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Minutes of the **Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group)** meeting held on
Wednesday 19th July 2023 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lloyd, O'Dell, Randell and Swain. In attendance: Cllr Wheeler. Cllr Wheeler is also a Borough Councillor for Wootton and Kempston Rural (arrived 7.45pm). In attendance: Clive Baker (CB – non councillor member and Tony Ireland (TI – non councillor member). In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LARP23/034	Apologies for absence. Cllr Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
LARP23/035	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LARP23/036	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

	None received.			
LARP23/037	To appoint Cllr Swain as a member of the Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group).	Resolved to appoint Cllr Swain as a member of the Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group). Proposed: Cllr O'Dell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Standing Orders.
LARP23/038	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LARP23/039	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
LARP23/040	Minutes of the previous meeting. Members of the Leisure & Amenities Committee (including Roads & Footpaths Safety Steering Group) are asked to receive and adopt the minutes of the final Roads & Footpaths Safety Steering Group meeting held on 24 th May 2023.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LARP23/041	Matters arising from the minutes – for information only. <u>(Leisure & Amenities Committee)</u> LARP23/021 – Village Planters. Resolved 15th March 2023 (LARP23/021) to accept Cllr Bygraves' recommendation as detailed in the minutes of that meeting. This was subsequently ratified by Full Council on 12th April 2023 (FC23/088). Planters have now been planted. Move to close (Cllr O'Dell commented how good the planters looked this season). <u>Roads & Pavements Safety Steering Group</u> Please refer to the Project Action Plan for fuller information.	No further comments received.	Clerk to keep on file.	N/A.
LARP23/042	To receive and approve the Income & Expenditure report for all Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) cost centres and Earmarked Reserves report for all cost centres for 2023-24, to date and to resolve a suitable course of action.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.

LARP23/043	To review, amend and approve the Roads & Pavements Safety Steering Group Project Action Plan and to take the same to Full Council for formal approval.	Resolved to note all findings and amendments (in red) within Appendix One. Proposed: Cllr Randell. Seconded: Cllr O'Dell. Resolved by all present.	All to note and take forward as detailed within Appendix One.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed at 7.50pm.

LARP23/043**ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2023-24**

WPC² publishes a SAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the SAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2022 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2023-24 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Berryfields Estate (infrastructure).	Cllr Lloyd.	Ongoing.	Persimmon to finance.	<u>Summary of 2022</u> - A dropped kerb has not been added at the end of Harris Way to enable emergency services vehicles to gain access to the play area. - Several areas within the estate require repainting of yellow lining/hashing, including Folkes Road and Harris Way. - The pedestrian crossing on Folkes Road is poorly lit school side. <u>18th January 2023</u> Paulina Makowska, BBC⁵ Acting Team Leader – Highway & Developer Infrastructure, Engineering	Cllrs Lloyd and O'Dell. BBC/Persimmon.

¹ Project Action Plan.

² Wootton Parish Council.

