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Minutes of the **Roads and Pavements Safety Steering Group** meeting held on
Wednesday 20th November 2024 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Kay, Lincoln, Noakes, Randell and non-councillor members Clive Baker (CB) and Tony Ireland (TI).			
Absent (no apologies received)				
Agenda no	Agenda item title	Resolution	Action	Power
RP24/045	Apologies for absence. Cllr Bygraves. Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer) was not in attendance.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
RP24/046	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
RP24/047	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
RP24/048	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
RP24/049	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.

RP24/050	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Roads and Pavements Safety Steering Group are asked to receive and adopt the minutes of Roads and Pavements Safety Steering Group meeting held on 18 th September 2024.	Resolved to receive and adopt. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
RP24/051	Matters arising from the minutes – for information only. Please refer to the Project Action Plan for fuller information.	N/A.	N/A.	N/A.
RP24/052	To review, amend and approve the Roads and Pavements Safety Steering Group Project Action Plan and to take the same to Full Council for formal approval. Appendix One.	Resolved to review, amend and approve the Project Action Plan and take the same to Full Council for formal approval. Proposed: Cllr Lincoln. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed 7:23pm.

ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2024-25

WPC² publishes a BAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the BAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2023 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2024-25 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Bedford Road pavement trip hazard (new development at 16-18 Bedford Road).	Cllr O'Dell.	2024.	BBC/ Developer to finance.	<u>15th November 2023</u> BBCllr/Cllr Wheeler confirmed remedial works had been undertaken but not to a satisfactory standard. It was noted BBC were in talks with the developer to bring the area up to a satisfactory standard. <u>17th January 2024</u> BBCllr/Cllr Wheeler has confirmed a temporary repair has been effected, however the developer still needs to resurface the area to make good. <u>20th March 2024</u> BBCllr/Cllr Wheeler has now confirmed BBC⁵ will effect the necessary repairs and invoice the developers.	Cllr O'Dell.

¹ Project Action Plan.

² Wootton Parish Council.

³ Business Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

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				<u>17th July 2024</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting, the repairs had been effected in part, however this section of pavement was scheduled for full resurfacing works as part of The Cock Inn to Post Office works. BBC would apportion the necessary charges to the developer. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales in relation to the full resurfacing works.	
Berryfields Estate (infrastructure).	Cllr Lloyd.	Ongoing.	Persimmon to finance.	<u>Summary of 2023</u> BBCllr/Cllr Wheeler had chased BBC on the following outstanding issues: • No waiting signage was still required on Harris Way and bus gate signage was required on Ashpole Avenue. Both issues were being progressed by Persimmon Homes; • Works had not yet been completed to remedy the poorly-lit pedestrian crossing on Folkes Road. BBC had informed BBCllr/Cllr Wheeler it was satisfied the pedestrian crossing met health and safety guidelines, however BBCllr/Cllr Wheeler confirmed he would continue to argue it did not. <u>17th January 2024</u> No waiting signage had now been installed on Harris Way, as had bus gate signage on Ashpole Avenue. BBCllr Weir agreed to take forward the issue of the poorly illuminated pedestrian crossing on Folkes Road.	Cllrs Lloyd and O'Dell. BBC/Persimmon.

