



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 31st August 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Lloyd, Noakes, Quirk and Randell. In attendance: Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Watson.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/190	Apologies for absence. Cllrs Bygraves and Hensher.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/191	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/192	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P22/193	Report from outside organisations – for information only.	N/A.	N/A.	N/A.

	None.			
P22/194	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/195	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 10 th August 2022.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/196	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of	*Cllr O'Dell commented on the replacement bench which was much improved on the previous.	Clerk to keep on file.	N/A.

	May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted. Upgrade works were due to commence week commencing 22nd August 2022. • P22/132 – Condition of noticeboard at Lorraine Road cemetery. Resolved 25th May 2022 (P22/132) to remove the noticeboard. The cemeteries caretaker has confirmed they will remove and suitably dispose the noticeboard at no additional cost to the council. This has now been completed. Move to close. • P22/133 + P22/172 – Condition of Royal British Legion Bench at Lorraine Road cemetery. Resolved 25th May 2022 (P22/133) to replace the bench with a recycled plastic bench (keeping the plaque) and request the cemeteries caretaker to keep all benches free of bird droppings. The cemeteries caretaker has confirmed they will use a battery operated jet wash to keep all benches clean and will invoice the council on an ad-hoc basis. Further resolved 13th July 2022 (P22/172) in light of further significant information received, to replace the bench with a metal commemorative-style bench. The metal bench is in situ but requires fixing, once the existing concrete base has been replaced to accommodate the extra length required. *			
P22/197	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Randell. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
P22/198	a) Planning Applications – for resolution. 22/01810/FUL – 41a Fields Road. Two storey side extension and single storey canopy extension.	BBCLlr Wheeler passed on comments given to him by a local resident who was concerned about increased parking in the area and loss of light to adjoining properties. Concerns the property was close to the proposed pedestrian crossing	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals (by Bedford Borough Council) – for information only. 22/00579/REM – 18 and land at 16 Bedford Road. All reserved matters for the demolition of existing dwelling and erection of five dwellings, pursuant to outline permission 20/01842/OUT. This council previously raised AN OBJECTION. 22/01444/FUL – 59 Tithe Barn Road. Single storey side and rear extension. This council previously raised NO OBJECTION. 22/01413/FUL – 16 Lunniss Way. Single storey side and rear extension. This council previously raised NO OBJECTION. 22/00026/FUL – 9B Halegate. Single storey rear extension. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None.	for Fields Road were considered not relevant. After discussion it was resolved NO OBJECTION but to make the following observation: Any development (including but not limited to roof tiles, guttering, satellite dishes) should not encroach adjoining properties or extend beyond the boundary. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present. No further comments received.		
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	d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.			
P22/199	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/200	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/201	To consider a new Street Trading Consent application (all consent streets throughout Bedford Borough area, outside of the Town Centre) for Deli Delivered Ltd and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Randell. Seconded: Cllr Quirk. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P22/202	To receive a report from FA Bartlett Tree Expert Co in relation to the annual tree survey and to resolve a suitable course of action.	Resolved to receive and accept the report and request that all Priority One and Two works be carried out. Proposed: Cllr Quirk. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.21pm.