³ Strategic Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

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				Services, confirmed a number of roads within the Berryfields estate had been offered to BBC for adoption. Timescales were not yet known, however Paulina stated BBC had inspected the construction of all roads within the estate. Concerns were raised that the bus loop was being illegally used by vehicles as a turning circle. It was agreed to request BBC install a bus loop camera. <u>15th March 2023</u> BBC confirmed Persimmon were progressing with a Traffic Regulation Order (TRO) proposal, however no formal order or consultation had yet taken place. BBC also confirmed it had no budget to finance an enforcement camera at the bus loop (costings are in the region of £30k). A dropped kerb still had not been installed at the end of Harris Way. Yellow lining/hashing also remained outstanding (including adjacent to the lower school) – BBCLlr/CLlr Wheeler had been informed this was due to a high water table and was investigating this issue, given yellow lining had been in place previously, before the area was resurfaced. The pedestrian crossing adjacent to the lower school was still poorly lit and was the only crossing in the village without middle-road zig zag markings. BBCLlr/CLlr Wheeler was asked to raise this anomaly with Persimmon/BBC. After detailed discussion it was unclear which areas were subject to, or required a TRO and BBCLlr/CLlr Wheeler agreed to seek clarification. Given the parish council would be consulted on any TRO	
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				proposal, it was hoped there would be opportunity to request double yellow lines along Harris Way (houses side) to alleviate congestion during school drop-off and pick-up times. <u>24th May 2023</u> BBC was planning to introduce a 20MPH limit throughout the Berryfields Estate, which was supported by WPC. Proposed zig-zag school entrance lining works were also supported by WPC. WPC had requested clarification from BBC on the parking restriction proposals as follows: • BBC's plans referenced both single and double yellow lining; • Harris Way (housing side) required double not single yellow lining; • Harris Way required a hashed area by the access point to the recreation area, as this was the only access point for emergency service vehicles; • Harris Way (lay by side) required lining works to extend into the bay at both ends, to prevent parked vehicles obstructing traffic; • Ashpole Avenue required an extension to proposed lining works to mirror the original lining before the road was resurfaced; • The proposed zebra crossing required either white zig zag markings or white dash lines in the middle (it would be the latter, if the road were less than six metres wide). BBC was also asked to confirm whether an anti-skid surface (to match that applied on Fields	
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				Road) would be added and whether the same surface would also be added to all crossing approaches within the village. BBC was also planning to make part of Folkes Road a 'bus gate', with traffic (including taxis and cyclists) being able to travel in both directions. WPC had responded as follows: • The average UK bus was 8 ft 4 in wide and the road 14 ft wide. Vehicles would not be able to pass each other; • The route should be for buses only (no taxis or cyclists); The route should be one way only – as currently operated (ingress from Ashpole Avenue, egress onto Folkes Road). BBC had yet to respond to the first two consultations (lining and zebra crossing within the Berryfields Estate), but had responded to the above bus gate observations stating a change to the Traffic Regulation Order would mean re-starting the consultation period, incurring additional expense. The reasoning in having the current TRO was given as follows: • <i>The aim of this bus gate is to support the local bus service. This service travels in one direction and will therefore there (sic) will be no opposing buses. We therefore do not consider it necessary to make this a one way street.</i> • <i>We wish to support and encourage cycling in the Borough and would like to encourage children to cycle to school. Cyclists using this</i>	
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				<i>bus gate will be kept away from other traffic in the area and the limited number of buses using this road will mean that cyclists will face little conflict. We therefore do not consider it necessary to change this exemption.</i> • <i>Any taxi using this bus gate will probably be serving the school. In so doing, it will prevent taxis having to turn around in front of the school and will mean that the passenger door is on the school side. Again we therefore do not consider it necessary to change this exemption.</i> BBCllr/Cllr Wheeler challenged these findings and BBC's response was as follows: • <i>The signing will be clear as to which class of users can use the lane. Having children cycling in the lane with parents will hopefully encourage cyclists to school as this will be a virtually vehicle car free lane.</i> • <i>Local cyclists can also use this lane when visiting the school or residents in the area.</i> • <i>Taxis are used to take children to school - allowing them to use the bus gate will prevent the need to reverse and turn in the road. Whilst we cannot make taxis use the bus gate, this is an option should they may to consider.</i> • <i>The aim of the bus lane is to help the flow of buses in the area. Given the volume of buses (1 per hour) during the day time and not at night, we do not consider that it is necessary to make further amendments to the proposals at this time.</i>	
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				BBC further added it would keep the bus gate under observation for six months before determining whether changes were necessary. It was noted there were two, not one, buses per hour using the proposed bus gate. In addition, school taxis had been advised to use the school car park as the preferred drop-off/pick-up point. It was further noted the yellow lining consultation did not propose what was previously in place and what WPC understood to be necessary for the area. For example, hash markings were essential at the end of Harris Way, to prevent the obstruction of emergency services vehicles gaining access to the play area and pitches (which were now in use). It was hoped that BBC would consult with WPC before any further consultations went live, in order to ensure the right measurements were being proposed for the village. After detailed discussion, BBCLlr Weir agreed to speak with the relevant BBC officer, to arrange both a site visit and discuss potential for all three consultations to be revisited as one, incorporating WPC's previous findings and responses. <u>19th July 2023</u> Following a site visit with BBCLlr Weir, Portfolio Holder for Environment, Transport and Highways, Andy Prigmore, Manager Traffic Operations, BBC, BBCLlr/CLlr Wheeler, CLlr Lloyd and the clerk, the following was noted: • BBCLlr Weir and Andy Prigmore agreed the bus gate proposal would be amended to ensure buses only (no cyclists or taxis) would travel one way only – as at present.	
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				However, the clerk had received notification of the TRO which still detailed the original BBC proposals (two way vehicles including cyclists and taxis) and this was currently being queried by BBCllr/Cllr Wheeler. An objection to the same had also been raised at Full Council on 12th July 2023 (FC23/163). Since then, the order had been amended to a one-way system however cyclists were currently still permitted to travel in either direction. • 'Keep clear' markings would be added at the top of Harris Way to enable emergency services vehicles access to the play area(s)/sports pitches. The need for a dropped kerb was not addressed, however all other yellow markings were considered fit for purpose by BBC. • The poorly-lit pedestrian crossing on Folkes Way would be addressed, however the need for centre lining/markings was ruled out. The non-skid surface was not discussed.	
Berryfields Estate (road signage).	Cllr Lloyd.	Ongoing.	BBC/ Persimmon.	<u>Summary of 2022</u> • Cllr Lloyd provided BBC with a report which detailed several misleading road signs. A further, more detailed report was not produced as BBC had yet to act on the original report. Examples include signage indicating a dead end when none exists. <u>15th March 2023</u> BBCllr/Cllr Wheeler was asked to establish with BBC which roads were to be adopted, as those not being adopted would not carry BBC's emblem.	Cllrs Lloyd and O'Dell.

