



# WOOTTON PARISH COUNCIL



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Minutes of the Roads & Pavements Safety Steering Group meeting held on Wednesday 20<sup>th</sup> November 2019 at 7pm at Wootton Community Centre, Harris Way, Wootton.

| Agenda no                             | Agenda item title                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        | Power                                                   |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------|
| <b>Open Forum</b>                     | There were no members of the public or press present and so the meeting continued without adjournment.                                                                                                                                                                                                                                                                                                                                                               |                        | Public Bodies (Admissions to Meetings) Act 1960, s1(1). |
| <b>Present</b>                        | Gareth Lloyd (GL – parish councillor – in the chair), Clive Baker (CB), Gerald Bygraves (GB – parish councillor), Hazel Martin (HM – parish councillor) and Stuart O'Dell (SO – parish councillor).<br>In attendance – Keith Randell (KR – parish councillor) and John Wheeler (JW – parish councillor). Cllr Wheeler is also the Borough Councillor for Wootton.<br>Also in attendance – Sue Playford (SP – Clerk to the Council and Responsible Financial Officer) |                        |                                                         |
| <b>Absent (no apologies received)</b> | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                        |                                                         |
| Agenda no                             | Agenda item title                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Resolution             | Action                                                  |
| <b>RP19/027</b>                       | <b>Apologies for absence.</b><br>Tony Ireland (TI).                                                                                                                                                                                                                                                                                                                                                                                                                  | Noted for the minutes. | SP to keep on file.                                     |
| <b>RP19/028</b>                       | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>No disclosures made.                                                                                                                                                                                                                                                                                                                                                                           | N/A.                   | N/A.                                                    |
| <b>RP19/029</b>                       | <b>To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.</b><br>No requests received.                                                                                                                                                                                                                                                                                    | N/A.                   | N/A.                                                    |

Roads & Pavements Safety Steering Group Minutes 20<sup>th</sup> November 2019

Chairman.....

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Date 15<sup>th</sup> January 2020

Signed at Full Council.....

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| <b>RP19/030</b> | <b>Minutes of the previous meeting.</b><br><i>Minutes are published on the Wootton Parish Council website:</i><br><a href="http://woottonpc.bedsparishes.gov.uk">http://woottonpc.bedsparishes.gov.uk</a> .<br>Members of the Roads & Pavements Safety Steering group are asked to receive and adopt the minutes of the Roads & Pavements Safety Steering group meeting held on 18 <sup>th</sup> September 2019. | Resolved to receive and adopt.<br>Proposed: SO.<br>Seconded: GB.<br>Resolved by all present. | SP to keep on file. |
| <b>RP19/031</b> | <b>Matters arising from the minutes – for information only.</b><br>Please refer to the Project Action Plan for fuller information.                                                                                                                                                                                                                                                                               | N/A.                                                                                         | N/A.                |
| <b>RP19/032</b> | <b>To review, amend and approve the Project Action Plan and to take the same to Full Council for formal approval.</b>                                                                                                                                                                                                                                                                                            | Please refer to Appendix 1.                                                                  | SP to keep on file. |

**Meeting closed at 7.52pm.**

**RP19/032****ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP<sup>1</sup> 2019-20**

WPC<sup>2</sup> publishes a SAP<sup>3</sup> annually in May, drawn from the budget which is formally set in January and which includes project expenditure for the upcoming year. The R&PSSG<sup>4</sup> committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the SAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2018 and/or earlier. These are available to view either via the Clerk to the Council or at: [https://woottonpc.bedsparishes.gov.uk/files/index?folder\\_id=3322934](https://woottonpc.bedsparishes.gov.uk/files/index?folder_id=3322934)

