



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 11th October 2017 at 7:05pm in The Memorial Hall,
Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the Chair), Hensher, Lloyd, Martin, Noakes and Regmi. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P17/224	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P17/225	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P17/226	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P17/227	Report from outside organisations – for information only. Bedford Borough Council – Sharnbrook Parish Council. Bedford Borough Council has designated Sharnbrook Neighbourhood Area which is the whole civil parish. Further	No further comments received.	Clerk to keep on file.	N/A.

Planning & Environment Committee Minutes 11th October 2017

Chairman.....

Page | 1

Date 25th October 2017

	information and a copy of the Council's decision statement, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford. As a result of the designation, Sharnbrook Parish Council will be able to proceed to prepare a Neighbourhood Development Plan/Order.			
P17/228	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	No further comments received.	Clerk to keep on file.	N/A.
P17/229	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 27 th September 2017.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P17/230	Matters arising from the minutes – for information only. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – Clerk and BBC/Cllr Wheeler continue to chase. ▪ P16/175 – Popes Way. Bedford Borough Council have completed works to overhanging trees and are investigating the infill of an adjoining ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of Wootton Parish Council (WPC). To date the Clerk has been unable to provide sufficient information to the Land Registry – adverse possession may be considered. ▪ n/a – Cllrs Lloyd, Quirk and Wheeler plus the Clerk met with members from Bedford Borough Council's Highways department and the owner of 50 Cause End Road, to resolve ongoing issues regarding the infilling of a ditch alongside Popes Way Green and placement of his front/side boundary fencing. Bedford Borough Council instructed the owner to take down the fence panels (possibly pending an application to purchase highways land) and gave recommendations on	No further comments received.	Clerk to keep on file.	N/A.

Planning & Environment Committee Minutes 11th October 2017

Chairman.....

Date 25th October 2017

	how best to infill the ditch to ensure surface water continued to drain appropriately. Bedford Borough Council are now implementing legal action and a possible court case. ▪ P17/90 – Request to review the height and materials used in the construction of fencing within the new play area on the Berryfields Estate. Resolved 12th April 2017 (P17/90) no action can be taken until the management entity is known. Clerk to keep on file. ▪ P17/146 – Horse Chestnut tree – Lorraine Road cemetery. Resolved 31st May 2017 (P17/146) to remove the tree and plant a replacement away from fencing and houses. Clerk has met with the retired tree warden who will recommend a suitable replacement and new position. Tree was removed on 3rd August 2017. ▪ P17/170 – RoSPA report – Keeley End Pond. The report makes recommendation that the adjoining property owner consider works to the pond bank to better-support the drive way and garage. Clerk has contacted a relative of the owner and is awaiting a further response. ▪ P17/171 – Fly-tipping (ditch behind 48-62 Lorraine Road). Clerk has written to the tenant farmer requesting clearance works in the area. ▪ P17/197 + P17/209 – Street lighting at Hall End. Andy Muskett Ltd (Street Lighting Contractors) has been asked to carry out the necessary works to lights at Hall End and is now quoting for further works to lights at Keeley Lane and Potters Cross. ▪ P17/210 – Parking issues at Hall End (upper school). Bedford Borough Council will monitor the situation (mobile camera van). One car has been issued with a penalty ticket for illegal parking. ▪ P17/222 – Damaged/listing brick wall at St. Mary's churchyard. Resolved 27th September 2017 (P17/222) to appoint a structural engineer to inspect the wall and advise			
--	--	--	--	--

	on what remedial works are necessary. Clerk is sourcing quotations.			
P17/231	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2017-18, to date.	The clerk was asked to ensure cemetery maintenance expenditure was correctly apportioned. No further comments received. Proposed: Cllr Lloyd. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2017.
P17/232	a) Planning Applications – for resolution. None. b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. 17/01673/FUL – Land Between 51-53 Hall End Road – erection of one detached dwelling. The allocated Planning Officer resolved to refuse permission under their delegated powers from Bedford Borough Council’s Planning Committee. A full explanation of the reasoning behind the decision can be found by clicking on the application number (above). e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only.	N/A. N/A. No further comments received.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.
P17/233	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

P17/234	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P17/235	To receive a report from Cllr Quirk and the clerk regarding proposed works to the Monoux Family Tomb, situated within St. Mary's churchyard.	Cllr Quirk provided background to the request – it was noted the trees in question were a species of conifer and whilst not of significance, it would be necessary to establish whether they were subject to a preservation order. After discussion it was resolved the clerk would provide all necessary points of contact to the family (stonemason, tree surgeon) in order to obtain costings, and advise them to seek professional advice on whether they were permitted to open/enter the Tomb (possibly either an accredited undertaker or the Ministry of Justice). Proposed: Cllr Noakes. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P17/236	To revisit a proposal to extend parking restrictions at the upper school on Hall End Road, to include the entrance of the new development known as “Little Wootton” and to resolve a suitable course of action.	Cllr Quirk reported the area had been resurfaced and parking restrictions were in place. Resolved to take no further action. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.20pm.