



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

Minutes of the **Planning & Environment Committee** meeting held on Wednesday 17th May 2023 at 8.50pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Power
P23/106	To elect a Chairman of the Planning & Environment Committee. A nomination was received on the evening in favour of Cllr O'Dell. Resolved Cllr O'Dell be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Lloyd. Resolved by all present.	Standing Orders.
P23/107	To elect a Vice-Chairman of the Planning & Environment Committee. A nomination was received on the evening in favour of Cllr Noakes. Resolved Cllr Noakes be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Lloyd. Seconded: Cllr Tyerman. Resolved by all present.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Hensher, Lloyd, Noakes and Tyerman. In attendance: Cllrs Swain and Cllr Wheeler. Cllr Wheeler is also Borough Councillor for Wootton. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).	
Absent (no apologies received)	None.	

Agenda no	Agenda item title	Resolution	Action	Power
P23/108	Apologies for absence. Cllrs Bygraves and Randell.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
P23/109	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P23/110	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P23/111	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P23/112	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P23/113	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 26 th April 2023.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P23/114	Matters arising from the minutes – for information only. P21/262 + P22/214 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor	No further comments received.	N/A.	N/A.

	issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted *. Upgrade works were completed week commencing 12th September 2022. Resolved 28th September 2022 (P22/214) not to undertake any further maintenance works to the one silver-style column at Hall End. The clerk has been informed all works are complete and a payment plan is being prepared by Bedford Borough Council ahead of ownership transfer.			
P23/115	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Final reports will be with the Internal Auditor this month.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
P23/116	a) Planning Applications – for resolution. 23/00526/LBC – 56 Cause End Road. Removal of lime render from gable end and replace with new, paint exterior walls and beams, remove and reapply buttress render, repair and paint external doors and windows. b) Planning Approvals (by Bedford Borough Council) – for information only. 23/00467/FUL – 15 and 17 Potters Cross. Alterations to form knock through to join 15 and 17 Potters Cross to form one dwelling.	Resolved NO OBJECTION. Proposed: Cllr O'Dell. Seconded: Cllr Hensher. Resolved by all present. No further comments received.	Clerk to take forward. Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.			
P23/117	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/118	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/119	To consider a new street trading consent outside of Bedford Town Centre for Raffaele Picanza T/A Picanza Snacks and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P23/120	To consider a renewal street trading consent outside of Bedford Town Centre for Vincenzo Vaccaro-Notte T/A Gino Soft-Whip and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P23/121	To consider a renewal street trading consent outside of Bedford Town Centre for Salvatore Forte (ice cream, ice lollies and soft drinks) and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.

P23/122	To consider a renewal street trading consent outside of Bedford Town Centre for Attique Muhammad Akhtar (ice cream, ice lollies and soft drinks) and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P23/123	To consider a response to Bedford Borough Council in relation to its proposal to make part of Folkes Road a 'bus gate' and to resolve a suitable course of action.	Bedford Borough Council's intention was to enable the bus gate to permit traffic (including taxis and cyclists) in both directions. Cllr Lloyd stated that the average UK bus was 8 ft 4 in wide and the road was 14 ft wide – vehicles would not be able to pass each other. Resolved to request Bedford Borough Council amend the proposal as follows: • The route should be for buses only (no taxis or cyclists); • The route should be one way only – as currently operated (ingress from Ashpole Avenue, egress onto Folkes Road). Proposed: Cllr Noakes. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P23/124	To consider a request from Bedford Borough Council that Wootton Parish Council take on verge/highways grass cutting in the following areas (not including any areas of open green space): Berryfields/Fields Road roundabout; Haycroft (and all associated roads off Haycroft); Sherwood Drive; Summerfield Drive (and all associated roads within the estate).	An offer of an additional £113.97 per annum was made by Bedford Borough Council for the parish council to take on these areas. However, it would cost the parish council in the region of £2,000 annually to maintain all areas. Resolved to decline the request in light of the above information. Proposed: Cllr Tyerman. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 9.05pm.

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Chairman.....

Date 31st May 2023