



WOOTTON PARISH COUNCIL



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Minutes of the Roads & Pavements Safety Steering Group meeting held on Wednesday 21st November 2018 at 7pm in The Hub, Wootton New Life Methodist Church, Cause End Road.

Agenda no	Agenda item title		Power
Open Forum	There was one member of the public present who wished to observe the latest discussions on the works proposed for Potters Cross. They also raised concerns about the new ditch along Berryfields which was full of debris meaning it could not drain properly. They were advised to contact Persimmon Homes with regard to the ditch and stayed to observe the meeting in full. There were no other members of the public or press present and so the meeting continued without further adjournment.		Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Gareth Lloyd (GL – parish councillor – in the chair), Tony Ireland (TI), Hazel Martin (HM – parish councillor), Stuart O'Dell (SO – parish councillor) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. In attendance: Sue Playford (SP) as Clerk to the Council.		
Absent (no apologies received)	None.		
Agenda no	Agenda item title	Resolution	Action
RF18/033	Apologies for absence. Clive Baker (CB).	Noted for the minutes.	SP to keep on file.
RF18/034	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.
RF18/035	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	No requests received.	N/A.
RF18/036	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk.</i>	Resolved to receive and adopt. Proposed: SO. Seconded: HM.	SP to keep on file.

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	Members of the Roads & Pavements Safety Steering group are asked to receive and adopt the minutes of the Roads & Pavements Safety Steering group meeting held on 19 th September 2018.	Resolved by all present.	
RF18/037	Matters arising from the minutes – for information only. Please refer to the Project Action Plan for fuller information.	N/A.	N/A.
RF18/038	To review, amend and approve the Project Action Plan and to take the same to Full Council for formal approval.	Please refer to Appendix 1.	SP to keep on file.

Meeting closed at 8.05pm.

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ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2018-19

WPC² publishes a SAP³ annually in May, drawn from the budget which is formally set in January and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the SAP.

The Roads & Pavements Safety Steering Group committee's projects for 2018-19 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Berryfields pavement via Potters Cross – lack of continuity between Potters Cross and Bedford Road. (To include lack of a safe route to/from school – (Harris Way/Bedford Road sites).	Committee discussion and TI.	Ongoing – carried forward from 2017-18.	Persimmon to finance.	JW, GL and SP met with Jon Shortland (Chief Officer, Planning & Highways – BBC ⁵) on 12 th January 2018. He was informed the route was already being used as a safe route to school and that children were exiting into Potters Cross at speed. He confirmed Persimmon were still working on a final design as part of ongoing s278 works and he would continue to chase. It was noted the area had to be wide enough to accommodate emergency vehicles and so a barrier system to slow pedestrians was not feasible. SP to ask BBC for a copy of the final design when available to allow this committee to have input. Thomas Emmett (Senior Highway Agreements Engineer, BBC) is chasing for a copy of the final design plan. A request has been made for a temporary bollard to stop pedestrians running out into Potters Cross.	BBC/Persimmon.

¹ Project Action Plan.

² Wootton Parish Council.

