to add a dropped kerb and area of	BBC.

Appendix One

				hardstanding to the War Memorial and to make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: Cllr Noakes. Resolved by all present.	
Speed Indicator Device (SID) on Bedford Road (in the vicinity of the Memorial Hall) and Cranfield Road	Cllr O'Dell.	Ongoing.	BBC.	<u>2025 SUMMARY</u> Cllr O'Dell requested BBC be asked if the Bedford Road device could be re-positioned and upgraded to provide the same level of information provided by the device along Ridge Road. Cllr O'Dell further requested BBC be asked if the Cranfield Road device (now switched off) could be re-purposed within the village. Answers (and costings) would determine whether this safety steering group could lobby for these changes/amendments. Bedford Borough Council confirmed it was seeking quotes for the electrical supplies to be disconnected (all signs were fed from the mains). Those quotations would then be shared with the Parish Council, for its consideration. <u>11th February 2026</u> Clerk to table for BBCllr Gribble – to include confirmation on whether WPC can download information from both units, itself. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.	Cllr O'Dell.

Pavements – requested by WPC for programming by BBC	
Area	Comments
Bedford Road: • Cause End Road to Elmsdale Road – both sides. • Cock Inn PH to the Post Office – both sides and including the trip hazard at 16-18 Bedford Road. • Keeley Farm Court to the village boundary with Kempston Rural.	<u>SUMMARY 2025</u> • Cock Inn PH to Post Office. The Clerk was awaiting confirmation from Bedford Borough Council regarding scoring/potential remedial works. <u>11th February 2026</u> • Cock Inn PH to Post Office. Clerk to table for BBCllr Gribble <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group. (It was reported an elderly resident had recently fallen over the trip hazard at 16-18 Bedford Road).
Church Road – outside 3 – surface is broken and there is a large hole outside the entrance gate. Outside 38 – surface is broken.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area was aesthetically poor, but structurally sound. It stated – outside 38, a works order had been raised for minor patching. <u>11th February 2026</u> Clerk to table for BBCllr Gribble. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Farrell Road to Bedford Road – as reported by a resident on 2nd March 2026.	<u>13th May 2026</u> The Clerk received a complaint from a mobility scooter user struggling to safely navigate this pavement. Photos and a request for scoring/feasibility of works had been sent to BBC via BBCllr/Cllr Wheeler. The Clerk agreed to chase BBCllr/Cllr Wheeler for an update.
Jenkyn Road – outside 21 – tree roots have come through the surface and outside 11 – tree roots have also come through the surface.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area was aesthetically poor, but structurally sound save for outside 19/21. An order to remedy root heave had been raised. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to proposed root heave works.

Appendix Two

	<u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Lorraine Road.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area was aesthetically poor, but structurally sound save for outside 41/43. An order to remedy defects had been raised. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to proposed minor patching works outside 41/43. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Manor Road – entire length, both sides.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area was aesthetically poor, but structurally sound save for outside 19. An order to remedy defects had been raised. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to proposed minor patching works. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
St. Mary's Road – entire length, both sides.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area had been provisionally booked in for resurfacing works in its 2026/27 financial year. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Studley Road – outside 5 and 7 – surface has broken.	<u>SUMMARY 2025</u> Bedford Borough Council confirmed this area was aesthetically poor, but structurally sound save for outside 5/7. An order for patching was pending, and it

Appendix Two

	would look to add this to its capital request list for future resurfacing due to undulated areas. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to proposed minor patching works outside 5/7 and whether resurfacing works to remedy undulated areas would be considered and when. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Thorpe Way – between Sanders Way and Mephram Road and also between Hoo Close and electricity sub-station	<u>13th May 2026</u> The Clerk had received notification these two sections were programmed by Bedford Borough Council for resurfacing maintenance works in this financial year.
Roads – requested by WPC for programming by BBC	
Area	Comments
Fields Road (several areas).	<u>SUMMARY 2025</u> Cllr Lloyd noted several areas along Fields Road that appeared to be ‘dipping’ and crumbling away underneath. The Clerk requested members send photographic evidence before a report was made to Bedford Borough Council. BBCllr/Cllr Wheeler stated areas had been patched, however BBC investigations were still ongoing as to why the surface was crumbling. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to why the road surface was crumbling and whether additional patching works (or more intensive works) were required. <u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
Hall End Road (adjacent to the upper school).	<u>SUMMARY 2025</u> Temporary repairs had been made in this area. The Clerk was awaiting further confirmation from Bedford Borough Council regarding scoring/potential additional remedial works. <u>11th February 2026</u> Clerk to table for BBCllr Gribble in relation to proposed scoring/additional remedial works.

Appendix Two

	<u>13th May 2026</u> The Clerk to the Council emailed BBCllr Gribble for a further update on this issue on 10 th April 2026 but had received no response. The Clerk was instructed to invite BBCllr Gribble to attend a future meeting of this safety steering group.
--	--

To be reviewed at each Roads & Pavements Safety Steering Group meeting.