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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 23rd February 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk, (in the chair), Bygraves, Hensher, Lloyd, Noakes and Randell. In attendance: Cllr O'Dell (arrived 7.15pm). Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Watson.			
Agenda no	Agenda item title	Resolution	Action	Power
P22/043	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P22/044	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P22/045	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

P22/046	Report from outside organisations – for information only. - Bedford Borough Council. The following Neighbourhood Development Plan has been made (adopted) within Bedford Borough: - Great Barford Neighbourhood Development Plan. The plan was made by Council's Executive on 19th January 2022 and will now form part of the development plan, meaning its policies will be used alongside other adopted local plan policies in the determination of planning applications within Great Barford parish. Copies of the made Neighbourhood Development Plan and all information relating to the plan are available to view here.	No further comments received.	Clerk to keep on file.	N/A.
P22/047	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P22/048	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 9 th February 2022.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P22/049	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order.	N/A.	N/A.	N/A.

	Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would then adopt the same, at no additional expense to the parish council. • P22/039 – Open Design Competition, Berryfields/Fields Road roundabout. Resolved 27th January 2021 (P21/028) to place an article in March's Wootton newsletter inviting designs and/or proposals for the roundabout from residents and/or local schools. Resolved 11th August 2021 (P21/183) to have all submissions professionally designed to ensure a level playing field ahead of a public vote. The clerk and Cllr Lloyd have met with a resident who will produce designs for the public vote. Resolved 27th October 2021 (P21/249) to include five of the designs in December 2021's Wootton newsletter for a public vote. The winning design 'C – Beacon with Flowers' was confirmed on 9th February 2022 and a request has now been made to Bedford Borough Council (as local highways authority) for permission to take this project forward.			
P22/050	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
P22/051	a) Planning Applications – for resolution. 21/02126/FUL – Land at 44 Cause End Road. Proposed new detached dwelling and modifications to existing dwelling by blocking up of first floor side (east) window and the addition of front dormer, new access/crossover for existing dwelling.	Resolved TO OBJECT using the following material considerations: • The proposal is an over-development of the site;	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	Amended/additional plans and new documents have been received by Bedford Borough Council). 22/00221/FUL – 40 Goff Place. Conversion of garage to form home office. b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. 21/02117/FUL – 8 Robinson Close. Two storey rear extension. An appeal has been made to the Secretary of State in relation to Bedford Borough Council's refusal of planning permission. This council previously raised NO OBJECTION.	• Ingress/egress to the proposed development is on a dangerous apex in the road. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present. No further comments received.		
P22/052	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.

P22/053	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P22/054	To consider the installation of permanent LED spot lighting to illuminate the War Memorial on Church Road and to resolve a suitable course of action.	It was determined lights situated to the front of the memorial at ground level and either side of the concrete plinth would not affect adjoining properties and would be a welcome enhancement. Finer details including whether to include a timer and works to make the chains at the front detachable would be determined at a future meeting, however after further discussions it was resolved to take this installation project forward. Resolved to accept the above. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P22/055	To consider next steps in relation to cemetery plot usage at Lorraine Road cemetery and to resolve a suitable course of action.	Cllr Lloyd detailed his thoughts on how best to utilise the remaining plots within the cemetery extension at Lorraine Road, including the use of slabs to denote future available/reserved plots. The current children's burial area (to be renamed Extension Two) would now be opened to all, once most plots within Extension One had been utilised. The new system moving forward would accommodate larger, American-style caskets if necessary and would also take into consideration the ongoing Defra Environmental Permitting Regulations consultation as well as potential plot 'slippage' (which could occur due to an	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		unforeseen issue with the ground). Cllr Lloyd agreed to speak with the clerk to source additional slabs (likely 40) ahead of completing this project. Resolved to accept the above. Proposed: Cllr Lloyd. Seconded: Cllr Randell. Resolved by all present.		
P22/056	To consider next steps in relation to revised regulations for Lorraine Road cemetery and to resolve a suitable course of action.	The clerk was asked to make a small number of minor amendments to the regulations and members were also asked to consider the amended Form of Interment, which now included a clause noting acceptance of those regulations. The smaller pamphlet could be stored in a weatherproof box adjacent to the cemetery noticeboard and the more detailed regulations would be published on the parish council's website as well as being sent to all local Funeral Directors. Cllr Quirk then detailed an email of complaint following his removal of some memorials and the clerk agreed to draft a response. Resolved to accept the above. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.40pm.