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				Cllr O'Dell raised concerns over the zig zag markings by a lay-by on Folkes Road (near the pedestrian crossing), as the markings stopped short on one side. Department of Transport's Traffic Signs Manual notes a lay-by in such a controlled area should have markings along the back edge of that area. A request was made for BBC's Highways Department to establish whether the current configuration was correct. It was suggested the lining needed to be extended or the lay-by removed. BBCllr Weir agreed to investigate the same. <u>20th March 2024</u> BBCllr/Cllr Wheeler has confirmed the existing lighting will be angled to better illuminate the area between the pedestrian crossing on Folkes Road and the lower school. BBCllr/Cllr Wheeler has had no further update regarding the zig zag markings. <u>15th May 2024</u> Tom Wootton, Mayor and Leader of BBC attended Full Council on 10th April 2024 and was asked to expedite the works to the pedestrian crossing. BBCllr/Cllr Wheeler had since confirmed these should be completed soon, however timescales were not given. <u>17th July 2024</u> At a meeting on 31st May 2024, BBC confirmed they would chase for the pedestrian works to be completed and the Clerk continued to chase.	
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				<u>18th September 2024</u> BBC confirmed pedestrian lighting works have been completed, however this had yet to be checked by members of this steering group. The issue regarding zig zag markings had now been resolved. <u>20th November 2024</u> The pedestrian lighting works have been completed. BBC confirmed some areas had now been fitted with replacement LED lanterns, however those areas not yet adopted would not receive the same replacements until the adoption process was complete which could take several years. Move to close.	
Burgoyne Avenue speed measures.	Residents.	2024.	BBC.	<u>17th January 2024</u> Concerns had been raised that existing speed cushions did not restrict vehicles to 20MPH – speeding remained an issue. BBC had confirmed once the roads were adopted by them, a feasibility study could be undertaken to see whether additional measures were required. Discussions centered on whether the existing speed cushions should be replaced with speed bumps covering the entire road width, however after discussions the following was noted: • Wootton’s Speed Watch team would focus on Burgoyne Avenue. Data gathered would help with any future feasibility reports on speeding in that area; This committee would look to lobby BBC for the same measures as seen along Bedford’s Embankment – priority rights of way.	BBC.

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				<u>20th March 2024</u> No further update had been received regarding the road adoption, however BBC had informed BBCLr/Cllr Wheeler it would not pay for any additional signage. It was noted Speed Watch would only be able to monitor Burgoyne Avenue once the adoption process was complete and a risk assessment had been undertaken. <u>15th May 2024</u> BBCLr/Cllr Wheeler has asked BBC for timescales in relation to the road adoption as this issue cannot be addressed until then. <u>17th July 2024</u> Members resolved this item should remain on the project action plan until the adoption process was complete – at which time this safety steering group would again lobby for additional speed measures and request the presence of Wootton’s Speed Watch group.	
E-Scooters.	Cllr O’Dell.	Ongoing.	N/A.	<u>17th July 2024</u> Cllr O’Dell requested this safety steering group record its concerns over the illegal use of e-scooters on roads and pavements within the village. A usage trial was currently in place in Milton Keynes however this only covered rented e-scooters. Non-rented devices could not be used on a public road, pavement or cycle lane without fulfilling strict criteria. Fuller details can be found <u>here</u>. Members resolved this safety steering group had concerns over illegal usage within the village and the same recommendation was made to Full Council.	Cllr O’Dell.

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				Cllr Tyerman and BBCllr/Cllr Wheeler agreed to raise this at BBC's Full Council meeting in September, at which Bedfordshire's Police and Crime Commissioner would be in attendance. Both also agreed to email North Bedfordshire's Rural Community Policing Team to make them aware of the same concerns. BBCllr/Cllr Wheeler was also requested to speak to the schools to request a ban on e-scooters being taken onto school land/property. <u>18th September 2024</u> Cllr O'Dell had the opportunity to raise this issue at a Police Community Priority Setting meeting on 26th July 2024 and was informed this was already a concern they were monitoring. BBCllr/Cllr Wheeler confirmed the Police and Crime Commissioner would be attending BBC's Full Council meeting on 9th October 2024 and would be questioned on the same issue. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to provide an update.	
Fields Road/ Summerfield Drive – dropped kerbs.	Cllr Hensher.	Ongoing.	BBC.	<u>17th July 2024</u> Cllr Hensher raised concerns that pedestrians crossing the top of Summerfield Drive or Fields Road (in the same area) had no dropped kerbs or tactile paving in either location. A request was made to bring this request back to the next meeting of this safety steering group. <u>18th September 2024</u> A proposal for dropped kerbs and tactile paving as detailed above was discussed at this meeting. After	BBC.