The Roads & Pavements Safety Steering Group committee's projects for 2019-20 are:

| Issue                                                                                                                                                                                                | How identified?              | Timescale                               | Budget                | Action/Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Project Manager |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Berryfields pavement via Potters Cross – lack of continuity between Potters Cross and Bedford Road.<br><br>(Now including pedestrian crossings in Harris Way and lack of lighting in the same area). | Committee discussion and TI. | Ongoing – carried forward from 2018-19. | Persimmon to finance. | <u>16<sup>th</sup> January 2019</u><br>Thomas Emmett (Team Leader Development Infrastructure, Engineering Services, BBC <sup>5</sup> ) confirmed Potters Cross works would be programmed in the next two months, via email.<br>JW to circulate the plans to all once received.<br><br>Thomas Emmett (again via email) also confirmed he had requested Persimmon Homes relocate the Harris Way pedestrian crossing nearer to the school frontage and away from the bus loop roundabout/island. This must be subject to the installation of dropped kerbs (if needed). JW added a further crossing would be added near the shops.<br>JW to circulate those plans also when received (including exact location). | BBC/Persimmon.  |

<sup>1</sup> Project Action Plan.

<sup>2</sup> Wootton Parish Council.

<sup>3</sup> Strategic Action Plan.

<sup>4</sup> Roads & Pavements Safety Steering Group.

<sup>5</sup> Bedford Borough Council.

## Appendix 1

|                    |     |          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
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|                    |     |          |           | <p>It was noted a number of streetlights around the Folkes Road/Harris Way junction were out, and along Harris Way (towards the community centre and newly opened playground) – a health and safety issue especially given more people would be using that play facility.</p> <p>JW to establish whether street lighting in that area has been completed.</p> <p><u>22<sup>nd</sup> May 2019</u></p> <p>JW confirmed (via Thomas Emmett) that the s278 agreement was in place for the Potters Cross scheme and that Persimmon would be chased for timescales. JW was meeting with Thomas on 31<sup>st</sup> May 2019 at which time it was hoped Persimmon would have provided a programme of works.</p> <p><u>24<sup>th</sup> July 2019</u></p> <p>Persimmon have confirmed work will be completed in September 2019 although it's not yet clear how much of the hedgerow will be removed.</p> <p><u>18<sup>th</sup> September 2019</u></p> <p>Works are still expected as above, however no works have started yet. BBC are still expecting completion by the end of September 2019.</p> <p><u>20<sup>th</sup> November 2019</u></p> <p>BBC had confirmed the works delivered conformed with plans. Concerns were raised the bolts could easily be snapped off the collapsible bollards, however visibility in the area was now much improved – it was no longer a concealed entrance.</p> |        |
| Berryfields Estate | GL. | Ongoing. | Persimmon | <u>16<sup>th</sup> January 2019</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GL/SO. |

Appendix 1

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| (infrastructure). |  |  | to finance. | <p>Request made that WPC be notified when Persimmon have completed all infrastructure works so they can be checked before BBC agree to adopt the area.<br/>JW to oversee.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>JW confirmed this would be discussed during an upcoming meeting between Thomas Emmett and Persimmon. It was noted the streetlights along Harris Way would be repaired by the end of May 2019.<br/>Further noted the crossing for Harris Way (near the lower school) would be discussed by Thomas during his meeting with Persimmon.</p> <p><u>24<sup>th</sup> July 2019</u><br/>All streetlights are in fact still not illuminated (two close to the Harris Way roundabout are still out), and the crossing should be installed by September 2019.</p> <p><u>18<sup>th</sup> September 2019</u><br/>JW confirmed there was an issue with the power source which is being investigated and some lights are still not illuminated. Roads and pavements are expected to be adopted by BBC by Spring 2020.</p> <p><u>20<sup>th</sup> November 2019</u><br/>SP confirmed she and JW were meeting with a representative from TWLCivils (27<sup>th</sup> November 2019), who wished to site their comfort site on the waste land area of the car park whilst they completed infrastructure works within Berryfields. It</p> | BBC/Persimmon. |
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# Appendix 1

