



WOOTTON PARISH COUNCIL



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 29th March 2023 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There was one member of the public present who wished to observe the meeting. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Bygraves, Hensher, Lloyd, Noakes and Randell. In attendance: Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Quirk.			
Agenda no	Agenda item title	Resolution	Action	Power
P23/068	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P23/069	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P23/070	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P23/071	Report from outside organisations – for information only.	No further comments received.	Clerk to keep on file.	N/A.

	Office of the Traffic Commissioner. Email correspondence confirming that the Traffic Commissioner considered the application carefully (Goods Vehicle Operator's Licence – Sergejs Nikitins T/A Goldstar Heathrow Ltd (5 Swallow Way, Wootton). Wootton Parish Council requested no vehicle movements between midnight and 6am, seven days a week, however the Traffic Commissioner has granted the application with vehicle movements from 4.30am-5am and loading before those times.			
P23/072	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P23/073	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 8 th March 2023.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P23/074	Matters arising from the minutes – for information only. P21/262 + P22/214 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford	No further comments received.	N/A.	N/A.

	Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10 th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9 th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted *. Upgrade works were completed week commencing 12 th September 2022. Resolved 28 th September 2022 (P22/214) not to undertake any further maintenance works to the one silver-style column at Hall End. The clerk is awaiting further information from Bedford Borough Council regarding the final transfer, lastly chasing on 14 th March 2023.			
P23/075	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Randell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022/23.
P23/076	a) Planning Applications – for resolution. 23/00467/FUL – 15 and 17 Potters Cross. Internal alterations to form knock through to join number 15 and number 17 Potters Cross to form one dwelling. 23/00476/TPO – 5 Potters Cross. Ash – crown thin by removing the epicormic growth throughout the canopy. 23/00545/FUL – 3 Ella Gardens. Loft conversion with rear dormer.	Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	23/00561/FUL – 2 Ashpole Avenue. Change of use from a single residential dwelling (Use Class C3(a)) to use as a children’s home (Use Class C2) for up to three children. Erection of detached bin and cycle stores in connection with the proposed change of use. 23/00568/FUL and 23/00569/LBC – The Chequers Inn PH, 47 Hall End Road. Single storey side/rear oak framed, timber clad extension and glazed link. b) Planning Approvals (by Bedford Borough Council) – for information only. 22/02727/FUL – 80 Keeley Lane. One and two storey front, side and rear extensions. This council previously raised AN OBJECTION (building would encroach beyond the building line). c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	The clerk was informed ahead of this meeting that the applicant had withdrawn this proposal – reason unknown. Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. No further comments received.	Clerk to take forward.	
P23/077	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P23/078	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

Meeting closed at 7.07pm.

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Chairman.....

Date 12th April 2023