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				discussion, BBCllr/CLlr Wheeler agreed to request a site visit with engineers from BBC's Highways Department to better discuss options for this area. No recommendation was made to Full Council at this stage. <u>20th November 2024</u> BBC confirmed it had no budget in this financial year to extend the existing pavement in this area but had programmed in a scheme to add dropped kerbing. As this was now with BBC, no recommendation to Full Council was necessary.	
Fields Road pavement pinch point.	BBC.	Ongoing.	BBC.	<u>17th July 2024</u> Talks had resurfaced again in relation to the one area along Fields Road pavement (north) which was not piped or infilled during works to widen the pavement between Bedford Road and the Berryfields roundabout. Those works were to provide a three metre (or such width as could be achieved within the highway) footway/cycleway as detailed within a Planning Obligation by Deed of Agreement (s106 Agreement) dated 16th May 2018, between BBC and Goodman Logistics Bedford (GP) LLP (Acting as General Partner of Goodman Logistics Bedford (UK) LP), Goodman Logistics Bedford Nominee (UK) Ltd and Goodman Real Estate (UK) Ltd. Members were asked to support a proposal this area now be piped and infilled (costings to be borne by BBC) noting that: • The pavement was a designated safe route to school. • The pavement was detailed within the s106 agreement referenced above as a shared	BBC.

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				footway/cycleway. Removing the pinch point would provide safer access for all. The adjacent bus stop was used by a significant number of bus users following changes to the bus route and removing the pinch point would provide a bigger and safer area for waiting. Members resolved to support the proposal, make the same recommendation to Full Council and inform BBC of the same. <u>18th September 2024</u> BBCllr/Cllr Wheeler confirmed BBC was securing funding to take this proposal forward. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales.	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>Summary of 2023</u> Yellow lining works remain incomplete at the junction of Hall End Road and Hilly Lane. <u>15th November 2023</u> Completion of yellow lining along Hall End Road at the junction of Hilly Lane remained outstanding. It was noted the police should be able to take enforcement action to remove the obstructing vehicle and BBCllr/Cllr Wheeler was asked to continue to chase for these lining works to be completed. A request for additional yellow lining at Hall End (frontage of The Chequers PH car park) was received and taken forward with BBC.	Cllr O'Dell.