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|                      |          |                                         |                    | <p>was hoped in return, that area could be converted by TWLCivils into additional parking.</p> <p>As infrastructure works were imminent, SP was asked to email BBC and request the estate not be handed over/signed off until WPC had opportunity for its own final inspection.</p> <p>Resolved to accept the above.</p> <p>Proposed: SO.</p> <p>Seconded: HM.</p> <p>Resolved by all present.</p>                                                                                                                                                                                                                                                                                                                                                                                     |                    |
| Bus routes/stops.    | Various. | Ongoing.                                | BBC.               | <p><u>20<sup>th</sup> November 2019</u></p> <p>SP confirmed Chris Pettifer, Chief Officer for Transport, BBC, was reviewing all school bus stops in terms of location/safety. JW had requested Burgoyne Avenue be opened at the earliest opportunity to allow buses through the Fields Road South development and via Cranfield Road. JW confirmed two bus stops were in situ within Fields Road South and two further bus stops were proposed for Cranfield Road. Once operational, no school buses would stop on Fields Road and bus timings would change.</p> <p>HM reported the yellow bus stop markings outside the Manor Road bus stop were not bright enough, and white lining was missing near the Memorial Hall on Bedford Road. JW agreed to take this forward with BBC.</p> | BBC.               |
| Cause End Road leak. | Various. | Ongoing – carried forward from 2018-19. | BBC/Anglian Water. | <p><u>16<sup>th</sup> January 2019</u></p> <p>Initial works did not locate the cause of the leak and are continuing. Resurfacing will be undertaken from the Church End of Cause End Road to opposite 22 Cause End Road.</p> <p><u>22<sup>nd</sup> May 2019</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | BBC/Anglian Water. |

## Appendix 1

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|                            |     |                                         |                     | <p>BBC have established (via CCTV cameras) that the drainage system in the road has been compromised in two areas with other pipes – one of which goes straight through. Steps are being taken to identify which dwellings are responsible so further action can be taken. JW and SP have met with a BBC Highways Engineer on several occasions and they are aware of the road's continuing decline. Plans for the road to be resurfaced have been placed on hold pending these ongoing investigatory/remedial works.</p> <p><u>24<sup>th</sup> July 2019</u><br/>BBC are still investigating which property(ies) have compromised the drainage system.</p> <p><u>21<sup>st</sup> September 2019</u><br/>Allan Burls (BBC) is now looking into this, as are Anglian Water.</p> <p><u>20<sup>th</sup> November 2019</u><br/>JW confirmed the leak had reduced, but that he and SP would meet again with Iain Booth on 27<sup>th</sup> November and request a further update.</p> |                |
| Cranfield Road – flooding. | GL. | Ongoing – carried forward from 2017-18. | Not yet identified. | <p><u>16<sup>th</sup> January 2019</u><br/>No further update available – JW and SP continue to chase.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>BBC had stated all works were complete. Review winter 2019/20.</p> <p><u>18<sup>th</sup> September 2019</u><br/>A burst pipe was recently flooding the same area – Anglian Water were due to fix this issue.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | BBC/Developer. |

## Appendix 1

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|---------------------------------------------|------------------------------|-----------------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
|                                             |                              |                                         |                              | <p><u>20<sup>th</sup> November 2019</u><br/>All issues are resolved – move to close.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |
| Church Road pavement – too narrow in parts. | Committee discussion and CB. | Ongoing – carried forward from 2017-18. | FRS <sup>6</sup> to finance. | <p><u>16<sup>th</sup> January 2019</u><br/>No further update available – JW and SP continue to chase.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>It was noted the kerb line could not be altered however the pavement could be widened slightly to provide a flush crossing point (with tactile paving) for pedestrians. Further ideas would be considered during JW's upcoming meeting with Thomas Emmett and JW confirmed he had reminded Thomas about the quotation passed to BBC by WPC for works to reduce the height of the cemetery extension hedgerow (as provided by FA Bartlett Tree Experts).</p> <p><u>24<sup>th</sup> July 2019</u><br/>JW has confirmed works have been approved and works should start imminently.</p> <p><u>18<sup>th</sup> September 2019</u><br/>JW was asked to chase on timescales as works have still not started. Dates are still not known.</p> <p><u>20<sup>th</sup> November 2019</u><br/>Dates and timescales to square off the junction were still not known. JW confirmed he had received a request for additional measures – including traffic lights in the area and a new road from Cranfield Road to the upper school. Both had been suggested to BBC but ruled out due to impracticalities and</p> | BBC/Developer. GL. |

