



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 13th October 2021 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk, (in the chair), Hensher, Lloyd, Noakes, Randell and Watson. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P21/220	Apologies for absence. Cllr Bygraves.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P21/221	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P21/222	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P21/223	Report from outside organisations – for information only.	No further comments received.	Clerk to keep on file.	N/A.

	Bedford Borough Council – Cardington Neighbourhood Area. Bedford Borough Council has modified the boundary and designated Cardington Neighbourhood Area which is the whole civil parish. Further information and a copy of Bedford Borough Council's decision statement, including a map of the Neighbourhood Area can be viewed on the Council's website at www.bedford.gov.uk/neighbourhoodplanning.			
P21/224	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P21/225	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 29 th September 2021.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P21/226	Matters arising from the minutes – for information only. P20/228 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a	N/A.	N/A.	N/A.

	scheme plan, costings and payback period for consideration and continues to chase for an update. • P21/171 – War Memorial works and removal of adjacent conifers. FA Bartlett Tree Experts Ltd have been appointed to remove the conifers and carry out remedial works to the adjoining hedgerow and ash tree (the latter was growing into a highways street lighting column). The conifers have now been removed and the ash tree trimmed. Memorial Makeovers have now recommended leaving the works until the end of 2020 to allow for further settlement which has been caused by the removal of the conifers. Memorial Makeovers have confirmed the structure remains sound and did revisit in early February 2021. Correspondence has been sent by recorded delivery to the registered address. Site visits with two further prospective contractors have been held and the clerk is awaiting quotations for remedial works. It should be noted the first contractor determined no urgent works were required and the war memorial was not likely to move/shift. Refer to agenda items P21/234 and P21/235. • P21/207 – Open Design Competition, Berryfields/Fields Road roundabout. Resolved 27th January 2021 (P21/028) to place an article in March's Wootton newsletter inviting designs and/or proposals for the roundabout from residents and/or local schools. Resolved 11th August 2021 (P21/183) to have all submissions professionally designed to ensure a level playing field ahead of a public vote. The clerk and Cllr Lloyd have met with a resident who will produce designs for the public vote.			
P21/227	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
P21/228	a) Planning Applications – for resolution.		Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	21/02572/FUL – 54 Tithe Barn Road. Demolition of existing outbuilding and erection of new two bedroom end of terrace dwelling. b) Planning Approvals (by Bedford Borough Council) – for information only. 21/02012/FUL – 12 Moore Close. Garage conversion to form annexe. This council previously raised AN OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. None.	Resolved TO OBJECT using the following material considerations: • The proposal will exacerbate parking congestion in the area; • The proposal represents an overdevelopment of the site. If planning permission were granted by Bedford Borough Council the following observation was made: • Access to the property was not permitted from the parish council's recreation ground. Proposed: Cllr Quirk Seconded: Cllr Randell. Resolved by all present. No further comments received.		
P21/229	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.

P21/230	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P21/231	To consider the variation of a street trading consent outside of Bedford Town Centre for James Sharpe T/A Dessert Boss and to resolve a suitable course of action.	It was noted the resident (who had previously indicated they would attend this meeting) was not present. Members wished to establish whether permission had been granted by the landowner and in the absence of that information, members were unable to comment further. Resolved to note the above. Proposed: Cllr Quirk. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
P21/232	To consider granting permission to James Sharpe T/A Dessert Boss to trade from the recreation ground car park on Church Road and to resolve a suitable course of action.	It was noted the resident (who had previously indicated they would attend this meeting) was not present. After discussion it was resolved to grant a temporary one month trial, <u>subject to the following caveats:</u> • Dessert Boss to provide a copy of the appropriate trading licence granted by Bedford Borough Council; • Trading hours will be between 7pm-8pm ONLY. Should trading occur outside of those specific times, the trial would be revoked with immediate effect; • The vehicle must park by the fencing between the car park and teen shelters and not within the close vicinity of any dwellings. A further request to from Dessert Boss to hold an event at the same venue (to	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		include use of the village hall) had also been received. After discussion it was further resolved this request could only be considered once a copy of the appropriate trading licence granted by Bedford Borough Council had been provided (as noted above). The village hall was managed by a village hall committee, who would need to be contacted directly. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.		
P21/233	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
P21/234	To consider next steps in relation to outstanding remedial works and finances relating to the War Memorial and to resolve a suitable course of action.	Resolved to make use of the Small Claims Mediation Service on the understanding if settlement could not be agreed, it would proceed to a Small Claims Hearing. Proposed: Cllr Quirk. Seconded: Cllr Watson. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P21/235	To consider the appointment of a contractor to undertake remedial works to the War Memorial and to resolve a suitable course of action.	Resolved to appoint Brown & Ralph to undertake remedial works (to take place after this year's Remembrance Service). Proposed: Cllr Noakes. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.27pm.