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				<u>17th January 2024</u> BBC confirmed it would cost £1,500 to add yellow lining at the frontage of The Chequers PH car park but also stated it did not believe they were required at that location. Vehicles were parking over a dropped kerb, therefore if the owner notified BBC's Parking Services Department, a Civil Enforcement Officer would be able to issue a Penalty Charge Notice. The number for BBC's Parking Services was 01234 718359 – this was manned 24/7 and any updates would be discussed again at the next meeting of this steering group. <u>20th March 2024</u> In the absence of Cllr Bygraves, no further update was available. <u>15th May 2024</u> <u>HALL END</u> Cllr Bygraves explained BBC's Parking Services Department had been contacted on a number of occasions, however they had determined no dropped kerb was present. After discussion it was agreed WPC would fund the £1,500 costings from General Reserves. <u>LORRAINE ROAD GREEN</u> A request was made during the recent Annual Parish Meeting for yellow lining to be added along the road frontage by Lorraine Road Green. Residents were concerned that children playing on the green were at risk of being hit by these or passing vehicles.	
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				After discussion it was agreed not to take this proposal forward as children were on the green. The addition of yellow lining would add a further parking burden to adjacent roads. <u>LORRAINE ROAD/CAUSE END ROAD JUNCTION</u> A further request was made during the recent Annual Parish Meeting for yellow lines to be added at the junction of Lorraine Road and Cause End Road. Residents were concerned about the volume of vehicles parked in this area in contravention of the Highway Code. After discussion it was agreed to request BBC finance the addition of yellow lining at this junction. <u>17th July 2024</u> <u>HALL END</u> At a meeting on 31st May 2024, BBC confirmed they were liaising with the police in order to complete the yellow lining opposite The Chequers PH. The Clerk had chased for a further update. At this meeting it was noted a resident had attempted to remove part of the lining works immediately after installation and the Clerk agreed to bring this to the attention of BBC. It was noted BBC were taking forward the additional request for yellow lining along the frontage of The Chequers PH. <u>FIELDS ROAD/SUMMERFIELD DRIVE</u> Cllr Lloyd requested this area be considered for yellow lining and members resolved to support the	
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				request, making the same recommendation to Full Council. <u>18th September 2024</u> <u>HALL END</u> The Clerk continued to chase for an update in relation to outstanding yellow lining opposite The Chequers PH and had been informed by BBC that the police had been approached to help bring this issue to a close. BBC's proposal for additional yellow lining adjacent to The Chequers PH received several public responses (one against and five in favour but requesting amendments). The Clerk read comments received from CB who was unable to attend this meeting. After discussion it was agreed to request minor adjustments to the original proposal and to make the same recommendation to Full Council. <u>LORRAINE ROAD/CAUSE END ROAD JUNCTION</u> BBC's proposal for yellow lining at this junction was received by the Clerk on 17th September 2024. The Clerk read comments received from CB who was unable to attend this meeting. After discussion it was agreed to accept the proposal without amendment and to make the same recommendation to Full Council. <u>FIELDS ROAD/SUMMERFIELD DRIVE</u> The Clerk had yet to take this proposal forward with BBC, pending the outcome of Cllr Hensher's proposal for dropped kerbs/tactile paving in the same area (see separate item under Fields Road/ Summerfield Drive – dropped kerbs/tactile paving).	
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				Cllr Lloyd confirmed amendments to the proposal may now be necessary depending on the outcome of the site visit referenced under the Fields Road/Summerfield Drive – dropped kerbs/tactile paving item. <u>BEDFORD ROAD</u> A resident was in attendance to raise concerns about vehicles parking on Bedford Road (area between the Cause End Road roundabout and bus shelter Bedford-bound). After detailed discussion, a vote for single yellow lines with time restrictions was not carried. A second vote for double yellow lines was carried and the same recommendation would be made to Full Council. During discussions it became apparent vehicles were using a footpath opposite the Bedford-bound bus shelter to exit onto Bedford Road from Manor Road. BBCllr/Cllr Wheeler agreed to take this forward with bpha⁶ who owned the land in question. The resident then left the meeting at 7.18pm. <u>20th November 2024</u> <u>HALL END – OPPOSITE THE CHEQUERS PH</u> BBC had completed the extension of existing yellow lining opposite The Chequers PH. Move to close.	
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⁶ Bedfordshire Pilgrims Housing Association.