# Appendix 1

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|                                                                                            |                              |                                         |                                       | costings. The former would create an 8 minute wait for vehicles and the latter would open up additional fields off Cranfield Road to potential development.                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                              |
| Fields Road HGV signage.                                                                   | N/A.                         | N/A.                                    | N/A.                                  | <p><u>22<sup>nd</sup> May 2019</u><br/>JW confirmed BBC were looking to reinstate the weight restriction (end of July 2019 after consultation).</p> <p><u>24<sup>th</sup> July 2019</u><br/>JW confirmed BBC have not yet started the consultation.</p> <p><u>18<sup>th</sup> September 2019</u><br/>JW will use ward monies to finance HGV signage throughout the village. Any consultation will be minimal.</p> <p><u>20<sup>th</sup> November 2019</u><br/>JW confirmed timescales for installation were anticipated as the end of BBC's financial year – 31<sup>st</sup> March 2020.</p>                     | BBC.                         |
| Fields Road pavement – concerns over shared access space between vehicles and pedestrians. | Committee discussion and TI. | Ongoing – carried forward from 2018-19. | Goodmans (North) and BBC/WPC (South). | <p><b><u>FIELDS ROAD NORTH</u></b><br/><u>16<sup>th</sup> January 2019</u><br/>Thomas Emmett confirmed via email he was awaiting programme dates from the developer. The proposed crossing by Wootton Vale Healthy Living Centre would follow once Fields Road was resurfaced – anticipated 2020.<br/>Concerns were still raised over pavement parking – *SP confirmed she and JW were hoping to meet with John McKinney (Community Safety &amp; Resilience Service Manager, BBC) to discuss introducing a Public Space Protection Order similar to Luton Borough Council's, which targeted several areas of</p> | Goodmans/BBC.<br>WPC/BBC/GL. |

## Appendix 1

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|  |  |  |  | <p>concern including pavement/inconsiderate parking issues. Civil Enforcement Officers at Luton Borough Council can ticket where necessary and the wish is to lobby BBC to implement the same.</p> <p>TI to provide the recommendation report used at Luton Borough Council.</p> <p>JW to establish if this issue can be raised via BBC's Overview &amp; Scrutiny Committees.</p> <p><u>22<sup>nd</sup> May 2019</u></p> <p>It was noted works to widen the footpath were ongoing, but the ditch was not been piped and infilled (permanent fencing had been erected in places). JW was asked to establish why this was the case, when costs were being met by developers not BBC. BBC had confirmed the fencing was a standard highway fencing.</p> <p>Confusion remained whether BBC ran the same scheme as Luton Borough Council. After discussion TI agreed to approach BBC to arrange a meeting between their representative and members of this steering group, to discuss options including those raised above *.</p> <p><u>24<sup>th</sup> July 2019</u></p> <p>The ditches in question are now being piped and infilled and TI continues to request a meeting with John McKinney. JW confirmed the area recently dug up by British Gas will need to be remedied by them. GL noted works near the Cock Inn PH may have affected the drains. JW and SO agreed to speak to John McKinney to facilitate the meeting mentioned above.</p> |  |
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## Appendix 1