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				<u>24th May 2023</u> After discussion Cllr Lloyd agreed to provide the original report to BBCllr Weir in order for this to be taken forward with BBC. <u>19th July 2023</u> BBCllr/Cllr Wheeler was informed BBC would act upon the original report before the roads were adopted.	
Cranfield Road (request for bollards at the junction with Church Road).	Resident.	2023	BBC.	<u>15th March 2023</u> The clerk received and circulated correspondence ahead of this meeting from a resident raising pedestrian safety concerns about the roundabout/pavement at the junction of Cranfield/Church Road. A vehicle came to rest on the verge towards Church Road after mounting the pavement and travelling backwards across the roundabout. It was understood bollards were previously in situ (in part) and a request was made by the resident for BBC to oversee their re-installation. After detailed discussion members agreed that bollards were in situ not as a safety measure, but to stop vehicles parking on the pavement. Bollards would not stop vehicles mounting the pavement and could in fact, increase the likelihood of injury as they were not crash barriers nor capable of absorbing any impact. It was resolved however, to request BBC replace all damaged/missing bollards on the junction of Church Road/Bedford Road (outside Old School Gardens) and to ask BBC to undertake a safety audit of the two bollards close to the vehicular entrance to Old School Gardens. The 'flashing' roundabout sign	BBC.

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				(reported on previous occasions) was still not resolved and it was resolved to report this again also. <u>24th May 2023</u> A request that BBC replace damaged/missing bollards as detailed above was ratified by Full Council on 12th April 2023 (FC23/091) and a report had been submitted to BBC. BBCllr/Cllr Wheeler confirmed BBC would be surveying the area imminently. <u>19th July 2023</u> BBCllr/Cllr Wheeler informed the clerk ahead of this meeting the report would be acted upon, but timescales were not known.	
Cranfield Road pinch point (pavement)	BBCllr/Cllr Wheeler.	Ongoing.	BBC.	<u>Summary of 2022</u> • BBC recommended removing the traffic island to enable the pavement to be widened to the minimum safety width of 1.2 metres. • Cllr Lloyd offered an alternative solution, better suited to the area. <u>18th January 2023</u> BBCllr/Cllr Wheeler confirmed Cllr Lloyd's alternative suggestion was passed to BBC, however it was unclear whether it would be considered due to budget restraints. In light of recent requests for resurfacing works at several areas within the village, it was agreed the clerk would include a new agenda item for the next meeting of this committee, in order to address village issues as a whole. <u>15th March 2023</u>	BBC.

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				See spreadsheet which will feature routinely either within this PAP or as a separate appendix. <u>24th May 2023</u> A spreadsheet was submitted to BBC in March 2023 and has been updated in red accordingly. This will feature routinely either within this PAP or as a separate appendix. The clerk was asked to undertake a Land Registry search to establish ownership of the land in question needed to deliver Cllr Lloyd's alternative solution. <u>19th July 2023</u> The Land Registry search detailed the land in question was unregistered. BBCllr/Cllr Wheeler reported ahead of this meeting a lack of BBC funding was likely to delay or even prevent works to remedy this pinch point (as detailed in appendix two). The parish council's frustration towards a lack of any remedial works was noted and Cllr Lloyd agreed to reference the same in his next report for the Wootton Newsletter. It was reluctantly agreed to move this item to close.	
Fields Road pedestrian crossing.	BBCllr/Cllr Wheeler.	Ongoing.	BBC.	<u>Summary of 2022</u> • The installation was delayed due to several factors. <u>18th January 2023</u> BBCllr/Cllr Wheeler had received confirmation from BBC that works would commence on 23rd January 2023. A temporary bus stop between Haycroft and Wootton Vale House would continue to be provided.	BBC.

