



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 8th December 2021 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment. The chairman moved agenda item P21/290 be heard after P21/283 and this was resolved by all present.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk, (in the chair), Bygraves, Hensher, Lloyd, Noakes and Randell. In attendance: Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P21/276	Apologies for absence. Cllr Watson.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P21/277	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P21/278	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

P21/279	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P21/280	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P21/281	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 24 th November 2021.	Resolved to receive and adopt. Proposed: Cllr Randell. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P21/282	Matters arising from the minutes – for information only. P21/262 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been informed the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. Resolved 10th November 2021 (P21/262) to have Bedford Borough Council upgrade all parish council-owned streetlights to non-heritage style, on the understanding Bedford Borough Council would	N/A.	N/A.	N/A.

	then adopt the same, at no additional expense to the parish council. • P21/171 – War Memorial works and removal of adjacent conifers. FA Bartlett Tree Experts Ltd have been appointed to remove the conifers and carry out remedial works to the adjoining hedgerow and ash tree (the latter was growing into a highways street lighting column). The conifers have now been removed and the ash tree trimmed. Memorial Makeovers have now recommended leaving the works until the end of 2020 to allow for further settlement which has been caused by the removal of the conifers. Memorial Makeovers have confirmed the structure remains sound and did revisit in early February 2021. Correspondence has been sent by recorded delivery to the registered address. Site visits with two further prospective contractors have been held and the clerk is awaiting quotations for remedial works. It should be noted the first contractor determined no urgent works were required and the war memorial was not likely to move/shift. Resolved 13th October 2021 (P21/235) to appoint Brown & Ralph to undertake further remedial works, after Remembrance Sunday 2021. • P21/249 – Open Design Competition, Berryfields/Fields Road roundabout. Resolved 27th January 2021 (P21/028) to place an article in March's Wootton newsletter inviting designs and/or proposals for the roundabout from residents and/or local schools. Resolved 11th August 2021 (P21/183) to have all submissions professionally designed to ensure a level playing field ahead of a public vote. The clerk and Cllr Lloyd have met with a resident who will produce designs for the public vote. Resolved 27th October 2021 (P21/249) to include five of the designs in December 2021's Wootton newsletter for a public vote.			
P21/283	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.

	for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Seconded: Cllr Randell. Resolved by all present.		
P21/284	a) Planning Applications – for resolution. 21/03018/FUL – 62 Folkes Road. Relocation of fence. A previous application (21/00359/FUL) was objected to by this council). b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None.	BBCllr/Cllr Wheeler wished to place on record correspondence received in which he had been asked to favourably consider this application. Acting on advice received from Bedford Borough Council's Legal Department, BBCllr/Cllr Wheeler had made no formal response to this correspondence. Resolved TO OBJECT to the proposal, using the following material considerations: • The land in question was not in the applicant's ownership; • The proposal encroached onto a public highway; • The proposal would adversely affect the street scene; • The proposal would also adversely affect safe ingress/egress to/from that, and adjoining properties; • The proposal would adversely affect light afforded to adjacent properties. Proposed: Cllr Hensher. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	d) Planning Refusals (by Bedford Borough Council) – for information only. 21/02569/LDP – 26 Tithe Barn Road. Certificate to confirm that the details submitted do not require planning permission (Erection of porch, mono-pitched roof above bay window and single storey rear extension) Certificate refused. This council was not consulted on this application. 21/02572/FUL – 54 Tithe Barn Road. Demolition of existing outbuilding and erection of new 2 bedroom end of terrace dwelling. This council previously raised AN OBJECTION. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. 21/02924/TELLN – O/S 1 Monoux Road. The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BT intends to install fixed line broadband electronic communications apparatus 9M light. (This is a notification only to the Local Authority who has no determining powers). This council was not consulted on this application.	No further comments received. No further comments received.		
P21/285	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P21/286	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P21/287	To consider a new Street Trading Consent application (outside Bedford Town Centre) for James Ford T/A Mr Ice-Cream Man and to resolve a suitable course of action.	Resolved to accept the new street trading consent with the following caveat – that the trading finish time be brought forward from 11pm to 7pm within Wootton. Proposed: Cllr Bygraves. Seconded: Cllr Noakes.	Clerk to take forward.	Stakeholder Consultation.

		Resolved by all present.		
P21/288	To consider a new Street Trading Consent application (outside Bedford Town Centre) for Guiseppe Domenico Forte T/A Ice Cream Joe and to resolve a suitable course of action.	Resolved to accept the new street trading consent without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P21/289	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
P21/290	To receive a report from the clerk in relation to (historic) outstanding works to the War Memorial and to resolve a suitable course of action.	This agenda item was heard after P21/283. After discussion it was resolved the clerk be given authority to mediate on behalf of the parish council. Negotiations should begin at 100% of the value, with settlement no lower than 75% of the value. Proposed: Cllr Randell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.13pm.