				<u>HALL END – ADJACENT TO THE CHEQUERS PH</u> WPC submitted a request for minor adjustments to the original proposal (following BBC's receipt of several public responses), however BBC responded stating a further consultation (at a further cost of £1.5k) would be necessary. Advice was to install the restrictions as originally proposed and monitor the impact to see if further restrictions were required. A sealed order had been made to move installation forward. <u>LORRAINE ROAD/CAUSE END ROAD JUNCTION</u> The Clerk informed BBC there were no amendments required in relation to BBC's proposal for yellow lining at this junction (15th October 2024). <u>FIELDS ROAD/SUMMERFIELD DRIVE JUNCTION</u> This proposal was placed on hold pending the outcome of proposed dropped kerbing/tactile paving works in the same area (see separate item under Fields Road/Summerfield Drive – dropped kerbs/tactile paving). Members agreed to continue with the request to install double yellow lining only, leaving the dropped kerbing for the time being. <u>BEDFORD ROAD/CAUSE END ROAD ROUNDABOUT TO THE BUS-SHELTER BEDFORD BOUND OPPOSITE MANOR ROAD FLATS</u> The Clerk had been informed BBC did not have a budget currently to carry out these works. Were WPC to pay it would cost in the region of £1.5k. Members agreed to keep this proposal on file until further notice, in the hope one consolidated proposal could be made (potentially covering other areas).	
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				<u>VEHICULAR USE OF MANOR ROADS PAVEMENT – ACCESSING ONTO BEDFORD ROAD</u> During discussions it became apparent vehicles were using a footpath opposite the Bedford-bound bus shelter to exit onto Bedford Road from Manor Road. BBCllr/Cllr Wheeler agreed to take this forward with bpha⁷ who owned the land in question. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales. <u>PAVEMENT PARKING</u> <u>Summary of 2023</u> No further update was received in relation to Central Government’s consultation on pavement parking: https://www.gov.uk/government/consultations/managing-pavement-parking. <u>15th November 2023</u> Information published on Central Government’s website states feedback was being evaluated and further information will be provided in due course (29th June 2023). Cllr O’Dell agreed to take this up with Alistair Strathern MP, in a personal capacity. <u>20th March 2024</u> Cllr O’Dell had received the following response and updates from Alistair Strathern MP ahead of this meeting, following questions tabled to the Department for Transport:	
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⁷ Bedfordshire Pilgrims Housing Association.

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				Fuller details can be found here, here and here. In the absence of Cllr O'Dell no further update was available. <u>17th July 2024</u> Cllr O'Dell detailed following a change of government it was unlikely the earlier consultation would be taken forward. After discussion, BBCllr/Cllr Wheeler was asked to request BBC's Parking Services Department attend the village on a regular basis to either place advisory warning notices, or ticket where possible, vehicles that were pavement parking. BBCllr/Cllr Wheeler was also asked to establish if tickets could be issued for pavement parking in areas where yellow lining was present. In light of confirmation received from BBC that the 'no parking on verges' signage at Kempston Rural was enforceable, Cllr Lloyd requested members consider adding the same along Fields Road pavement (and potentially other areas). Resolved the length of Fields Road from the junction with Bedford Road to the Berryfields roundabout (and all side roads) have 'no parking on verges' signage added (at a likely cost of £2.5k) and to make the same recommendation to Full Council. <u>18th September 2024</u> There had been no further correspondence from Central Government in relation to the (now closed) consultation on managing pavement parking. The website continued to state feedback was being analysed with an addition 'this was published under	
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				the 2019 to 2022 Johnson Conservative government’. Members had previously approved the proposal from BBC in relation to the installation of ‘no parking on verges’ signage for the length of Fields Road, with the same recommendation being made to Full Council in August 2024. <u>20th November 2024</u> <u>MANAGING PAVEMENT PARKING GOVERNMENT CONSULTATION</u> No further update received. <u>NO PARKING ON VERGES SIGNAGE – FIELDS ROAD PAVEMENT</u> BBC confirmed there was a 3–4-month lead time for the signage. Installation was expected by the end of this financial year (31st March 2025).	
Pavements and Roads – all resurfacing/remedial works.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>20th November 2024</u> Refer to Appendix Two. <u>ROADS</u> <u>20th November 2024</u> Refer to Appendix Two.	BBC.
Sanders Way – dropped kerbs (to include additional areas also along Lorraine Road)	Request from resident.	Ongoing.	BBC.	<u>15th November 2023</u> BBCllr/Cllr Wheeler had chased BBC on the following outstanding works: Lorraine Road dropped kerbs – both the original works (now completed) that required the addition of tactile paving and the additional areas subsequently requested by WPC;	BBC.