				<u>15th March 2023</u> Despite the s106 agreement referencing a Toucan crossing, BBC had installed a zebra crossing, which would not officially open until later in March 2023, due to ongoing BBC contractor issues. BBCllr/Cllr Wheeler confirmed his researcher had requested a breakdown of expenditure, given BBC had received s106 funding of £50k and the zebra crossing was likely to be significantly cheaper at £15k to install. BBCllr/Cllr Wheeler's researcher had also requested information on the balance of funding left and how/where it would be spent. Members were in agreement the crossing should be a Toucan crossing, given the route in question was a safe route to school. WPC had not been consulted on BBCs deviation from Toucan to Zebra crossing, nor was a Deed of Variation to the s106 agreement seen. BBCllr/Cllr Wheeler was asked to investigate this also. <u>24th May 2023</u> BBCllr/Cllr Wheeler has yet to establish whether a Deed of Variation has been provided (as detailed above). The clerk has requested a breakdown of costings from BBC and has been informed this will be provided when all works are completed. BBCllr/Cllr Wheeler again reiterated the crossing (as well as being the wrong type), was in the wrong place and after discussion Cllr Lloyd agreed to provide BBCllr Weir with a report detailing the timeline of events leading to the current situation after which it was hoped a site visit could be arranged.	
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				<u>19th July 2023</u> Following a site visit with BBCLr Weir, Portfolio Holder for Environment, Transport and Highways, Andy Prigmore, Manager Traffic Operations, BBC, BBCLr/Cllr Wheeler, Cllr Lloyd and the clerk, the following was noted: • The clerk was still waiting costings from BBC (chased 11th July 2023). • The type of crossing and location was discussed and noted only. It was unlikely any further action would be taken by BBC to change either the type or location. The clerk confirmed they would continue to chase for a breakdown of costings and it was reluctantly agreed to move the type of crossing and location issues to close.	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>YELLOW LINING</u> <u>18th January 2023</u> BBCLr/Cllr Wheeler continued to chase regarding yellow lining at Hall End. <u>24th May 2023</u> Cllr Bygraves agreed to speak to the resident in question in order to bring the outstanding works to a close. <u>19th July 2023</u> Cllr Bygraves had yet to speak to the resident. <u>WHITE LINING</u> <u>Summary of 2022</u> • White lining works at the double mini roundabouts on Fields Road remain outstanding.	Cllr O'Dell.

				• ‘Slow’ signage at all points of the double mini roundabouts remain outstanding. <u>18th January 2023</u> BBCllr/Cllr Wheeler confirmed the re-painting of the double mini roundabouts and addition of ‘slow’ signage at all points was with BBC for implementation. <u>15th March 2023</u> BBCllr/Cllr Wheeler confirmed the re-painting of the double mini roundabouts and addition of ‘slow’ signage at all points remained with BBC for implementation. <u>24th May 2023</u> BBCllr/Cllr Wheeler continued to chase for an update on when the works would be carried out. <u>19th July 2023</u> It was noted Cllrs O’Dell and Wheeler were meeting with BBCllr Weir, Portfolio Holder for Environment, Transport and Highways and Andy Prigmore, Manager Traffic Operations, BBC on 20th July to discuss potential traffic calming measures for Mephram Road (near the junction with Bedford Road). The issue of white lining works elsewhere would be raised again. <u>PAVEMENT PARKING</u> <u>Summary of 2022</u> No further update was received in relation to central government’s consultation on pavement parking:	
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				https://www.gov.uk/government/consultations/managing-pavement-parking . <u>19th July 2023</u> Cllr O'Dell confirmed he had written to the Department of Transport to request an update, following notification that the consultation had closed. TI confirmed a response should be published within three months of consultation closure.	
Pavements and Roads – all resurfacing/remedial works.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>Summary of 2022</u> - The following <u>pavement</u> areas were either programmed by BBC or had been requested for programming by BBC for resurfacing/repair works and remained outstanding: - Foster Way (its entirety); - Lorraine Road (its entirety); - Monoux Road (its entirety); - Payne Road (its entirety). <u>18th January 2023</u> BBCllr/Cllr Wheeler was still chasing the following pavements: - Foster Way in its entirety (WPC requested works in March 22); - Lorraine Road in its entirety (WPC requested works in March 22); - Monoux Road in its entirety (a BBC survey was undertaken just before Christmas 2022); - Payne Road in its entirety (Paulina was investigating why this hadn't been programmed).	BBC.

