



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 10th August 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs O'Dell (in the chair), Bygraves, Hensher, Lloyd, Noakes, Quirk and Randell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Watson.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/177	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/178	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/179	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P22/180	Report from outside organisations – for information only.	No further comments received.	Clerk to keep on file.	N/A.

	- Bedford Borough Council. Further extension to the temporary prohibition of through traffic along part of Footpath No 1. The order made by Bedford Borough Council on 20th January 2017 was extended on 14th July 2017, 20th July 2018, 19th July 2019, 17th July 2020 and 16th July 2021. The closure is to enable construction of a new housing development and will continue from Sunday 24th July 2022 for up to six months. - Bedford Borough Council. Clapham, Felmersham and Radwell Neighbourhood Development Plans have been adopted in Bedford Borough. The plans were made by an Executive Decision on 4th July 2022 and will now form part of Bedford Borough Council's development plan, meaning the policies will be used alongside other adopted local plan policies when determining planning applications within Clapham, Felmersham and Radwell parishes.			
P22/181	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/182	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 13 th July 2022.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/183	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020	No further comments received.	N/A.	N/A.

	(FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted. Upgrade works remain outstanding. • P22/132 – Condition of noticeboard at Lorraine Road cemetery. Resolved 25th May 2022 (P22/132) to remove the noticeboard. The cemeteries caretaker has confirmed they will remove and suitably dispose the noticeboard at no additional cost to the council. This should be completed mid-August. • P22/133 + P22/172 – Condition of Royal British Legion Bench at Lorraine Road cemetery. Resolved 25th May 2022 (P22/133) to replace the bench with a recycled plastic bench (keeping the plaque) and request the cemeteries caretaker to keep all benches free of bird droppings. The cemeteries caretaker has confirmed they will use a battery operated jet wash to keep all benches clean and will invoice the council on an ad-hoc basis. Further resolved 13th July 2022 (P22/172) in			
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	light of further significant information received, to replace the bench with a metal commemorative-style bench. • P22/158 – Planning Approvals (by Bedford Borough Council). 20/01842/OUT – Condition 10 – Mobility Housing (Discharge of conditions) 18 and Land at 16 Bedford Road. (This council previously raised an objection). Cllr O’Dell has raised a query which the clerk has passed to BBCllr/Cllr Wheeler – namely that at existing bungalow being demolished should be replaced with a new bungalow (to accord with Wootton’s Neighbourhood Development Plan). A response from Bedford Borough Council confirms this would have needed to be secured at the outline planning stage (this approval is at reserved matters stage). This planning application was issued in February 2021 and as the Neighbourhood Development Plan was not approved until February 2022, the borough council is not in a position to retrospectively secure a bungalow on site. Move to close.			
P22/184	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
P22/185	a) Planning Applications – for resolution. 22/01661/FUL – 12 Payne Road. Single storey side extension linking existing detached garage with main dwelling. 22/01732/FUL – 41 Folkes Road. Front porch extension.	Resolved NO OBJECTION. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals (by Bedford Borough Council) – for information only. 20/01842/OUT – 18 and Land at 16 Bedford Road. Condition 11 Construction Management Plan (Discharge of Condition – 22/00594/AOC) and Condition 12 (Discharge of Condition – 22/00595/AOC). This council previously raised AN OBJECTION. 22/01293/FUL – 13 Butland Way. Single storey rear extension. This council previously raised NO OBJECTION. 22/01217/FUL – 5 Ellis Close. Single storey rear extension. This council previously raised NO OBJECTION. 22/01122/FUL – 149 Bedford Road. Erection of garden room/annexe in rear garden. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	No further comments received.		
P22/186	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/187	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.

P22/188	To receive, review and adopt revised regulations for Lorraine Road cemetery (including a brochure to be taken away from the cemetery) and to resolve a suitable course of action.	Resolved to receive, review and adopt the revised regulations and brochure with the following amendments: • Amend all references from 'graves' to 'plots'; • Note the Clerk to the Council has the discretion to allocate plots; • Note it must be clear whether an American style casket will be used, when reserving a plot. Proposed: Cllr Lloyd. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P22/189	To consider a new Street Trading Consent application (Wootton Village Hall car park, MK43 9EU – Tuesday 5pm-8pm) for Christopher Tyler T/A A Pizza This and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.25pm.