



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 28th September 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Bygraves, Hensher, Lloyd, Noakes and Randell. In attendance: Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllrs Quirk and Watson. It was noted Cllr Watson had not attended any meeting of the parish council for a period of six consecutive months and had therefore ceased to be a parish councillor (Local Government Act 1972, s85 (1)).			
Agenda no	Agenda item title	Resolution	Action	Power
P22/203	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/204	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/205	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P22/206	Report from outside organisations – for information only.			N/A.

	Bedford Borough Council. Notice of temporary road closure – Keeley Lane. Length affected – Lower Kiln Field. Reason – new water supply. The temporary road closure is anticipated to be in operation 08.00 – 18.00 hrs from 10th -12th October 2022. For fuller information including map, please click here.	No further comments received.	Clerk to keep on file.	
P22/207	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/208	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 31 st August 2022.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/209	Matters arising from the minutes – for information only. P21/262 + P22/214 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have	No further comments received.	N/A.	N/A.

	Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted *. Upgrade works were completed week commencing 12th September 2022. Refer to agenda item P22/214. • P22/133 + P22/172 – Condition of Royal British Legion Bench at Lorraine Road cemetery. Resolved 25th May 2022 (P22/133) to replace the bench with a recycled plastic bench (keeping the plaque) and request the cemeteries caretaker to keep all benches free of bird droppings. The cemeteries caretaker has confirmed they will use a battery operated jet wash to keep all benches clean and will invoice the council on an ad-hoc basis. Further resolved 13th July 2022 (P22/172) in light of further significant information received, to replace the bench with a metal commemorative-style bench. The metal bench is now in situ on a new concrete base, and just requires the final fix.			
P22/210	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
P22/211	a) Planning Applications – for resolution. 22/01959/FUL – 22 Fields Road. Two storey side and single storey rear extension.	Resolved NO OBJECTION . Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	22/01950/FUL – 26 Wootton Green, Conversion of and alterations to garage space to form accessible ground floor annexe with provision of first floor office space above including flat roof dormer to rear. 22/01970/FUL – 44 Cause End Road. Proposed new dwelling and modifications to existing dwelling by blocking up of first floor side (east) window and the addition of front dormer, new access/crossover for existing dwelling. b) Planning Approvals (by Bedford Borough Council) – for information only. 22/00519/FUL – 86 Folkes Road. First floor side extension to increase roof height of bedroom over garage and external alterations. This council previously raised NO OBJECTION. 22/01661/FUL – 12 Payne Road. Single storey rise extension linking existing detached garage with main dwelling. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None.	Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Randell. Resolved by all present. Resolved TO OBJECT using the following material considerations: • The proposal was an over-development of the site; • Ingress/egress to the proposed development was on a dangerous apex in the road; • A replacement ash tree (in relation to a previous planning application at the same address – 19/00313/TPO) should remain. Proposed: Cllr Hensher. Seconded: Cllr Noakes. Resolved by all present. No further comments received.		
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	d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.			
P22/212	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/213	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/214	To consider a request for additional works to a replacement street lighting column at Hall End and to resolve a suitable course of action.	Resolved not to carry out any additional works to the replacement lighting column, as members determined the matter was with Bedford Borough Council to take forward. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.14pm.