



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

You are invited to attend a Roads and Pavements Safety Steering Group meeting on
Wednesday 21st May 2025 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ
for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
RP25/017	Apologies for absence.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
RP25/018	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
RP25/019	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
RP25/020	Report from outside organisations – for information only. None.	N/A.
RP25/021	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.
RP25/022	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of the Roads and Pavements Safety Steering Group are asked to receive and adopt the minutes of Roads and</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Pavements Safety Steering Group meeting held on 19 th March 2025.	
RP25/023	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 20th May 2025 if you have information or a query on any item below. The Chairman may request around the table updates at this meeting.	N/A.
RP25/024	To review, amend and approve the Roads and Pavements Safety Steering Group Project Action Plan and to take the same to Full Council for formal approval. Appendix One.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

14th May 2025.

ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2025-26

WPC² publishes a BAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the BAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2024 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2025-26 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Bedford Road pavement trip hazard (new development at 16-18 Bedford Road).	Cllr O'Dell.	2025.	BBC/ Developer to finance.	<u>17th July 2024</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting, the repairs had been effected in part, however this section of pavement was scheduled for full resurfacing works as part of The Cock Inn to Post Office works. BBC⁵ would apportion the necessary charges to the developer. <u>15th January 2025</u> BBC confirmed full resurfacing works should be completed by the end of this financial year (2024/25). <u>21st May 2025</u> Now merged with Appendix Two. Move to close.	Cllr O'Dell.

¹ Project Action Plan.

² Wootton Parish Council.

³ Business Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

Appendix One

Burgoyne Avenue speed measures.	Residents.	2024.	BBC.	<u>17th January 2024</u> Concerns had been raised that existing speed cushions did not restrict vehicles to 20MPH – speeding remained an issue. <u>17th July 2024</u> Members resolved this item should remain on the project action plan until the adoption process was complete – at which time this safety steering group would again lobby for additional speed measures and request the presence of Wootton’s Speed Watch group.	BBC.
Fields Road pavement pinch point.	BBC.	Ongoing.	BBC.	<u>17th July 2024</u> Talks had resurfaced again in relation to the one area along Fields Road pavement (north) which was not piped or infilled during works to widen the pavement between Bedford Road and the Berryfields roundabout. Those works were to provide a three metre (or such width as could be achieved within the highway) footway/cycleway as detailed within a Planning Obligation by Deed of Agreement (s106 Agreement) dated 16th May 2018, between BBC and Goodman Logistics Bedford (GP) LLP (Acting as General Partner of Goodman Logistics Bedford (UK) LP), Goodman Logistics Bedford Nominee (UK) Ltd and Goodman Real Estate (UK) Ltd. Members were asked to support a proposal this area now be piped and infilled (costings to be borne by BBC) noting that: • The pavement was a designated safe route to school. • The pavement was detailed within the s106 agreement referenced above as a shared	BBC.

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				footway/cycleway. Removing the pinch point would provide safer access for all. The adjacent bus stop was used by a significant number of bus users following changes to the bus route and removing the pinch point would provide a bigger and safer area for waiting. Members resolved to support the proposal, make the same recommendation to Full Council and inform BBC of the same. <u>18th September 2024</u> BBCllr/Cllr Wheeler confirmed BBC was securing funding to take this proposal forward. <u>15th January 2025</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting BBC funding had been allocated to this project, which was likely to be completed in Spring 2025. <u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.	
Fields Road pedestrian crossing (request for additional)	Resident.	Ongoing.	BBC.	<u>19th March 2025</u> Request was made for an additional pedestrian crossing to be installed on Fields Road, possibly in the vicinity of the newly installed dropped kerbs at the junction of Fields Road and Summerfield Drive. BBC had responded to the request, stating the site would be assessed and prioritised. At the present time, a budget heading had yet to be identified by Bedford Borough Council and timescales were unknown.	

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				<u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>YELLOW LINING</u> <u>21st May 2025</u> <u>HALL END – FRONTAGE OF THE CHEQUERS PH CAR PARK</u> Works have now been completed in full. Move to close. <u>VEHICULAR USE OF MANOR ROADS PAVEMENT – ACCESSING ONTO BEDFORD ROAD</u> BBCllr/Cllr Wheeler confirmed bpha had spoken to a client who agreed to stop using this non-vehicular access point in future. Members agreed to keep this issue open to ensure the same. No further update received. <u>BEDFORD ROAD/CAUSE END ROAD ROUNDABOUT TO THE BUS-SHELTER BEDFORD BOUND OPPOSITE MANOR ROAD FLATS</u> AND <u>FIELDS ROAD/SUMMERFIELD DRIVE JUNCTION</u> AND <u>FIELDS ROAD/MONOUX ROAD JUNCTION</u> All three proposals are currently being dealt with by Bedford Borough Council and the public consultations are ongoing. <u>CAUSE END ROAD/LORRAINE ROAD JUNCTION</u> The Clerk has received a request from a resident that the recently installed yellow lining along Cause End	Cllr O'Dell.