³ Strategic Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

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				The resident present raised concerns that Potters Cross road was not wide enough to take an official pavement unless the grass verge (north side) was utilised. He added visitor parking spaces and a pavement had been planned when the new bungalows were built (on the site of the Black Horse PH) – it was thought that was not take forward because of Persimmon Homes’ intention to install a pavement on the south side of Potters Cross (from the Berryfields state to Bedford Road). JW had requested revised plans from BBC for the area, given it was unlikely a pavement could be installed and there was an urgent need to see what the alternatives were – including robust traffic calming measures. An entrance/exit point to/from the Berryfields estate was still required – this had to be wide enough to take emergency services vehicles in the event the primary route via Fields Road could not be accessed. Any revised plans had to include measures to stop pedestrians exiting Berryfields into Potters Cross at speed – which they continued to do. The possibility of a safe route to school via Grovebury Court was thought to be more central and overall a shorter distance between schools than Potter Cross. GL passed around design proposals for the area (a report will be passed to Jon Shortland). It was noted photographs within the report dismissed previous concerns over the creation of a “blind alley”. In addition, earlier fears that the pavement would be used to gain access to shops on	
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				Bedford/Cause End Road could be dismissed as retail units would soon come forward within Berryfields. JW confirmed both the Head of Wootton Lower School and BBC's Director of Education were in favour of the Grovebury Court proposal. He added parents with children attending both sites were struggling to meet drop-off and pick-up times if walking. JW confirmed plans were moving forward for a pavement along Fields Road South, although it was noted he had not yet received the latest drawings. Resolved this group support the proposal for a safe route to school via Grovebury Court and advise Full Council and Jon Shortland of the same. JW, GL and SP would report back to this group after their meeting with Jon Shortland on 29th May 2018. Proposed: SO. Seconded: HM. Resolved by all present. <u>18th July 2018</u> It was noted Persimmon had drafted plans for the Berryfields/Potters Cross exit/entrance which detailed a two metre wide access point for emergency vehicles only, removing the hedgerow in part to accommodate this. The plans also detailed how the route would enter and cross Manor Road but there was still no pavement linking the two areas, so therefore still no safe route. BBC/Persimmon HAD to find a solution and BBC HAD	
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				to enforce all planning breaches at the earliest opportunity – a safe route and emergency access was a planning requirement, and this should have been resolved BEFORE development commenced. JW agreed to establish whether there would be a BBC consultation on the Potters Cross plans – it was hoped measures would be added to prevent pedestrians exiting Berryfields into Potters Cross at speed. Several near-misses with vehicles had already occurred. GL then explained to one resident concerned about plans to put a pavement from Berryfields via Grovebury Court how BBC were looking at its feasibility, especially in light of issues surrounding Potters Cross. JW was pushing BBC to find a solution for Potters Cross given it was the original safe route proposal, however the narrow road could not support a pavement. A safe route was necessary, and BBC needed to resolve this issue as soon as possible. Monoux Road could be another possibility – once pavement and pedestrian works in Fields Road had been completed. <u>19th September 2018</u> Three residents present raised concerns over the situation at Potters Cross – with an unsafe entrance/exit still in place to/from Berryfields. Several near-misses with vehicles (Potters Cross) and pedestrians exiting Berryfields at speed had happened in recent weeks.	
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				The latest plans for the area were shown and GL detailed how the entrance/exit would be widened to accommodate emergency service vehicles. This would include works to cut back the hedgerow, a collapsible bollard (for emergency service vehicles only), a raised rumble strip across Manor Road and signage detailing the area as a “quiet lane” (the first such signage within Bedford Borough). It was acknowledged emergency access was needed however concerns remained over whether the proposals could actually be considered as a safe route to school. TI detailed how parents were now parking in Potters Cross to walk to the Harris Way lower school site – both at school drop-off and pick-up times and also when collecting children from after-school clubs/activities. The situation was further exacerbated when the refuse was collected – given how narrow the road was. GL detailed how both BBC planners and Persimmon were short-sighted when planning the Berryfields development, but added if these works did not go ahead, the gap in the hedge would remain as is, as would potential for a serious accident. Persimmon were due to leave the site in March 2019 – with opportunity for further works lost. There was little that could be done regarding inconsiderate and arrogant users of Potters Cross. Residents were concerned vehicle/pedestrian visibility would remain an issue when vehicles were	
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				parked in the road and doubts were raised over whether emergency services vehicles would have sufficient space to turn into Berryfields. GL added he and JW had met with Thomas Emmett at Potters Cross recently and that the proposal once implemented could be revisited to make any necessary alterations for safety's sake. TI and residents reiterated the need for a safe route to school – GL added it had been hoped this could be achieved via Grovebury Court and/or Monoux Road. However, BBC were pushing Persimmon for works in Potters Cross only. It was noted the widening of the Fields Road North pavement and addition of a pedestrian crossing near the Wootton Vale Healthy Living Centre would likely be considered the only safe route. SP added Full Council were putting pressure on BBC to meet their s106 planning obligations as the parish council felt they, and residents of Wootton, had been let down by their lack of monitoring to ensure facilities and infrastructure were delivered at the appropriate time. TI wished to record for the minutes this steering group's concern (which would be fed back to Full Council) that the route via Potters Cross was NOT considered a safe route to school. <u>21st November 2018</u> The member of the public present raised concerns	
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				that the works had not yet been completed, given it was now getting dark early. JW confirmed the plans had been signed off by BBC and that works would be completed by Christmas. JW thanked Thomas Emmett for his efforts in moving this forward and agreed to establish whether additional street lighting was being installed in that area. JW confirmed Potters Cross was detailed within the lower school's travel plan but it was not a safe route to school.	
Berryfields Estate (infrastructure).	GL.	May 18.	Persimmon to finance.	GL had identified several roads within the estate which only had tactile paving on one pavement. The other pavement either had high kerbing or tarmac. A report was being drafted for Jon Shortland in the hope its findings would be considered by BBC before it adopted any roads within the estate. <u>18th July 2018</u> No further response had been received from BBC. Given there were residents living within Berryfields who were pushchair or wheelchair users, it was agreed to complete the report and send it to BBC as soon as possible as remedial works were necessary now. SO confirmed he had already raised issues with BBC and their planning enforcement officers needed to act quickly. Resolved to take this forward to Full Council for formal approval. Proposed: SO. Seconded: GL. Resolved by all present. <u>19th September 2018</u>	GL/SO. BBC/Persimmon.

