



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 25th May 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
P22/119	To elect a Chairman of the Planning & Environment Committee. A nomination was received on the evening in favour of Cllr Quirk. Resolved Cllr Quirk be appointed Chairman <u>until the next meeting of this committee.</u> Proposed: Cllr Randell. Seconded: Cllr Noakes. Resolved by all present.			Local Government Act 1972, Part 1, s15 (1).
P22/120	To elect a Vice-Chairman of the Planning & Environment Committee. Not applicable.			Local Government Act 1972, Part 1, s15 (6).
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the chair), Hensher, Lloyd, Noakes and Randell. In attendance: Cllr O'Dell. Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Watson.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/121	Apologies for absence.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972,

	Cllr Bygraves.			s85 (1) & Sch 12, Part VI, p40.
P22/122	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/123	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P22/124	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P22/125	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/126	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 11 th May 2022.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/127	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the	No further comments received.	N/A.	N/A.

	streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10 th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9 th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted. This is currently being investigated.			
P22/128	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Neither report was available due to ongoing works to close the year end accounts for 2021-22.	N/A.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
P22/129	a) Planning Applications – for resolution. 22/00923/ADV – Plot 4 and 5, Land South of Fields Road. Illuminated totem sign to the site entrance for building, HGV, car and pedestrian wayfinding. 22/01035/MAO – Land South of Keeley Lane. Outline application with all matters reserved except access, for residential development of up to 20 dwellings, public open space, landscaping, access to Keeley Lane, sustainable urban draining systems and associated infrastructure. 22/01122/FUL – 149 Bedford Road. Erection of garden room/annexe in rear garden.	Resolved NO OBJECTION. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTION but to reinforce the submission made by Accessibility Bedford which referenced Wootton's Neighbourhood Development Plan (available online here). Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals (by Bedford Borough Council) – for information only. 22/00668/FUL – 66a Keeley Lane. Loft conversion following raise in ridge height and rear dormer. This council previously raised NO OBJECTION. 22/00473/FUL – 2 Studley Road. Erection of front porch extension, conversion of existing garage and external alterations. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State). None.	No further comments received.		
P22/130	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/131	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/132	To receive a report from Cllr O'Dell regarding the overgrown noticeboard (and its general poor condition) at the entrance to Lorraine Road Cemetery and to resolve a suitable course of action.	Resolved to request the cemeteries caretaker remove the noticeboard and dispose of it accordingly. Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

P22/133	To receive a report from Cllr O'Dell regarding the condition of the Royal British Legion bench situated at the far end of the original cemetery and to resolve a suitable course of action.	Resolved to replace the bench with a recycled plastic bench (keeping the plaque) and ask the cemeteries caretaker to keep all in the cemetery free of bird droppings. If that was not possible, Cllr O'Dell agreed to undertake the same. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by majority vote.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P22/134	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
P22/135	To receive a report from the clerk in relation to a Small Claims Court hearing and to resolve a suitable course of action.	Resolved to proceed with the small claims court hearing and pay the trial fee of £181.00. Proposed: Cllr Quirk. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.32pm.