



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 14th June 2017 at 7pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the Chair), Doggrell, Noakes, Quirk, Regmi and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Cllr Martin and Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P17/134	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P17/135	Disclosure of local and/or disclosable pecuniary interests. Cllr Noakes declared a local interest in agenda item P17/142 (planning application 17/01507/FUL).	Noted for the records.	Clerk to keep on file.	Localism Act 2011, Ch 7, s31.
P17/136	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P17/137	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

Planning & Environment Committee Minutes 14th June 2017

Chairman.....

Date 28th June 2017

P17/138	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P17/139	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 31 st May 2017.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P17/140	Matters arising from the minutes – for information only. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. ▪ P16/150 + P16/177 +P16/269 +P17/13 + P17/36 + P17/118 – Visual Tree Inspection. Resolved 26th October 2016 (P16/269) to undertake all priority 1 works. Works have been completed bar cabling. The fallen ash tree at St. Mary’s churchyard has now been cleared and further works to damaged headstones, wall et al are to be taken forward. ▪ P16/175 – Popes Way. Bedford Borough Council have completed works to overhanging trees and are investigating the infill of an adjoining ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of Wootton Parish Council (WPC). The Clerk has visited Bedfordshire Archives and Records Service (7th February 2017) in the hope of finding historical evidence that WPC has maintained that area – this will aid in the registration process. Bedford Borough Council are currently liaising with a local resident regarding the piping and infilling of the ditch. ▪ P16/268 + P17/50 – New bench opposite the Cock Inn PH, Bedford Road. Bench is now in situ. Clerk is working with the family of the late Bill Brady on a plaque inscription. ▪ P17/51 + P17/69 – Potentially dangerous ditch alongside the “Little Wootton” development, Hall End. Resolved 22nd February 2017 (P17/51) to send Bedford Borough Council a copy of Cllr Quirk’s findings. Bedford Borough Council	No further comments received.	N/A.	N/A.

Planning & Environment Committee Minutes 14th June 2017

Chairman.....

Date 28th June 2017

	responded stating it had no intention to erect fencing in the area. Cllr Quirk responded 29th March 2017 stating a danger had been presented now the hedge had been cut back – ditch was deep enough for someone to fall in (particularly those with limited mobility). Cllr O’Dell was asked to investigate and find fuller information ahead of asking Bedford Borough Council to undertake a risk assessment. A further report has been drafted and sent to Bedford Borough Council. ▪ n/a – Cllrs Lloyd, Quirk and Wheeler plus the Clerk met with members from Bedford Borough Council’s Highways department and the owner of 50 Cause End Road, to resolve ongoing issues regarding the infilling of a ditch alongside Popes Way Green and placement of his front/side boundary fencing. Bedford Borough Council instructed the owner to take down the fence panels (possibly pending an application to purchase highways land) and gave recommendations on how best to infill the ditch to ensure surface water continued to drain appropriately. Bedford Borough Council are now implementing an enforcement order as the owner has taken no further action. ▪ P17/90 – Request to review the height and materials used in the construction of fencing within the new play area on the Berryfields Estate. Resolved 12th April 2017 (P17/90) no action can be taken until the management entity is known. Clerk to keep on file. ▪ P17/146 – Horse Chestnut tree – Lorraine Road cemetery. Resolved 31st May 2017 (P17/146) to remove the tree and plant a replacement away from fencing and houses.			
P17/141	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2017-18, to date.	It was noted the Clerk was unable to input income & expenditure figures for 2017-18, until the previous year end accounts had been closed.	N/A.	Governance and Accountability for Smaller Authorities in England 2016.
P17/142	a) Planning Applications – for resolution. 17/01230/FUL – 12 Farrell Road – single storey rear extension and first floor front extension.	Resolved NO OBJECTIONS . Proposed: Cllr Doggrell.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	17/01479/FUL – 9 Canons Close – proposed single storey front extension and rear roof dormer extension. 17/01507/FUL – Wood Farm, Wootton Green – single storey rear extension. 17/01529/FUL – 92 Cause End Road – single storey rear extension. b) Planning Approvals (by Bedford Borough Council) – for information only. None. c) Planning Applications withdrawn (notified by Bedford Borough Council) – for information only. None. d) Planning Refusals (by Bedford Borough Council) – for information only. None. e) Planning (other – including Bedford Borough Council and the Secretary of State) – for information only. 17/00375/FUL – 41-43 Cause End Road – refurbishment and extension of the existing cottages and the construction of 3	Seconded: Cllr Regmi. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Doggrell. Seconded: Cllr Regmi. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Doggrell. Seconded: Cllr Regmi. Resolved by majority vote. Cllr Noakes did not take part in voting. Resolved NO OBJECTIONS. Proposed: Cllr Doggrell. Seconded: Cllr Regmi. Resolved by all present. No further comments received.		
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	additional detached dwellings, together with off-road parking, private amenity space and associated landscaping. Notification received that the above proposed development is for inclusion on the agenda for Bedford Borough Council's Planning Committee meeting on 22 nd May 2017. Officer recommendation is to GRANT PERMISSION (CIL LIABLE) . This council previously recorded NO OBJECTIONS .			
P17/143	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P17/144	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P17/145	To consider a request for parking restrictions on Bedford Road, opposite the junction for Grovebury Court and to resolve a suitable course of action.	After discussion it was resolved not to take the request forward. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.15pm.