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				GL detailed his and SO's combined report had been given to Thomas Emmett, who was allowing Persimmon time to make the necessary remedial works before taking further action. <u>21st November 2018</u> No further update available.	
Cause End Road leak.	Various.	Winter 2017.	BBC/Anglian Water.	<u>19th September 2018</u> Discussions were ongoing between BBC and Anglian Water. Initially it was thought the flooding was a result of an underground spring but that has now been ruled out. It is now thought building works in the area could have damaged an underground water pipe leading to flooding when a shower/toilet is in use. Checks to building regulation applications and planning applications going back three years in the Cause End Road area are currently being investigated by BBC to pinpoint the cause. JW added he had requested a temporary fix to the surfacing in the area whilst these investigations continued. <u>21st November 2018</u> It was noted BBC would start works w/c 26th November to establish the cause of the leak which had been identified as a domestic water leak.	BBC/Anglian Water.
Cranfield Road – 30MPH.	Resident.	Jan 18.	BBC.	BBC had previously informed WPC that the extended 30MPH speed limit along Cranfield Road towards Wootton Green was enforceable, however WPC and a resident had disputed that fact. Jon Shortland confirmed (12th January 2018) that the limit was not yet enforceable, and that BBC would add repeater signs to remedy that. Jon also confirmed the police	BBC.

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				would not support a reduction in speed limit in Wootton Green from 40MPH to 30MPH. JW, GL and SP would report back to this group after their meeting with Jon Shortland on 29th May 2018. Jon Shortland has agreed to install repeater signs. <u>18th July 2018</u> It was noted temporary repeater signs and street lights had been installed – the lights were not yet energised. <u>19th September 2018</u> It was noted the lighting was now energised (but only part way along Cranfield Road, meaning temporary repeater signs were still necessary on the unilluminated section. <u>21st November 2018</u> It was noted the lighting was still only energised in part.	
Cranfield Road – flooding.	GL.	Jan 18.	Not yet identified.	It was noted building works in the area had caused an area of Cranfield Road to flood, even without significant rainfall. BBC believe the issue was caused by the developer and have informed them if not rectified, they will do the works and charge accordingly. It is now a developer issue with two parts to resolve. JW confirmed works had started to remedy flooding. BBC were piping the top pond down to the bottom pond and under Cranfield Road as developers had removed/stopped up the original pipe. Water would then flow across the development site to Fields Road	BBC/Developer.

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				and then to Elstow brook (as previously). JW, GL and SP would report back to this group after their meeting with Jon Shortland on 29th May 2018. Works are ongoing. <u>18th July 2018</u> Works were not yet complete, and Cranfield Road would still need to close to complete them. <u>19th September 2018</u> JW and SP had visited the site earlier that day with Iain Booth (Highways Inspector, BBC). It was evident some works had been done, but not all. Developers and BBC were still in disagreement over how the issue had been caused and who needed to remedy the situation. <u>21st November 2018</u> A pipe had been installed under Cranfield Road, but a new culvert was still required, and the area also needed resurfacing. Plans had been approved.	
Church Road pavement – too narrow in parts.	Committee discussion and CB.	Ongoing.	FRS ⁶ to finance.	JW, GL and SP met with Jon Shortland on 12 th January 2018. He confirmed the works would come forward as part of ongoing s278 works for the FRS development and that a final design was still being considered. SP to ask BBC for a copy of the final design when available to allow this committee to have input. SP passed on a residents' concerns about school children crossing without paying attention – BBC are still debating how best to	BBC/Developer. GL.