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|  |  |  |  | <p><u>26<sup>th</sup> July 2019</u></p> <p>JW had an initial meeting with John McKinney who confirmed a PSPO would not work in Wootton as the police were over-stretched.</p> <p><u>18<sup>th</sup> September 2019</u></p> <p>British Gas have completed remedial works. JW and SP will meet with Melanie Macleod (BBC) in October to discuss road safety issues including parking on pavements. JW reported that the other ditch MAY be piped and in-filled. Cycle/pedestrian signs would be installed in the future.</p> <p><u>20<sup>th</sup> November 2019</u></p> <p>JW confirmed signage would be put in place to identify the footpath as a shared pedestrian/cyclist facility.</p> <p>JW and SP met with Melanie Macleod BBC on 13<sup>th</sup> November 2019. It was likely that many PSPO's would be withdrawn in the coming months/years and that was therefore not the favoured approach. It was suggested identifying areas within the village for "no verge or footway parking" enforcement would be a better approach. SP suggested the newly-widened Fields Road footpath and Keeley Lane near the Legstraps PH and the following areas were also identified at this safety steering group's meeting on 20<sup>th</sup> November 2019:</p> <ul style="list-style-type: none"> <li>• Bedford Road;</li> <li>• Fields Road;</li> <li>• Keeley Lane (in the vicinity of the Legstraps PH.</li> </ul> <p>It was agreed to see how the Traffic Regulation Order fared in these areas, before suggesting</p> |  |
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## Appendix 1

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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |          |                     | <p><b>additional sites.</b></p> <p><b><u>FIELDS ROAD SOUTH</u></b></p> <p><u>16<sup>th</sup> January 2019</u><br/>Allan Burls to deliver his feasibility study report, end of January 2019.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>No further progress has been made, nor feasibility report received.</p> <p><u>18<sup>th</sup> September 2019</u><br/>It is hoped BBC will take this forward as one of their own projects.</p>                                                                                                                                                                                                                                                                                                                                                                                                   |     |
| <p>Pavement parking – various sites including Cause End Road (near the One Stop shop), Fields Road, Manor Road, Mephram Road, Neale Way and Sherwood Close.</p> <p>(To include also the pavement by the Legstraps PH) and issues within “Little Wootton”.</p> <p>(To include fading white lining at several sites within the village).</p> <p>(To include the newly-widened footpath along Fields Road North).</p> <p><b>(To include outside 19a Bedford Road).</b></p> | Residents. | Ongoing. | Not yet identified. | <p><u>16<sup>th</sup> January 2019</u><br/>SP, JW and SO continue to chase BBC for an update on the advisory white lines trial (and also outstanding yellow lining requests).</p> <p><u>22<sup>nd</sup> May 2019</u><br/>JW and SP had chased BBC on several occasions, but no progress had been made. It was noted this item could be discussed when a meeting was arranged by TI (see above). *</p> <p>SO was concerned over the lack of progress on white lining in particular, given resident’s concerns over parking near the Legstraps PH, adding he was now aware of other areas where existing white lining was fading. It was noted WPC had previously agreed to contribute up to £595 in this respect. GL agreed to provide a formal document to take to BBC and SO agreed to provide locations where lining was fading.</p> | SO. |

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|  |  |  |  | <p>It was noted BBC were considering parking restrictions along Cause End Road opposite the One Stop Shop and Lorraine Road junction. SP confirmed the proposal would be taken to the Planning &amp; Environment Committee for discussion.</p> <p><u>24<sup>th</sup> July 2019</u></p> <p>The Planning &amp; Environment Committee determined the proposal being made would not solve the issues at the One Stop Shop and an alternative proposal was given to BBC. Andy Prigmore has confirmed he will forward a couple of alternative suggestions to WPC.</p> <p>A formal report has been delivered to BBC regarding advisory white lines, but no further response has been received. JW and So spoke to Andy Prigmore on 30<sup>th</sup> July 2019 and the report has been re-submitted. SP has sent the schedule of faded white lines to Iain Booth.</p> <p><u>18<sup>th</sup> September 2019</u></p> <p>Andy Prigmore has yet to send through his alternative proposal(s) with regard to the One Stop Shop. JW and SO agreed to email Andy again with the minutes of their meeting at which it was noted Andy had a solution. JW and SO will also raise the lack of response when next meeting with Jon Shortland to discuss s106 issues.</p> <p>It was noted Iain Booth had received the schedule of faded white lines and that some had been completed. SO agreed to establish what was still outstanding.</p> <p>Advisory white lines have been added at several sites within the village but as residents were not informed</p> |  |
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## Appendix 1

