



WOOTTON PARISH COUNCIL



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Minutes of the Virtual Meeting of the **Planning & Environment Committee** held via Zoom on Wednesday 11th November 2020 at 7pm.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present via Zoom and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk, (in the chair), Bygraves, Hensher, Lloyd, Noakes and Randell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)				
Agenda no	Agenda item title	Resolution	Action	Power
P20/230	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P20/231	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P20/232	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P20/233	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

P20/234	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.	N/A.	N/A.
P20/235	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on 28 th October 2020.	Resolved to receive and adopt. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present. (To be signed in person by the Chairman when Coronavirus (Covid-19) restrictions have been lifted).	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P20/236	Matters arising from the minutes – for information only. ▪ P19/059 – Damaged/listing brick wall at St. Mary's churchyard. Resolved 27th September 2017 (P17/222) to appoint a structural engineer to inspect the wall and advise on what remedial works are necessary. Following that report, resolved 31st January 2018 to immediately extend the existing temporary picket fence and place signage in the area, warning of the wall's unstable nature, pending remedial works. A response from Historic England has now been received which recommended rebuilding the wall using reclaimed bricks on a like-for-like basis. Resolved 9th May 2018 (P18/111) to request Historic England consider different works, however Historic England have since replied stating they wish to defer to Bedford Borough Council as local planning/conservation authority for further guidance. Resolved 10th April 2019 (FC19/059) to source accompany/individual qualified to assist with the works. Cllr Quirk and the clerk met with a potential contractor on 31st July 2019 and a survey report has been received. Other potential contractors continue to be chased. The clerk and Cllrs Lloyd and Quirk were due to meet Q1 2020 to determine a tender process, but this has been placed on hold due to ongoing Coronavirus (Covid-19) restrictions. ▪ P20/228 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough	No further comments received.	Clerk to keep on file.	N/A.

	Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. The clerk provided Bedford Borough Council with latest risk assessments and inspection reports on 24th June 2020. Bedford Borough Council has since requested further testing which cannot be undertaken due to the style of columns and it was resolved 28th October 2020 (FC20/228) that Bedford Borough Council take on the columns if further testing is required. ▪ P18/183 – Works to St. Mary’s cemetery extension hedgerow. Resolved 8th August 2018 (P18/183) that the height be reduced to improve visibility along the Church Road/Cause End Road junction. FA Bartlett Tree Experts have submitted a quote which has been forwarded to Bedford Borough Council, who will oversee and finance the proposed works. The clerk has been informed (18th August 2020) these works will now be carried out by Bedford Borough Council’s own contractors and BBCllr/Cllr Wheeler will liaise with Canon Ackroyd to inform him of latest developments. Works have now been completed. Move to close. ▪ P20/061 – Improved entrance signage at Lorraine Road cemetery. Resolved 30th January 2019 (P19/012) that suggestions for signage (including materials, location, and costings) be submitted to the Clerk ahead of further discussions by this committee. Resolved 10th April 2019 (FC19/060) to obtain quotations for a sign similar to that at the cemetery entrance at Barton-le-Clay and the clerk has applied for a planning pre-application. The clerk is now obtaining planning permission and sourcing suitable contractors to quote for the works. ▪ P19/202 – Remedial works to a cracked pavement within Lorraine Road cemetery. Resolved 30th October 2019 (P19/202) to appoint Driveway Rejuvenation Ltd to undertake			
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	all remedial works. The area has been pressure washed and the works are programmed for early November 2020. ▪ P20/013 – War Memorial works and removal of adjacent conifers. FA Bartlett Tree Experts Ltd have been appointed to remove the conifers and carry out remedial works to the adjoining hedgerow and ash tree (the latter was growing into a highways street lighting column). The conifers have now been removed and the ash tree trimmed. Memorial Makeovers have now recommended leaving the works until the end of 2020 to allow for further settlement which has been caused by the removal of the conifers. Memorial Makeovers have confirmed the structure remains sound.			
P20/237	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2020-21, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2020.
P20/238	a) Planning Applications – for resolution. 20/02091/FUL – 118 Mephram Road. Single storey front extension. 20/02422/TPO – The Keeley, 155 Bedford Road. T1 Yew tree – fell to ground level.	Resolved NO OBJECTION. Proposed: Cllr Quirk. Seconded: Cllr Randell. Resolved by all present. Resolved TO OBJECT using the following material consideration: • No independent arboriculturist report was received and members were unable to make an informed judgement. Proposed: Cllr Quirk. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	20/02543/FUL – Fairford House, 73 St. Mary’s Road. Two storey side and rear extension following demolition of existing rear extension, detached single garage and front porch. b) Planning Approvals (by Bedford Borough Council) – for information only. 20/00779/FUL – 72 Cause End Road. Non material minor amendment for internal alterations within the approved footprint and the insertion of additional windows/door in the side elevations. This council was not previously consulted. 20/01269/FUL – 96 Mepham Road. Single storey rear extension to replace existing conservatory and new lantern rooflight to existing flat roof rear extension. This council previously raised NO OBJECTION. 20/02026/FUL – 1 Summerfield Drive. Single storey side/rear extension. This council previously raised NO OBJECTION. 20/02135/TCA – 13 Church Row. T1 Yew – fell. This council was not previously consulted. 20/02181/AGR – Bourne End Farm, Bourne End Road. Erection of agricultural building. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None.	Resolved NO OBJECTION but to make the following observation: • The application would reduce the number of parking spaces available at the dwelling. Proposed: Cllr Quirk. Seconded: Cllr Randell. Resolved by all present. No further comments received.		
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	d) Planning Refusals (by Bedford Borough Council) – for information only. 20/01148/FUL – 94 Bedford Road. Two storey rear extension. This council previously raised NO OBJECTION. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. None.	No further comments received.		
P20/239	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P20/240	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P20/241	To consider a response to Bedford Borough Council regarding its Traffic Regulation Order 2020 (50MPH speed limits for the C94 and adjoining roads) and to resolve a suitable course of action.	Resolved to note the order but to request Bedford Borough Council extend the proposal to include the entire length of the C94 – between Wootton and Marston Moreteyne. Proposed: Cllr Lloyd. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Stakeholder Consultation.

Meeting closed at 7.11pm.