⁶ Fields Road South
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				remodel the area. JW agreed to ask the upper school to make students aware of the dangers in not paying attention. GL detailed two proposals for the area – squaring of the junction to slow traffic and the reduction in height or removal of the hedgerow alongside St. Mary’s cemetery extension (to be replaced with metal railings) which would increase pedestrian visibility from the entrance along Cause End Road. If feasible, it was hoped s106 developer contributions could be used to finance either proposal. Both proposals would be raised with Jon Shortland on 29th May 2018. Jon agreed to take the proposals forward. BBC have confirmed the hedgerow’s height can be reduced and SP is awaiting confirmation from St. Mary’s churchwardens they are happy also with the proposal. <u>18th July 2018</u> SP still awaiting confirmation from St. Mary’s churchwardens. <u>19th September 2018</u> SP confirmed St. Mary’s churchwardens and WPC’s Full Council had approved the works to reduce the height of the hedgerow and one quotation had been provided to BBC, as they were overseeing and financing the works. One resident present had asked whether white lining could be considered, however given the works above included remodelling the area, the proposal was not feasible at this stage.	
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				<u>21st November 2018</u> JW confirmed the proposed works were with BBC to take forward, however their focus was presently on Cranfield/Fields Road.	
Fields Road pavement – concerns over shared access space between vehicles and pedestrians.	Committee discussion and TI.	Ongoing.	Goodmans (North) and BBC/WPC (South).	<u>FIELDS ROAD NORTH</u> JW, GL and SP met with Jon Shortland on 12th January 2018. He confirmed the following: The pavement north of Fields Road would be widened to 3m from the Cock Inn PH to the Fields Road roundabout (and would be funded as part of the Marston Vale Innovation Park proposal). The works (which would include a cycle path) would be delivered within Phase 1, however it was noted the s106 agreement was still in draft form. JW confirmed the works had been approved and that utility works would take place during summer 2018. JW agreed to report back on the exact route of those utility works. JW and SP detailed a conversation they had recently had with a resident who had recommended to BBC the installation of a hard-standing area by the bus stop on Fields Road, to accommodate waiting school children and free-up the pavement for other pedestrians. The resident had been informed that was not being taken forward, however JW had seen plans which confirmed the widening of the pavement would include this area. A small ditch near Monoux Road remained a concern – JW would speak to BBC to see if it could be railed off or piped/infilled. It was hoped up-to-date plans would be available at the meeting on 29th May 2018. SO stated there should be a raised white line to	Goodmans/BBC. WPC/BBC/GL.