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|  |  |  |  | <p>by BBC ahead of those works, there were gaps where cars were parked at the time works were carried out. This needed to be remedied before WPC paid BBC.</p> <p>Once white lining was completed, it remained to see how successful the trial was, before determining alternative measures. The question was raised on whether BBC or the police could take action against bad/dangerous parking and if yes, what that action could be.</p> <p>A request was made to include Manor Road in this section and it was noted enforcement officers (out of hours) could ticket poorly parked vehicles at several sites within the village (especially as issues in Manor Road tended to be worse in the evenings). These issues and the possibility of implementing a Community Protection Order would be discussed by both JW and SP when meeting with Melanie Macleod and JW and SO when meeting with Jon Shortland.</p> <p>It was noted Parliament's Transport Committee had called for legislation to introduce an outright ban on pavement parking in England:<br/> <a href="https://www.parliament.uk/business/committees/committees-a-z/commons-select/transport-committee/news-parliament-2017/pavement-parking-report-published-17-19/">https://www.parliament.uk/business/committees/committees-a-z/commons-select/transport-committee/news-parliament-2017/pavement-parking-report-published-17-19/</a></p> <p><u>20<sup>th</sup> November 2019</u><br/> JW and SP met with Melanie Macleod BBC on 13<sup>th</sup> November 2019. Melanie agreed to seek a solution for parking issues outside Wootton Upper School (SP suggested a camera similar to that sited adjacent to</p> |  |
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## Appendix 1

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|-----------------------------------------------------------------------------------------------------------------------------|-----|----------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|                                                                                                                             |     |          |                    | <p>Wootton Lower School) and to add an advisory H-bar outside 19a Bedford Road. It was noted Andy Prigmore had yet to provide an alternative parking enforcement scheme for the One Stop Shop on Cause End Road. JW had received notification from Tesco, confirming that shop would become a Tesco Express. A request had been made for deliveries (expected to reduce to one lorry a day) to use the side access</p> <p>White lining remained incomplete in areas and SP agreed to revisit the schedule provided to BBC before raising this at the meeting with Iain Booth on 27<sup>th</sup> November.</p>                                                                                                                                                                                                                                                                                                         |          |
| <p>Pedestrian crossings on Bedford Road between Mepham Road and Cause End Road roundabout and outside the lower school.</p> | GB. | Ongoing. | £60k and £10-£12k. | <p><u>16<sup>th</sup> January 2019</u><br/>No further update available.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>JW confirmed BBC were taking both crossings requests forward and specifications were expected in early June 2019.</p> <p><u>24<sup>th</sup> July 2019</u><br/>Resolved at Full Council (FC19/167 10<sup>th</sup> July 2019) that:</p> <ul style="list-style-type: none"> <li>• WPC remained willing to work alongside BBC to deliver both crossings;</li> <li>• JW continue to liaise between both councils.</li> </ul> <p>It was noted again at this meeting WPC had resolved to contribute £17.5k towards both crossings in June 2018 (and informed BBC of the same). JW will provide a further report after BBC's Full Council meeting on 17<sup>th</sup> July 2019. JW confirmed BBC's Full Council agreed to work with WPC and may make a financial contribution. JW will be meeting with</p> | BBC/WPC. |