				- Foster Road dropped kerb (requested by BBCllr Abood without reference to WPC). BBCllr/Cllr Wheeler subsequently requested the addition of bollards to stop the area being used as a car park. The need for the addition of bollards was reinforced at this meeting. <u>17th January 2024</u> Whilst it was noted works had commenced on both Lorraine Road and Foster Road, the following concerns were raised by Cllr O'Dell, who had spoken to the crew on site(s): - No job order had been raised to install bollards on Foster Road to prevent pavement parking (already happening before the dropped kerb installation); - No job order had been raised to install tactile paving on the original dropped kerbs installation (Lorraine Road), despite BBC previously acknowledging its omission was their error. - The crew had stated plans to install a dropped kerb on the service road adjacent to 3 Lorraine Road would not be carried out as it was too dangerous. It's omission would prevent access to Cause End Road by mobility scooter users. BBCllr Weir agreed to investigate the above issues. <u>20th March 2024</u> Issues with the works outside 30 Lorraine Road were raised and fed back to BBC's Highways Department.	
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			It was noted whilst works outside 30 Lorraine Road had been completed, wheels could be caught in one or both of the drain covers – a health and safety concern. Turning the covers 90 degrees would remedy this.  In addition, the installation of tactile paving on the original dropped kerbs installation (Lorraine Road) remained outstanding and NO dropped kerbs had yet been added to the service road adjacent to 3 Lorraine Road. The addition of dropped kerbs on Foster Road was requested by BBCllr Abood without consultation with the WPC and after discussion it was agreed that any complaints regarding pavement parking in that area would be directed to BBCllr Abood to action. <u>15th May 2024</u> BBCllr/Cllr Wheeler had emailed BBC for updates on the above issues, and the following remained outstanding: • The addition of tactile paving in relation to the original dropped kerb works – requested by WPC and omitted by BBC;	
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				- The addition of a missing dropped kerb to the service road adjacent to 3 Lorraine Road. The following works had now been completed: - Remedying the issues raised to works completed outside 30 Lorraine Road (to include WPC's request to rotate the grate by 90 degrees). It was noted the grate had been re-positioned. - The Clerk was requested to escalate the outstanding works with Mayor Wootton. <u>17th July 2024</u> Works to add tactile paving was expected to be completed by the end of July 2024 and timescales for the addition of the dropped kerb to the service road adjacent to no. 3 were awaited. <u>18th September 2024</u> The dropped kerb and tactile paving were now added to the service road adjacent to 3 Lorraine Road, however the additional of tactile paving to those areas where dropped kerbs were initially added, remained outstanding. BBCllr/Cllr Wheeler agreed to follow this up with BBC. <u>20th November 2024</u> BBC confirmed the outstanding tactile paving had been programmed and should be completed imminently.	
Speed restrictions/concerns – various areas.	Committee discussion.	Ongoing.	Not yet identified.	<u>SPEED CAMERAS</u> <u>Summary of 2023</u> All outstanding areas should have cameras installed by the end of 2024.	Cllr Lloyd.

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				<u>17th January 2024</u> Cllr Lloyd confirmed he had met with an engineer and was awaiting final diagrams and costings. <u>20th March 2024</u> BBCllr/Cllr has confirmed a June installation is still programmed by BBC. <u>17th July 2024</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting that delays had occurred due to the need for BBC to invoice WPC ahead of installation (WPC had not previously been made aware). BBCllr/Cllr Wheeler agreed to chase for invoicing timescales. <u>18th September 2024</u> The Clerk had been informed electrical works would commence this week after which the camera installation date would be known. It was unclear whether those works had started however, so BBCllr/Cllr Wheeler agreed to follow this up with BBC. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales.	
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To be reviewed at each Roads & Pavements Safety Steering Group meeting.