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				differentiate between cycling/pedestrian areas, perhaps with different coloured surfaces. JW had received confirmation from BBC they will either fence or infill the ditch near Monoux Road. <u>18th July 2018</u> Noted no further progress had been made/comments from BBC received. One resident present raised concerns over HGV traffic on Fields Road and in particular, a large crane which had been parked on the pavement one morning, blocking driveways. JW explained the long term plans for Fields Road (including the information above) – stressing it was the pavement being widened, not the road. A pedestrian crossing would be installed near the Wootton Vale Healthy Living Centre and once all works were done the entire road would be resurfaced. It was noted gas works had now finished in that area. It was queried why BBC had not undertaken any public consultation (other than a newspaper public notice) regarding the pavement widening scheme. It was noted JW and WPC had complained on several occasions about HGV traffic – especially now signage had been removed. JW detailed how those signs had always been in the wrong locations but that BBC had delayed their replacements as heavy traffic would be unable to access the bpha (extra-care facility) development. JW had raised traffic issues, site access and parking with the site manager repeatedly – without success. It was understood HGV drivers should radio ahead for site access – this clearly was not happening. The	
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				situation had been exacerbated due the removal of vehicle access to the site via the adjacent housing development area. SO added BBC and developers should issue a master plan and keep WPC and residents informed. Were that information available, WPC would be able to include the same in its quarterly newsletter, website and Facebook page. All issues of pavement parking had to be reported before BBC's Parking Enforcement department would act – everyone present was urged to take photos and report it. Recommendation was made to install no parking on verges/pavement signs, however it was noted central government were considering a UK-wide ban on pavement parking, which would remove that need. <u>19th September 2018</u> JW confirmed he still challenged parking along Fields Road and side roads off of it – with the drivers, site manager and at BBC. Developers had recently confirmed works to widen the pavement were expected to be completed by Christmas 2018 – but that the pavement would be flexible in width given they would have to accommodate issues en route such as electricity boxes. Concerns were raised residents would use the wider pavement to park on – JW agreed to raise that concern at a meeting with Jon Shortland on 25th September 2018.	
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				<u>21st November 2018</u> JW confirmed pavement widening works would be completed by Feb 2019 with shared access, rather than segregated areas for pedestrians and cyclists. It was noted those driveways with works already carried out would reduce the width in places. GL queried the possibility of preventing vehicles being parked on the pavement once widened. (At the end of the meeting TI detailed how Luton Borough Council were using PSPO legislation (relating to anti-social behaviour) for similar situations. It was noted a bus stop would be added outside the doctor's surgery and that the pavement outside the bpha care facility and crossing near Monoux Road were due for completion in Mar/Apr 2019. Once all works were completed Fields Road would then be resurfaced. JW confirmed he would establish the long-term plans for the bus service, as the Fields Road South development comes forward. <u>FIELDS ROAD SOUTH</u> Jon Shortland was asked to consider the addition of a pavement on the south side of Fields Road, from the Murco garage to the Marston Vale Healthy Living Centre. He confirmed there were no planning agreements in place to fund this, however BBC could undertake a buildability exercise (at cost to WPC if no funding could be identified within BBC) which would indicate whether it was feasible and identify any underground services in the area. BBC could also quote to design and build the pavement. If	
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				funding could not be identified within BBC, then WPC could consider this as one of its CIL⁷ projects. It was noted were that the case, BBC would adopt the pavement once completed. GL confirmed he would prepare costings based on BBC's estimate it would cost £100 per sqm. SO recommended it be at least 1.5 metres wide. No additional lighting would be required. JW agreed to establish the cost of an initial feasibility study to drive this forward. GL, JW and SP are meeting again with Jon Shortland 29th May 2018. Jon agreed to take forward the feasibility study. <u>19th September 2018</u> SP agreed to chase the feasibility study with Jon Shortland at the meeting on 25th September 2018. <u>21st November 2018</u> It was confirmed JW and SP were meeting with Allan Burls (Principal Project Engineer, Highways & Drainage, BBC) on 28th November to discuss a feasibility study. SP reiterated any proposal would be funded using CIL monies.	
Pavement parking – various sites including Cause End Road (near the One Stop shop), Fields Road, Mephram Road, Neale Way and Sherwood Close.	Residents.	Ongoing.	Not yet identified.	WPC had in the past issued advisory tickets to cars parked on the pavement, but the issue continued in several areas. Parking restrictions required a Traffic Regulation Order to implement and BBC to enforce. Suggestion was made to trial single white (advisory) lines as seen along Ridge Road, to see if that had a positive impact. SP had been informed of issues in	SP to write to Tesco. Not yet appointed.

