



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 12th July 2023 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There was one member of the public present who wished to observe the meeting. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
N/A	In the absence of Cllrs O'Dell (Chairman) and Noakes (Vice-Chairman), members present resolved to appoint Cllr Lloyd as Chairman for the purpose of conducting this meeting. Proposed: Cllr Bygraves. Seconded: Cllr Tyerman. Resolved by all present.			Local Government Act 1972, Sch 12, Part II, p11.
Present	Cllrs Lloyd (in the chair in the absence of Cllr O'Dell), Bygraves, Hensher, Randell and Tyerman. In attendance: Cllr Swain. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P23/163	Apologies for absence. Cllrs Noakes and O'Dell.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
P23/164	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.

P23/165	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P23/166	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P23/167	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P23/168	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 28 th June 2023.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P23/169	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
P23/170	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2023-24, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
P23/171	a) Planning Applications – for resolution. 23/01338/TPO – 3 Bedford Road. Walnut tree (marked as T6) – to be removed. 23/01341/FUL – 3 Terle Bank. Two storey side extension with demolition of garage. 23/01349/FUL – 2 Parker Road. Loft conversion with front rooflights and rear dormer.	Resolved NO OBJECTION. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present. Resolved NO OBJECTION but to make the following observations: BBC were requested to ensure the development would still provide an adequate number of parking spaces. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Randell. Seconded: Cllr Hensher.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals (by Bedford Borough Council) – for information only. 22/02068/DC3 – Wootton Community Nursery, Innovation Way. Two dropped kerbs and associated works. This council previously raised no objection. 23/00679/FUL – Changing Rooms, Church Road. Change of use of part of changing rooms and associated store rooms to Sui Generis for kitchen serving hot and cold drinks and cold snacks with associated toilet facilities, erection of bin store enclosure and installation of photovoltaic panels to roof. This council previously raised no objection. 23/00969/FUL – 2 Parker Road. Loft conversion with front rooflights and rear dormer. This council previously raised no objection. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	Resolved by all present.		
P23/172	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/173	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/174	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There was one member of the public present who was asked to leave the meeting.	The member of the public left the meeting.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).

P23/175	To revisit completed tender application(s) in respect of the Grass Cutting (Amenities and Highway) contract for the period 1st April 2023 – 31st March 2026 and to resolve a suitable course of action.	Resolved to appoint AR Worboys Ltd as the grass cutting contractor for the remaining period 1 st April 2023 – 31 st March 2026, on the terms as stated in their email dated 7 th July 2023. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed at 7.12pm.