Roads & Pavements Safety Steering Group	
Pavements – requested by WPC for programming by BBC in 2024/25	
Area	Comments
Bedford Road: - Cock Inn PH to the Post Office; - Memorial Hall area.	<u>15th May 2024</u> COCK INN PH TO POST OFFICE BBCLr/CLr Wheeler confirmed ahead of this meeting, this area been scored and programmed by BBC for works in 2024/25. <u>MEMORIAL HALL</u> BBCLr/CLr Wheeler confirmed ahead of this meeting, this area would be scored by BBC and further confirmed on the morning of 16th May 2024 that patch/defect repairs were ongoing. Clarification on whether resurfacing works will follow the patch/defect works had been sought. <u>17th July 2024</u> COCK INN PH TO POST OFFICE Timescales for works were not yet known. <u>MEMORIAL HALL</u> BBCLr/CLr Wheeler confirmed ahead of this meeting that patch/defect repairs were complete and no additional resurfacing works were planned. <u>18th September 2024</u> COCK INN PH TO POST OFFICE No further update available. <u>20th November 2024</u> COCK INN PH TO POST OFFICE – BOTH SIDES BBCLr/CLr Wheeler was asked ahead of this meeting to chase for timescales.
Cause End Road.	<u>18th September 2024</u> A resident had requested Cause End Road be considered for resurfacing, including the area adjacent to no. 6, where the pavement was reported to be subsiding. BBCLr/CLr Wheeler agreed to request BBC score the area.

Appendix Two

	<u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to provide an update.
Lorraine Road.	<u>15th November 2023</u> BBCllr/Cllr Wheeler confirmed this area had been scored by BBC and had been programmed for BBC's 2024/25 works. <u>17th January 2024</u> BBCllr Weir has been asked to confirm this area has been programmed for BBC's 2024/25 works. <u>20th March 2024</u> BBCllr/Cllr Wheeler confirmed patch works to this area had now been completed. <u>17th July 2024</u> Timescales for works were not yet known. <u>18th September 2024</u> No further update available. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales.
Roads – requested by WPC for programming by BBC in 2024/25	
Area	Comments
Bedford Road (95-189)	<u>20th November 2024</u> A resident reported the surface as undulating and slippery when wet. Vehicles were forced to drive towards the middle of the road (on a bend) to avoid patchworks and sunken drains – all of which have been exacerbated following recent mains gas works. BBC were aware of this issue and have requested Cadent return to re-do unsatisfactory patch works.
Hall End Road (adjacent to the upper school).	A resident reported significant potholes along Hall End Road which were causing traffic to cut the corner, driving towards oncoming traffic. BBCllr/Cllr Wheeler confirmed the area has already been marked out and that BBC would resurface the area from Wootton Park Farm to the first dwelling on the left (heading towards The Chequers Inn PH).

Appendix Two

	<u>20th March 2024</u> BBC had programmed Hilly Lane (opposite The Chequers PH) for works in April 2024. BBCllr/Cllr Wheeler was investigating why this was given priority over the areas previously noted outside the upper school. BBCllr/Cllr Wheeler had been informed pot holes in the vicinity of the upper school would be in-filled by BBC, however resurfacing works would not be carried out until school building works had been completed. <u>15th May 2024</u> BBCllr/Cllr Wheeler was informed Hilly Lane met BBC's inspection and risk-based criteria for resurfacing. BBC recognised other roads were better-used, however the surface was deemed so severe, resurfacing was a more cost-effective option than patching. BBCllr/Cllr Wheeler confirmed ahead of this meeting, the area in the vicinity of the upper school had been scored and programmed by BBC for works but timescales were not known. <u>17th July 2024</u> Timescales for works were not yet known. <u>18th September 2024</u> No further update available. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales.
Lorraine Road (top of Cause End Road closest to St. Mary's Church to Lorraine Road cemetery entrance).	A resident initially requested works for 2023/24. <u>20th March 2024</u> BBCllr/Cllr Wheeler has confirmed BBC has programmed these works for 2024/25. <u>15th May 2024</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting, this area had been scored and programmed by BBC for works in 2024/25.

Appendix Two

	<u>17th July 2024</u> Timescales for works were not yet known. <u>18th September 2024</u> No further update available. <u>20th November 2024</u> BBCllr/Cllr Wheeler was asked ahead of this meeting to chase for timescales.
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