⁷ Community Infrastructure Levy
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(To include also the pavement by the Legstraps PH) and issues within “Little Wootton”.				Sherwood Close – resolved to take this to Full Council for inclusion as a project and suggest that area, alongside Mepham Road initially. If successful, other areas could follow. It was understood BBC would not consult on this project if approved by Full Council as the lines were advisory only. SP had also been informed of pavement parking issues outside the One Stop shop (Cause End Road) – mostly delivery lorries. The fact this was the village’s only shop at present was recognised as a factor, plus the fact no parking bays were marked outside the shop meaning drivers parked inconsiderately taking up too much space. JW confirmed he had asked BBC for suggestions to alleviate the situation. After discussion it was resolved SP write to Tesco to request they mark out parking bays along the shop’s frontage. It was noted the issue centred more around delivery times than parking. TI detailed any interested parties or residents could request a review of the shop’s licence and request conditions to determine delivery times (Licensing Act 2003). Further resolved the letter detail this committee was minded to request a review of their licence and ask Tesco for their suggestions and proposals regarding delivery times. Proposed: SO. Seconded: HM. Resolved by all present. <u>19th September 2018</u> SP confirmed a letter had been sent to Tesco – no response to date. Initial enquiries at BBC regarding	
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				white lining had produced a limited response. Three residents present wished to raise their concerns over inconsiderate parking. One began by detailing how patrons of the Legstraps PH parked on the pavement alongside the pub and its car park, and on the blind bend along Keeley Lane towards Hall End, forcing traffic to negotiate the bend on the wrong side of the road (photographs had been provided to SP). Wheelchair/mobility scooter users and those with buggies were forced to walk in the road and the danger was further exacerbated with vehicles travelling well in excess of the 30MPH speed limit. After lengthy discussion it was agreed SO would investigate with BBC the addition of either double yellow or single/double white (advisory) lines along the length of Keeley Lane between the Legstraps PH and the next property (exact length would be determined by BBC Highways if implemented). SO added he would take findings forward to Full Council for consideration as an additional project. It was further agreed JW would speak to the landlord to make them aware of the situation and see if marking the pub car park would encourage more vehicles to use it. JW also agreed to request the 30MPH signage in the area be repainted, at cost to BBC. The area along Bedford Road leading from Keeley Lane towards Kempston Rural was also considered. It was noted advisory white lines were also being considered at other areas within Wootton – including Mephram Road/Sherwood Close.	
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				Two further residents detailed inconsiderate parking within and alongside the Little Wootton development, opposite Wootton Upper School. Despite action by the upper school, parents continued to park on double yellow lines and across entrance roads within the development. BBC parking enforcement officers had visited in the past at JW's request, yet the problems persisted once they were no longer visible. SO added he had visited the upper school that afternoon and witnessed cars parked/backed up along the entire length of Hall End Road, heading back towards the Chequers PH. After detailed discussion it was agreed JW would request further BBC enforcement and raise these concerns again with the upper school. SO agreed to include costings for additional parking restrictions when speaking to BBC on the similar issue at the Legstraps PH. Residents of Little Wootton were encouraged to report such incidents to build a case for further enforcement – SP detailed an article within the September edition of the Wootton newsletter (page 24) which provided contact details to report such issues. <u>21st November 2018.</u> SP detailed the response from Tesco. One Stop had been asked to paint parking bays in its car park at the front of the shop and Tesco had confirmed no deliveries should take place before 7am or after 7pm. All present were asked to monitor the situation as breaches could be reported to Tesco. SP confirmed she continued to chase BBC for further	
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				advice on how to take the advisory white lining forward – for Keeley Lane, Mepham Road and Sherwood Close. TI explained in detail how Luton Borough Council were using Community Protection Notices, under Section 53 of the Anti-Social Behaviour, Crime and Policing Act 2014 to stop behaviour considered detrimental to the local area and/or having a negative impact on the local community's way of life. This could be used to counter parking on pavements – a warning would initially be given, followed by a notice if parking persisted, and ultimately a fine of £2.5k. It was understood this would fall under the remit of the BBC's Community Safety Department and SP agreed to investigate further.	
Pedestrian crossings on Bedford Road between Mepham Road and Cause End Road roundabout and outside the lower school.	Gerald Bygraves (non-committee member).	Jan 18.	£60k and £10-£12k.	JW, GL and SP met with Jon Shortland on 12th January 2018. He confirmed the following: A proposal for a pelican crossing outside the lower school on Bedford Road was currently being assessed by BBC. If not taken forward by BBC, WPC could consider this as one of its CIL projects – costings were estimated at £60k. A proposal for a crossing island outside Manor Road flats on Bedford Road was also currently being assessed by BBC. If not taken forward by BBC it too could be considered by WPC as a CIL project – costings were estimated at £10-£12k. <u>18th July 2018</u> SP raised concerns that Jon Shortland had responded to her email stating BBC's transport department could not recall BBC agreeing to part-	BBC/WPC.

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				fund either crossing. JW detailed an email received from Andy Prigmore which confirmed his previous conversation on this issue and agreed to forward the same to Jon. <u>19th September 2018</u> A recommendation was approved by Full Council on 19th September that both pedestrian crossings be financed by developer contributions as they form part of the safe routes to school. This recommendation had been taken to BBC and GL, JW and SP confirmed they would raise it again (and query BBC's incorrect response stating there was a crossing already in place in Bedford Road near the lower school) at the meeting with Jon Shortland on 25th September 2018. <u>21st November 2018</u> It was noted Melanie MacLeod (Manager for Transport Policy, BBC) had confirmed a scheme for Bedford Road would be recommended for inclusion within their Integrated Transport Programme for 2019/20. WPC's agreement to make a financial contribution had been noted. JW noted proposed resurfacing works along Bedford Road, between the Cause End Road junction and Elmsdale Road could impact on delivery of the island near the Manor Road flats.	
Speed restrictions – identifying what would work best and in what areas.	Committee discussion.	Ongoing.	Not yet identified.	GL previously produced a list of pros and cons and TI detailed Sustrans (Safe Routes concept), providing information on surface treatments, kerb buildouts and 'change in priority' markers (like chicanes).	Not yet appointed.

