



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 26th October 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Bygraves, Hensher, Lloyd and Randell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Quirk.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/226	Apologies for absence. Cllr Noakes.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/227	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/228	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P22/229	Report from outside organisations – for information only.			

	Bedford Borough Council. Carriageway resurfacing works – Cranfield Road. The works are planned to start on 27th October and last until 4th November 2022, between the hours of 9am and 3.30pm – weekdays.	No further comments received.	Clerk to keep on file.	N/A.
P22/230	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/231	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 12 th October 2022.	Resolved to receive and adopt. Proposed: Cllr Randell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/232	Matters arising from the minutes – for information only. P21/262 + P22/214 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned	No further comments received.	N/A.	N/A.

	streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted *. Upgrade works were completed week commencing 12th September 2022. Resolved 28th September 2022 (P22/214) not to undertake any further maintenance works to the one silver-style column at Hall End. The clerk is awaiting further information from Bedford Borough Council regarding the final transfer. P22/133 + P22/172 – Condition of Royal British Legion Bench at Lorraine Road cemetery. Resolved 25th May 2022 (P22/133) to replace the bench with a recycled plastic bench (keeping the plaque) and request the cemeteries caretaker to keep all benches free of bird droppings. The cemeteries caretaker has confirmed they will use a battery operated jet wash to keep all benches clean and will invoice the council on an ad-hoc basis. Further resolved 13th July 2022 (P22/172) in light of further significant information received, to replace the bench with a metal commemorative-style bench. The metal bench is now in situ and fixed to the new concrete base. The old wooden bench has now been removed. Move to close.			
P22/233	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
P22/234	a) Planning Applications – for resolution. 22/02222/FUL – 8 Robinson Close. Proposed two storey rear extension.	Resolved NO OBJECTION but to make the following observation: Bedford Borough Council previously objected to a similar application at this property on the grounds loss of privacy	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals (by Bedford Borough Council) – for information only. 22/01959/FUL – 22 Fields Road. Two storey side and single storey rear extension. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	would be caused to a neighbouring rear garden, due to a reduction in distance to the boundary to 7.5 metres. This was despite Bedford Borough Council permitting development elsewhere in the village with boundary distances between properties of less than 7.5 metres. Proposed: Cllr Randell. Seconded: Cllr Bygraves. Resolved by all present. No further comments received.	Clerk to keep on file.	
P22/235	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/236	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.

P22/237	To consider the renewal of a street trading consent outside of Bedford Town Centre for Nirmal Badhan T/A Dave's Snax and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Lloyd. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P22/238	To receive a report from Cllr Lloyd regarding the installation of an additional footpath within Cemetery Extension One/Two at Lorraine Road cemetery and to resolve a suitable course of action.	Resolved to accept the quotation to install an additional footpath (as an extension to the existing footpath), with the proviso the footpath be a minimum 1 metre in width, to accommodate wheelchair/mobility scooter users. Proposed: Cllr Lloyd. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P22/239	To consider whether to permit burial plots at Lorraine Road cemetery to be held for a limited (to be determined) period of time without reservation/payment and to resolve a suitable course of action.	Resolved any 'earmarked' plots must be used or reserved (and paid for) within a 14 day period. The regulations would be amended accordingly. Proposed: Cllr O'Dell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P22/240	To consider repositioning a litter bin currently adjacent to the pedestrian entrance to Lorraine Road cemetery and the addition of a further litter bin in the same (new) area and to resolve a suitable course of action.	Resolved to initially request (via Bedford Borough Council) an additional litter bin to the left of the cemetery entry gates. The request outcome would determine the final location of the existing litter bin. If Bedford Borough Council did not agree to an additional bin a request would be made to re-locate the existing bin to the left of the cemetery entry gates. If a second bin were permitted, a request would be made to re-locate the existing bin further away from the cemetery entry gates (to the right).	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.		
P22/241	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2023-24, ahead of Full Council's agreement/finalisation of the precept demand in January 2023 and to resolve a suitable course of action.	Resolved to increase the Arbour (Tree) inspection and maintenance budget for 2023/24 to £9k. Proposed: Cllr O'Dell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

Meeting closed at 7.28pm.