



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 30th March 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd, (in the chair in the absence of Cllr Quirk), Hensher, Noakes, Randell and Watson.			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/071	Apologies for absence. Cllrs Bygraves and Quirk. The Clerk and Responsible Financial Officer (Sue Edgar Playford) was not in attendance.	Noted for the minutes.	Clerk to take forward.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/072	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/073	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

	No requests received.			
P22/074	Report from outside organisations – for information only. - Bedford Borough Council. Wilshamstead Neighbourhood Development Plan. Under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012, Wilshamstead Parish Council have submitted their Neighbourhood Development Plans to Bedford Borough Council. In accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012, Bedford Borough Council is inviting representations on the Wilshamstead Neighbourhood Development Plan for a period of 6 weeks. The submission plans and supporting documents are available to view on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning. If you are unable to view online, you can look at a paper copy of the documents at the Wilshamstead Parish Council office at the Village Hall, on Monday mornings between 9am and 12pm. Alternatively, viewing can be arranged by appointment by contacting the Chairman of the Parish Council Eric Benton on phone 01234 740971. Representations must be made in writing (preferably using the consultation form provided on the website) and can be: - emailed to: planningforthefuture@bedford.gov.uk; or - posted to: Planning Policy Team, Bedford Borough Council, Borough Hall, Cauldwell Street, Bedford, MK42 9AP. This is not a freepost address; please use a stamp. Any representations may include a request to be notified of Bedford Borough Council's decision under Regulation 19 (Decision on a plan proposal) in relation to the submitted neighbourhood development plans. <u>All representations must be received by 5pm on 14 April 2022.</u> All comments will be publicly available. Please note that personal information provided will be processed by Bedford	No further comments received.	Clerk to keep on file.	N/A.

	Borough Council in line with the Data Protection Act 2018. After the consultation, the plans will each undergo independent examination and referendum. For further details on this process, please refer to the Locality Neighbourhood Plan Roadmap on their website https://neighbourhoodplanning.org/toolkits-and-guidance/create-neighbourhood-plan-step-by-step-roadmap-guide/ - Bedford Borough Council. The following Neighbourhood Development Plan has been made (adopted) within Bedford Borough: - Willington Neighbourhood Development Plan. The plan was made by Council's Executive on 2nd March 2022 and will now form part of the development plan, meaning its policies will be used alongside other adopted local plan policies in the determination of planning applications within Willington parish. Copies of the made Neighbourhood Development Plan and all information relating to the plan are available to view here. - Bedford Borough Council. The following Neighbourhood Development Plan has been made (adopted) within Bedford Borough: - Wootton Neighbourhood Development Plan. The plan was made by Council's Executive on 2nd March 2022 and will now form part of the development plan, meaning its policies will be used alongside other adopted local plan policies in the determination of planning applications within Wootton parish. Copies of the made Neighbourhood Development Plan and all information relating to the plan are available to view here.			
P22/075	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/076	Minutes of the previous meeting.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 9 th March 2022.	Resolved by all present.		
P22/077	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. Upgrade works should be completed by the end of May 2022, however Bedford Borough Council has stated (9th March 2022) two columns (one at Hall End and one at Potters Cross) are situated on private land (unadopted road) and cannot be upgraded/adopted. This is currently being investigated.	N/A.	N/A.	N/A.

	P22/039 – Open Design Competition, Berryfields/Fields Road roundabout. Resolved 27th January 2021 (P21/028) to place an article in March's Wootton newsletter inviting designs and/or proposals for the roundabout from residents and/or local schools. Resolved 11th August 2021 (P21/183) to have all submissions professionally designed to ensure a level playing field ahead of a public vote. The clerk and Cllr Lloyd have met with a resident who will produce designs for the public vote. Resolved 27th October 2021 (P21/249) to include five of the designs in December 2021's Wootton newsletter for a public vote. The winning design 'C – Beacon with Flowers' was confirmed on 9th February 2022 and a request has now been made to Bedford Borough Council (as local highways authority) for permission to take this project forward. This project has now been moved to Full Council's Project Action Plan. Move to close.			
P22/078	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
P22/079	a) Planning Applications – for resolution. 22/00473/FUL – 2 Studley Road. Erection of front porch extension, conversion of existing garage and external alterations. 22/00490/FUL – 55 Cause End Road. One and two storey front, side and rear extension. 22/00519/FUL – 86 Folkes Road. First floor side extension to increase roof height of bedroom over garage and external alterations.	Resolved NO OBJECTION. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present. Resolved OBJECTION. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by majority vote. Resolved NO OBJECTION. Proposed: Cllr Watson. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	22/00603/FUL – 14 St. Mary’s Road. Single storey rear extension with replacement of existing flat roof with new pitch roof to existing extension. b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. 21/02126/FUL – Land at 44 Cause End Road. Proposed new detached dwelling and modifications to existing dwelling by blocking up of first floor side (east) window and the addition of front dormer, new access/crossover for existing dwelling. This council previously raised AN OBJECTION. e) Planning (other – including Bedford Borough Council and the Secretary of State). 21/02987/FUL – 32 Elmsdale Road. Single storey front extension, two storey side extension and internal alterations to existing dwelling (revised scheme). An appeal against Bedford Borough Council’s OBJECTION to this proposal has been made to the Secretary of State. Any comments should be made directly to the Planning Inspectorate. This council previously raised NO OBJECTION. 22/00541/TELLN – Outside 5-7 Payne Road. The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BT intends to install fixed line broadband electronic communications apparatus 9M	Resolved NO OBJECTION. Proposed: Cllr Randell. Seconded: Cllr Watson. Resolved by all present. No further comments received. No further comments received.		
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	light pole. (This is a notification only to the Local Authority who has no determining powers). This council was not consulted on this application.			
P22/080	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/081	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/082	To consider a new Street Trading Consent application (outside Bedford Town Centre) for James Sharpe T/A Dessert Boss and to resolve a suitable course of action.	Resolved to make no objection to the application. Proposed: Cllr Lloyd. Seconded: Cllr Watson. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.

Meeting closed at 7.11pm.