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				The preferred speed restriction for Wootton was Average Speed Cameras (ASC's). It was noted ASC's had worked well in other parishes and AP confirmed they were most effective in reducing speeding. It was important to ensure their locations did not permit vehicles to use other routes – it was noted cars only travelling along a section of cameras before turning into side streets would still travel at reduced speed if they were following others passing through the village in its entirety. AP recommended four sets of cameras at the following locations: • Bedford Road – between Keeley Lane and Mephram Road and Mephram Road to Cause End Road; • Bedford Road – between Cause End Road and Fields Road; • Fields Road – to the village exit. It was noted WPC would need the support of residents before proceeding further, and police support also. Speeding data recorded is validated at police HQ and is labour-intensive as it must be done manually. All monies raised go to central government. Costings were expected to be in the region of £90k and BBC received no funding from central government. As a result, no installations were currently ongoing although funding may be available in the future. AP was unsure on timescales but did suggest WPC consider using CIL monies. To move forward AP suggested SP contact John Loughlin (Traffic Management Police) to arrange for a black box (traffic data recording device) to be	
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				installed at appropriate points in Bedford Road and Fields Road to collate speed statistics. This evidence base and possibly petition(s) would highlight the community's wish for ASC's (john.loughlin@bedfordshire.pnn.police.uk) Resolved at Full Council 10th May 2017 (FC17/132) to take the proposal forward without amendment. SP received figures from John Loughlin which included data for Fields Road, Keeley Lane and Church Road. However, John had stated the police placed boxes in situ to cover speed complaints – it was for BBC to collect data for ASC projects. It was recognised Fields Road and Keeley Lane were speeding hotspots – agreed to ask Speed Watch to focus on both areas and leave the issue of ASC's on file for the present time. Further agreed to include an article in the December Wootton Newsletter reinforcing the need to comply and stick to the speed limit – including the statistics provided by John Loughlin. Further agreed SP would obtain costings for Speed Indicator Devices (SID) – for all village entrance points. Average Speed Cameras could now still be an option following BBC's decision to grant permission for the Marston Vale Innovation Park. Costings for SID's are approximately £3k installed (per unit) or £4k installed (per unit) if on a principal road. GL detailed that some CIL monies were likely to be earmarked for safety issues in the village, including crossings, average speed cameras and real-time bus stop information (if not taken forward by BBC).	
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				However, total CIL monies were not known which made it difficult to budget for other projects (including findings from the Neighbourhood Plan Questionnaire). It was noted (17th January 2018) speed restriction proposals could not be taken forward until findings from the initial Neighbourhood Plan Questionnaire were known. <u>18th July 2018</u> No further update available. <u>19th September 2018</u> GL was investigating average speed camera costings with several companies – they came in pairs at roughly £60k per pair. It was thought cameras for all main routes in the village would total £300k and could be financed as a CIL project. Minimal funding was expected from developers as part of the Innovation Park development. <u>21st November 2018</u> GL confirmed he had met with BBC who were in the process of going to tender to appoint a contractor to install ASC within a number of parishes. If Wootton expressed an interest also, it could help drive the cost down. GL stated BBC would project manage the entire scheme if it went ahead. Potentially four pairs of cameras would be needed for Bedford, Cranfield and Fields Road, and possibly Keeley Lane also. SP again noted if the project went forward it would be funded using CIL monies.	
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				It was agreed to seek up to date speeding figures once Fields Road had been resurfaced.	
Wootton Village Entrance Sign (Cranfield Road).	Jeff Noakes (non-committee member).	Jan 18.	Not yet identified.	JN previously advised WPC the entrance sign had been installed without any consultation and obscured the view when leaving Berry Wood car park. Photos have been given to Jon Shortland who is investigating – it appears BBC were not consulted either. JW agreed to chase this issue again. GL, JW and SP are meeting again with Jon Shortland 29th May 2018. Jon confirmed the sign would be moved to a safer position. <u>18th July 2018</u> SP confirmed the sign had not yet been moved. <u>19th September 2018</u> SP again confirmed the sign had not been moved and agreed to raise this again with Jon Shortland at the meeting on 25th September 2018. <u>21st November 2018</u> JW to chase again.	BBC/Developer.

To be reviewed at each committee meeting.