



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 28th June 2023 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Noakes (in the chair in the absence of Cllr O'Dell), Bygraves, Lloyd, Randell and Tyerman. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P23/151	Apologies for absence. Cllrs Hensher and O'Dell.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
P23/152	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P23/153	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P23/154	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

P23/155	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P23/156	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 31 st May 2023.	Resolved to receive and adopt. Proposed: Cllr Randell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P23/157	Matters arising from the minutes – for information only. P21/262 + P22/214 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are	No further comments received.	N/A.	N/A.

	situated on private land (unadopted road) and cannot be upgraded/adopted *. Upgrade works were completed week commencing 12 th September 2022. Resolved 28 th September 2022 (P22/214) not to undertake any further maintenance works to the one silver-style column at Hall End. The clerk has been informed all works are complete and a payment plan has been settled with Bedford Borough Council, in full and final settlement of the transfer of ownership. Move to close.			
P23/158	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2023-24, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
P23/159	a) Planning Applications – for resolution. 23/01231/FUL – 3 Roundel. Garage conversion. b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	Resolved NO OBJECTION. Proposed: Cllr Lloyd. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.
P23/160	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

P23/161	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/162	To consider a further response to Bedford Borough Council in relation to its confirmation that Traffic Regulation Orders have been made in relation to the introduction of a 20MH speed limit on roads within the Berryfields Estate, 'no waiting at any time' restrictions (double yellow lines) at points in Ashpole Avenue, Folkes Road and Harris Way, 'no waiting Mon-Fri 8am-5pm' restrictions (single yellow lines) and 'no stopping on entrance markings' restrictions at points on Harris Way and the establishment of a new zebra crossing on Folkes Road and to resolve a suitable course of action.	It was noted Bedford Borough Council had agreed to the following amendment to its Traffic Regulation Orders, following a recent site visit with Cllr Lloyd, BBCllr/Cllr Wheeler, the clerk, BBCllr Weir (Portfolio holder for Environment, Transport and Highways) and Bedford Borough Council's Manager for Traffic Operations: • Keep clear markings would be added at the top of Harris Way, to enable emergency vehicle access to the play area/pitches. It was further noted (as an aside to this agenda item) the bus gate would remain one way (as present) and additional road markings would be added. A new TRO would be issued within 4 weeks. The above findings were noted and once the compound had been cleared from the top of Harris Way, the clerk was asked to bring the issue of emergency vehicle access signage back to this committee.	Clerk to keep on file/take forward.	Stakeholder Consultation.

Meeting closed at 7.15pm.