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				BBCllr/Cllr Wheeler confirmed Lorraine Road pavement had been added to BBC's programme of works for 2023-24. However, in light of recent requests for resurfacing works at several areas within the village, it was agreed the clerk would include a new agenda item for the next meeting of this committee, in order to address village issues as a whole (covering pavements AND roads). <u>15th March 2023</u> Members were asked to consider what areas of pavements and roads should be taken forward for consideration by BBC for resurfacing/repairs works, as part of its 2023-24 programme of works. See spreadsheet which will feature routinely either within this PAP or as a separate appendix. <u>24th May 2023</u> A spreadsheet was submitted to BBC in March 2023 and has been updated in red accordingly. This will feature routinely either within this PAP or as a separate appendix. <u>19th July 2023</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting BBCllr Weir was investigating the feasibility of works to those areas detailed within the spreadsheet. See appendix two. <u>ROADS</u> <u>Summary of 2022</u> The following <u>road</u> areas were either programmed by BBC or had been requested for programming by	
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				BBC for resurfacing/repair works and remained outstanding: • Cause End Road (vicinity of Tesco's). <u>18th January 2023</u> Resurfacing works to Cause End Road would be undertaken when utility works were complete. A resident requested remedial works to the surface of Mepham Road – the area from Bedford Road to the Hollies Walk junction and submitted a repairs report to BBC. BBC's response stated the area currently fell below its investigation level, but the area would be monitored and repairs carried out as required. Two residents present requested remedial works to the surface of Lorraine Road – the area from the cemetery to the junction with Cause End Road (closest to St. Mary's) and confirmed they were compiling a petition requesting the same – refer to Appendix Two for fuller information (refer to the minutes dated 18th January for fuller information). BBCllr/Cllr Wheeler confirmed BBC had responded ahead of this meeting, stating permanent repairs would be carried out on areas that met its inspection and risk assessment criteria. Any petition would not affect that inspection and risk assessment criteria, the scoring of which followed a risk based matrix system. Those areas selected for works were the highest on the list and in most need of repairs. BBC confirmed the relevant sections of Lorraine Road (both pavement and road) would be scored and considered for BBC's programme of works for 2023-24.	
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				It was noted temporary works carried out just last week were already failing. BBCllr/Cllr Wheeler confirmed a petition could be presented to BBC's Full Council on 1st February, at which it would be accepted (subject to meeting all criteria). It would then be heard at the following Full Council meeting of BBC, in March – at which the resident would have opportunity to speak. BBCllr/Cllr Wheeler confirmed he would attend to support the petition and resident. In light of recent requests for resurfacing works at several areas within the village, it was agreed the clerk would include a new agenda item for the next meeting of this committee, in order to address village issues as a whole. BBCllr/Cllr Wheeler confirmed dropped kerbs recently added elsewhere along Lorraine Road had been actioned by BBC following a specific resident request. He suggested the resident write to him detailing his requirements and areas concerned, after which BBCllr/Cllr Wheeler would request this committee consider lobbying BBC as per the previous request. <u>15th March 2023</u> Members were asked to consider what areas of pavements and roads should be taken forward for consideration by BBC for resurfacing/repairs works, as part of its 2023-24 programme of works. See spreadsheet which will feature routinely either within this PAP or as a separate appendix. (Members and residents were encouraged to continue to report all potholes and other areas of concern to BBC).	
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				Members also resolved that a recommendation be made to Full Council to accept report findings – Appendix Three (a request to BBC for additional areas within Lorraine Road be considered for the installation of dropped kerbs). Refer to the minutes dated 15th March 2023 for fuller information). This was with one caveat – the area leading to garages at the top of Lorraine Road near the Cause End Road junction be included also. The amended report could be taken straight to Full Council. <u>24th May 2023</u> A spreadsheet was submitted to BBC in March 2023 and has been updated in red accordingly. This will feature routinely either within this PAP or as a separate appendix. <u>19th July 2023</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting BBCllr Weir was investigating the feasibility of works to those areas detailed within the spreadsheet. See appendix two.	
Sanders Way – dropped kerbs (to include additional areas also along Lorraine Road)	Request from resident.	Ongoing.	BBC.	<u>18th January 2023</u> All dropped kerbs were complete, however it was noted tactile paving had not been added, despite being referenced in the report. It was agreed to take the report back to BBC, requesting the additional works. <u>15th March 2023</u> BBCllr/Cllr Wheeler confirmed BBC had acknowledged its error and that tactile paving would be added.	BBC.

