



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Planning & Environment Committee** held on Wednesday 30th October 2019 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment. It was noted once more that the barrier to the adjacent lower school car park remained closed, once again causing congestion and parking issues in the community centre car park. A further request to Bedford Borough Council (28 th October 2019) for it to be raised every evening had received no response.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the chair), Bygraves, Hensher, Lloyd and Noakes. Cllrs O'Dell, Randell and Wheeler were in attendance. Cllr Wheeler is also the Borough Councillor for Wootton. Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer) was in attendance.			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P19/190	Apologies for absence. Cllr Martin.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P19/191	Disclosure of local and/or disclosable pecuniary interests. Living in the vicinity, Cllr Quirk declared a local interest in agenda item P19/198 (19/02157/MAF – Land North and East of Hall End Road).	Noted for the minutes.	Clerk to keep on file.	Localism Act 2011, Ch 7, s31.

P19/192	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P19/193	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P19/194	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P19/195	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 9 th October 2019.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P19/196	Matters arising from the minutes – for information only. • P18/167 – Parking problems/yellow lines proposals. Some restrictions remain uncompleted. Clerk and BBCllr/Cllr Wheeler are meeting in October with a Bedford Borough Council officer with the aim of pushing this forward and discussing parking on pavements. ▪ P19/059 – Damaged/listing brick wall at St. Mary's churchyard. Resolved 27th September 2017 (P17/222) to appoint a structural engineer to inspect the wall and advise on what remedial works are necessary. Following that report, resolved 31st January 2018 to immediately extend the existing temporary picket fence and place signage in the area, warning of the wall's unstable nature, pending remedial works. A response from Historic England has now been received which recommended rebuilding the wall using reclaimed bricks on a like-for-like basis. Resolved 9th May 2018 (P18/111) to request Historic England consider different works, however Historic England have since replied stating they wish to defer to Bedford Borough Council as local planning/conservation authority for further guidance. Resolved 10th April 2019 (FC19/059) to source accompany/individual qualified to assist with the works. Cllr Quirk and the clerk met with a potential	*Cllr O'Dell, who was in attendance, raised an issue with regard to item P19/138. Despite sending a detailed report (including exact location, type of sign and streetlight column number) to Andy Prigmore on 16 th August 2019, the clerk had chased twice since before receiving a response which stated another officer was dealing with the request and that a site visit would be necessary, before delivery in the New Year. It was noted this matter had not been dealt with in a timely manner and the clerk was asked to escalate this issue with Jon Shortland, Chief Officer, Planning & Highways.	Clerk to take forward.	N/A.

	contractor on 31st July 2019 and a survey report has been received. Other potential contractors are being chased up. ▪ P18/154 – Transfer of parish council-owned streetlights to Bedford Borough Council. Resolved 27th June 2018 (P18/154) to continue with the transfer and request Bedford Borough Council carry out structural examinations to all columns. Clerk has been told the Borough Council are dealing with this, but they have several other parishes to deal with too and timescales are not yet known. ▪ P18/183 – Works to St. Mary's cemetery extension hedgerow. Resolved 8th August 2018 (P18/183) that the height be reduced to improve visibility along the Church Road/Cause End Road junction. FA Bartlett Tree Experts have submitted a quote which has been forwarded to Bedford Borough Council, who will oversee and finance the proposed works. The clerk and BBCLr/Cllr Wheeler continue to chase. ▪ P19/139 – Plot Reservation issue at Lorraine Road cemetery. An issue has occurred resulting in a reserved plot being too small to utilise. Resolved 28th November 2018 (P18/262) to allow the next of kin time to consider two possibilities which could resolve the issue. The clerk has written again to the next of kin. ▪ P19/137 – Improved entrance signage at Lorraine Road cemetery. Resolved 30th January 2019 (P19/012) that suggestions for signage (including materials, location and costings) be submitted to the Clerk ahead of further discussions by this committee. Resolved 10th April 2019 (FC19/060) to obtain quotations for a sign similar to that at the cemetery entrance at Barton-le-Clay and the clerk is currently obtaining planning permission. ▪ P19/141 + P19/202 – Remedial works to a cracked pavement within Lorraine Road cemetery. Refer to agenda item P19/202.			
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	▪ P19/138 – Directional sign from Cause End Road for Lorraine Road cemetery. The clerk has submitted a request to Bedford Borough Council for signage and is awaiting costings*. ▪ P19/165 – Improvement works to The Pound (area opposite the Cock Inn PH on Bedford Road). Resolved 28th August 2019 (P19/165) to appoint Warner's of Bedford Ltd to regenerate the area. Start times are awaited.			
P19/197	To receive and approve the Income & Expenditure report for all Planning & Environment cost centres and Earmarked Reserves report for all cost centres for 2019-20, to date and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2019.
P19/198	a) Planning Applications – for resolution. 19/02157/MAF – Land North and East of Hall End Road. Change of use of land to equestrian, including the erection of a stable block comprising 3 stables and a field shelter for the keeping of horses, together with associated vehicular access track, an area of hardstanding and fencing. b) Planning Approvals (by Bedford Borough Council) – for information only. 19/01892/FUL – 1 Stables Court. Single storey side extension and part garage conversion. This council previously raised NO OBJECTION. 19/01857/ADV – Land South of Fields Road. Installation of six internally illuminated fascia signs. This council previously raised NO OBJECTION. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only.	Resolved NO OBJECTION subject to a condition the land remain as equestrian use in perpetuity. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. No further comments received.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	None. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. At the time of publishing this agenda, the parish council was advised the following planning application would be determined by Bedford Borough Council's Planning Committee on 28th October 2019. Officer recommendation is to Permit Subject to s106 and (CIL Liable). This council previously recorded AN OBJECTION.	It was noted Cllrs Lloyd, O'Dell and Quirk attended the meeting and Cllr O'Dell had delivered a robust objection to the proposal, alongside BBCllr Wheeler and the Head of Wootton Upper School. It was further noted Ruth Sneath had spoken robustly against the proposal and all efforts were acknowledged in securing a deferral, pending a site visit.		
P19/199	To request above application(s) be considered by the Full Planning Committee of Bedford Borough Council.	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P19/200	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above application(s).	Not applicable.	N/A.	Town & Country Planning Act 1990 & subsequent.
P19/201	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press public.	N/A.	Localism Act 2011, Ch 1, s1-8.
P19/202	To receive and consider further information and quotation with regard to remedial works to a tarmac footpath at Lorraine Road cemetery and to resolve a suitable course of action.	Resolved to accept the quotation from Driveway Rejuvenation Ltd. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.25pm.