				Road be extended to include frontage opposite Tesco.  Cause End Road-Lorraine Road <u>PAVEMENT PARKING</u> <u>Summary of 2024</u> No further update was received in relation to Central Government's consultation* on pavement parking: https://www.gov.uk/government/consultations/managing-pavement-parking. The website continued to state feedback was being analysed with an addition 'this was published under the 2019 to 2022 Johnson Conservative government'. <u>19th March 2025</u> Cllr O'Dell reported ahead of this meeting that Marsha de Cordova MP (Labour) addressed the House of Commons on 29th January 2025, resulting in her Pavement Parking Bill having its first reading. The point was made that pavement parking bans existed in London and Scotland and should be extended to England and Wales. Reference was also made to the Central Government consultation as referenced above. The second reading was scheduled for 16th May 2025. The Clerk added she and Cllr Lloyd had recently met with Blake Stephenson MP who agreed to raise the issue of pavement parking (and lack of movement since the consultation noted above*) with the Department of Transport.	
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Appendix One

				<u>21st May 2025</u> Blake Stephenson MP asked the Secretary of State for Transport on 19th March 2025 if “...she will make it her policy to introduce a ban on pavement parking in non-metropolitan areas”. Response is “The Department has been considering all the views expressed in response to the consultation in 2020 and is currently working through the policy options and the appropriate means of delivering them. As soon as the Government has decided its preferred way forward, we will announce the next steps and publish our formal response. In the meantime, local authorities can make use of existing powers to manage pavement parking.” <u>NO PARKING ON VERGES SIGNAGE – FIELDS ROAD PAVEMENT</u> BBC confirmed there was a 3–4-month lead time for the signage. Installation was expected by the end of this financial year (31st March 2025). <u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.	
Pavements and Roads – all resurfacing/remedial works.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>21st May 2025</u> Refer to Appendix Two. <u>ROADS</u> <u>21st May 2025</u> Refer to Appendix Two.	BBC.

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Sanders Way – dropped kerbs (to include additional areas also along Lorraine Road)	Request from resident.	Ongoing.	BBC.	<u>Summary of 2024</u> The Clerk and BBCllr/Cllr Wheeler continued to chase in relation to outstanding tactile paving in areas along Lorraine Road. <u>15th January 2025</u> Cllr O'Dell requested ahead of this meeting that, in addition to chasing BBC for a further update on these outstanding works, a request be made (in light of the severe delay) to add tactile paving to the existing pair of dropped kerbs at the junction of Lorraine Road and Farrell Road. Members agreed to make this recommendation to Full Council. <u>19th March 2025</u> BBC confirmed the additional request (15th January 2025) would be added to outstanding works for the financial year 2025-26. <u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.	BBC.
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Pavements – requested by WPC for programming by BBC in 2025/26 (and including works not completed by BBC during 2024/25)	
Area	Comments
Bedford Road: - Cock Inn PH to the Post Office – both sides and including the trip hazard at 16-18 Bedford Road. - Cause End Road to Elmsdale Road – both sides. - Keeley Farm Court to the village boundary with Kempston Rural.	<u>21st May 2025</u> Cock Inn PH to the Post Office has been carried over from 2024/25. BBC has been asked to consider the other two areas within its 2025/26 programme of works.
Canons Close – outside 1 and 6 – surface has broken. The corner with Lorraine Road has broken also.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Cause End Road – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Church Road – outside 3 – surface is broken and there is a large hole outside the entrance gate. Outside 38 – surface is broken.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Farrell Road – outside 14 -surface is broken.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Foster Way – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Jenkyn Road – outside 21 – tree roots have come through the surface and outside 11 – tree roots have also come through the surface.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Lorraine Road.	<u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting, given these works were programmed within BBC's 2024/25 timetable and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.
Manor Road – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Mepham Road – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Potters Cross – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Russell Way – outside 11 – surface contains multiple trip hazards.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
St. Mary's Road – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Studley Road – outside 5 and 7 – surface has broken.	<u>21st May 2025</u>

Appendix Two

	BBC has been asked to consider this within its 2025/26 programme of works.
Summerfield Drive and estate therein – Summerfield Drive by the entrance east side has cracked, Summerfield Road south of Barnes Road has cracked, Summerfield Drive and Hillcroft has severe cracking.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Tithe Barn Road – entire length, both sides.	<u>21st May 2025</u> BBC has been asked to consider this within its 2025/26 programme of works.
Roads – requested by WPC for programming by BBC in 2024/25	
Area	Comments
Hall End Road (adjacent to the upper school).	<u>15th January 2025</u> BBCllr/Cllr Wheeler had received no further update. <u>21st May 2025</u> BBCllr/Cllr Wheeler has confirmed he will provide a verbal update at this meeting, given these works were programmed within BBC's 2024/25 timetable and it is hoped the Portfolio Holder for Environment, BBCllr Nicola Gribble, will also be in attendance.
Lorraine Road (top of Cause End Road closest to St. Mary's Church to Lorraine Road cemetery entrance).	<u>15th January 2025</u> BBC notified WPC ahead of this meeting, that resurfacing works were programmed between 10 th -20 th February 2025 (top of Cause End Road closest to St. Mary's Church to the junction with Canons Close). <u>19th March 2025</u> Works have been completed; however the contractors left a lay-by in Lorraine Road in a poor state of repair and had been instructed by BBC to return and remedy the same. <u>21st May 2025</u> Remedial works to the lay-by have now been completed – move to close.

To be reviewed at each Roads & Pavements Safety Steering Group meeting.