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				<u>24th May 2023</u> Timescales for these works were not yet known. <u>19th July 2023</u> Given no further update had been received, either in relation to the missing tactile paving for the original dropped kerbs installed, or in relation to the parish council's request for additional dropped kerbs along Lorraine Road, it was agreed to chase again for a formal update on both issues.	
Speed restrictions/concerns – various areas.	Committee discussion.	Ongoing.	Not yet identified.	<u>SPEED CAMERAS</u> <u>Summary of 2022</u> • Average speed cameras were now in place on Cranfield Road. • WPC continued to push for all other areas to be taken forward as one project. <u>18th January 2023</u> BBCllr/Cllr Wheeler continued to chase BBC for an update regarding all outstanding sites. <u>15th March 2023</u> BBC had finally confirmed it would proceed with the installation of cameras along all outstanding sites. Design works and final costings were being prepared. <u>24th May 2023</u> BBCllr Weir confirmed he had been sent the ASC report by BBCllr/Cllr Wheeler. <u>19th July 2023</u> BBCllr/Cllr Wheeler confirmed he continued to chase for an update on installation. TI stated it was	Cllr Lloyd.

Appendix One

				possible to use BBC's Corporate Complaints Procedure should the need arise.	
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To be reviewed at each Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) meeting.

Roads & Pavements Safety Steering Group					
Pavements – programmed by BBC (2022/23)		Pavements – requested by WPC (not yet programmed by BBC)		Pavements – future requests for BBC programming (2023/24)	
Area	Comments	Area	Comments	Area	Comments
Monoux Road	24.5.23 - works have been completed	Cranfield Road Pinch Point	Cllr Lloyd has provided an alternative remedy which BBC has yet to respond to 24.5.23 - the clerk is undertaking a Land Registry search to establish who owns the land in question needed to deliver Cllr Lloyd's alternative solution 19.7.23 - land registry search shows the land as unregistered. See minutes for fuller information - move to close	Foster Way (now including Foster Road, Neale Way, Neale Road and Thorpe Way)	Foster Way was initially requested, but members resolved to extend the area to include the whole estate (LARP23/022) 19.7.23 - no further update received
Payne Road	19.7.23 - works remain outstanding			Lorraine Road	A resident has requested these works, however BBC has stated the area currently falls below its investigation levels. The area will be monitored and repaired as necessary
Roads – programmed by BBC (2022/23)		Roads – requested by WPC (not yet programmed by BBC)		Roads – future requests for BBC programming (2023/24)	
Area	Comments	Area	Comments	Area	Comments
Cause End Road (vicinity of Tesco's)	BBC has previously stated works will commence when utility works have been completed. BBCllr/Cllr Wheeler has asked for the works now to be expedited as the road continues to deteriorate and is a severe hazard 24.5.23 - temporary patching works will be carried out ahead of a full resurface. BBCllr Weir agreed to chase BBC for a further update regarding timescales and plans for full resurfacing works (it was recognised delays had been caused by utility companies working in the area)			Hall End Road (adjacent to the upper school)	A resident reported significant potholes along Hall End Road which were causing traffic to cut the corner, driving towards oncoming traffic. BBCllr/Cllr Wheeler confirmed the area has already been marked out and that BBC would resurface the area from Wootton Park Farm to the first dwelling on the left (heading towards The Chequers Inn PH) 19.7.23 - no further update received

Appendix Two

	19.7.23 - no further update received				
				Lorraine Road (top of Cause End Road closest to St. Mary's Church to Lorraine Road cemetery entrance)	A resident has requested these works, however BBC has stated the area currently falls below its investigation levels. The area will be monitored and repaired as necessary
				Mepham Road (Bedford Road to Hollies Walk)	A resident has requested these works, however BBC has stated the area currently falls below its investigation levels. The area will be monitored and repaired as necessary