



WOOTTON PARISH COUNCIL



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Minutes of the **Planning & Environment Committee** meeting held on Wednesday 8th September 2021 at 7pm at Wootton Community Centre, Harris Way, Wootton.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk, (in the chair), Bygraves, Hensher and Noakes. In attendance: Cllrs O'Dell and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P21/196	Apologies for absence. Cllrs Lloyd, Randell and Watson.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P21/197	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P21/198	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

P21/199	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P21/200	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P21/201	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 25 th August 2021.	Resolved to receive and adopt. Proposed: Cllr Quirk. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P21/202	Matters arising from the minutes – for information only. - P20/228 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. The further testing issue has now been resolved and the clerk is currently awaiting the relevant paperwork, confirming bar one minor issue, all is in order. Resolved 31st March 2021 (P21/082) to accept that paperwork and again request Bedford Borough Council take on the ownership/maintenance of the streetlights. The clerk has now been informed Bedford Borough Council will draft a scheme plan, costings and payback period for consideration and continues to chase for an update. - P20/013 + P21/171 – War Memorial works and removal of adjacent conifers. FA Bartlett Tree Experts Ltd have been appointed to remove the conifers and carry out remedial works to the adjoining hedgerow and ash tree (the latter was	*The clerk confirmed she had met on site with one prospective contractor who had already provided a quotation and a second site visit with a further potential contractor was planned imminently.	N/A.	N/A.

	growing into a highways street lighting column). The conifers have now been removed and the ash tree trimmed. Memorial Makeovers have now recommended leaving the works until the end of 2020 to allow for further settlement which has been caused by the removal of the conifers. Memorial Makeovers have confirmed the structure remains sound and did revisit in early February 2021. Correspondence has been sent by recorded delivery to the registered address. * • P21/183 + P21/207 – Open Design Competition, Berryfields/Fields Road roundabout. Resolved 27th January 2021 (P21/028) to place an article in March's Wootton newsletter inviting designs and/or proposals for the roundabout from residents and/or local schools. Resolved 11th August 2021 (P21/183) to have all submissions professionally designed to ensure a level playing field ahead of a public vote. The clerk and Cllr Lloyd have met with a resident who will produce designs for the public vote. • P21/132 – Installation of posts on the grass area of Popes Way Green (Lorraine Road end). Resolved 9th June 2021 (P21/132) to proceed with the installation and purchase the necessary posts from Glasdon UK Ltd. Installation costs have been obtained and an order placed with Glasdon UK Ltd. Delivery is expected to be within a 4-6 week period.			
P21/203	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
P21/204	a) Planning Applications – for resolution. 21/02325/FUL – 5 Pilsbury Close. Loft conversion with rear facing dormer. 21/02328/FUL – 8 Halegate. Single storey side/rear extension.	Resolved NO OBJECTION. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTION. Proposed: Cllr Quirk.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	21/02347/FUL – 30 Hollies Walk. Replacement of 2m high wall with 2m high close board fence to also enclose additional garden land. b) Planning Approvals (by Bedford Borough Council) – for information only. 21/01137/FUL – 34 Lorraine Road. Garage conversion with change of flat roof to hipped. This council previously raised NO OBJECTION. 21/01194/FUL – 12 Granby Way. Single storey front extension with new porch entrance and single storey rear extension. This council previously raised NO OBJECTION. 21/01477/FUL – 30 Lorraine Road. Single storey front and side extension. This council previously raised NO OBJECTION. 21/01589/FUL – 23 Summerfield Drive. Single storey side extension and side extension/alterations to existing conservatory. This council previously raised AN OBJECTION.	Seconded: Cllr Noakes. Resolved by all present. Resolved TO OBJECT using the following material considerations: • The proposal would adversely affect the street scene; • The proposal would adversely impact on safe ingress/egress from the adjacent property. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by majority vote, with two abstentions. No further comments received.		
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	21/01633/DC3 – Wootton Community Nursery, Innovation Way. New fence, gates, security lighting and associated works. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. None.			
P21/205	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P21/206	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P21/207	To receive a report from Cllr O’Dell regarding the historic signage at Lorraine Road cemetery and to resolve a suitable course of action.	Cllr O’Dell’s report was circulated ahead of this meeting. After discussion it was agreed to bring this agenda item back to a future meeting of this committee in order to determine revised wording for a new sign. It was noted however, that dogs on leads would be welcome in the cemetery and the reference to keys would be removed. The clerk was asked to seek examples of other signage at cemeteries in the area.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.18pm.

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Chairman.....

Date 29th September 2021