## Appendix 1

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|--|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  |  |  | <p>BBCllr Royden (week commencing 27<sup>th</sup> August 2019) to take the proposals forward (feasibility studies have been completed).</p> <p><u>18<sup>th</sup> September 2019</u></p> <p>WPC's Full Council had resolved on 11<sup>th</sup> September 2019 to pay a 50% contribution towards an island crossing on Bedford Road near Potters Cross and a zebra crossing on Bedford Road, near the lower school.</p> <p>A question was asked if the parking enforcement camera outside the lower school could be configured to capture vehicles that did not stop for pedestrians on the zebra crossing. JW agreed to investigate and report back.</p> <p>It was noted BBC continued to look for a crossing patrol person.</p> <p><u>20<sup>th</sup> November 2019</u></p> <p>Both crossings were in place however parents had been observed paying little attention when using them. JW confirmed road safety awareness training would be provided to lower school pupils AND parents. An application had been received to fill the school crossing vacancy, but it was unclear whether they would be sited on Bedford Road or Cause End Road.</p> <p>It was not yet known if the parking enforcement camera would require re-configuration or re-siting.</p> |  |
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## Appendix 1

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|--------------------------------------------------------------------------|-----------------------|----------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Speed restrictions – identifying what would work best and in what areas. | Committee discussion. | Ongoing. | Not yet identified. | <p><u>16<sup>th</sup> January 2019</u><br/>Resolved at Full Council 12<sup>th</sup> December 2018 (FC18/325) that an ASC<sup>7</sup> project be taken forward using CIL<sup>8</sup> monies.<br/>JW to investigate whether BBC funding may be available.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>GL confirmed a detailed document requesting Average Speed Cameras at several locations within the village had been passed to BBC. Specifications and costings were awaited (£80k contribution from Goodmans had already been made to BBC).</p> <p><u>24<sup>th</sup> July 2019</u><br/>SO confirmed he would speak to Andy Prigmore to confirm the current status of this project, costings and final locations.</p> <p><u>26<sup>th</sup> July 2019</u><br/>JW met with Andy Prigmore who stated this project was not within his remit. Chris Pettifer will now oversee this project and will arrange for Allan Burls to meet with Gareth to agree on the final locations. These cameras are always in stock so the project should move forward without issue.</p> <p><u>29<sup>th</sup> July 2019</u><br/>Jon Shortland has confirmed the tender will be awarded on 21<sup>st</sup> October 2019 but works most likely won't start until early 2020.</p> | GL. |
|--------------------------------------------------------------------------|-----------------------|----------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|

<sup>7</sup> Average Speed Camera

<sup>8</sup> Community Infrastructure Levy

## Appendix 1

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|-------------------------------------------------|-------------------------------------|----------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
|                                                 |                                     |          |                     | <p><u>18<sup>th</sup> September 2019</u><br/>GB queried the possibility of introducing a village-wide 20MPH speed limit and if so, what the process would be. If possible – could this be introduced either before or during the installation of average speed cameras. JW agreed to investigate and report back.</p> <p><u>20<sup>th</sup> November 2019</u><br/>A proposal for a village-wide 20MPH speed limit would need to be submitted to BBC. It was agreed to take this to Full Council ahead of making a formal request. If average speed cameras were in place beforehand, they could be re-calibrated to 20MPH. BBC would carry out all feasibility studies and public consultations.<br/>SP agreed to take this forward.</p> |                |
| Wootton Village Entrance Sign (Cranfield Road). | Jeff Noakes (non-committee member). | Ongoing. | Not yet identified. | <p><u>16<sup>th</sup> January 2019</u><br/>No further update available.</p> <p><u>22<sup>nd</sup> May 2019</u><br/>JW and SP have chased BBC on several occasions. No further progress has been made.</p> <p><u>18<sup>th</sup> September 2019</u><br/>JW has chased Andy Prigmore again, without success. However, this is now with Iain Booth and it is hoped the sign will be moved imminently. SP agreed to raise this again with Iain Booth on 27<sup>th</sup> November 2019.</p>                                                                                                                                                                                                                                                   | BBC/Developer. |

To be reviewed at each committee meeting.