



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 25th January 2017 at 7.05pm in The Memorial Hall,
Bedford Road, Wootton.

Open Forum	One member of the public was present, who wished to observe and answer potential queries with regard to agenda item P17/22 (17/00055/FUL). There were no other members of the public or press present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the Chair), Doggrell, Lloyd, Noakes and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P17/14	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P17/15	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P17/16	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P17/17	Report from outside organisations – for information only.	No further comments received.	Clerk to keep on file.	N/A.

Planning & Environment Committee Minutes 25th January 2017

Chairman.....

Page | 1

Date 8th February 2017

	Bedford Borough Council – Temporary Prohibition of Through Traffic – Wootton Footpath No 1. An order is being made to cover a period of six months to temporarily close Footpath No 1. The temporary closure is required to enable construction of a new housing development to take place. Closure is expected to take place from 23rd January 2017 for up to six months.			
P17/18	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P17/19	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 11 th January 2017.	Resolved to receive and adopt. Proposed: Cllr Noakes. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P17/20	Matters arising from the minutes – for information only. - P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. - P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. - P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and two rounds of planting have been undertaken. Wild flower seeds and water lilies will be planted in spring following weeding and pruning of trees. Animal/bat houses and the duck house will then be taken forward. - P16/150 + P16/177 + P16/269 + P17/13 – Visual Tree Inspection. Resolved 26th October 2016 (P16/269) to undertake all priority 1 works. Resolved 11th January 2017 (P17/13) to request the parish council insurance company to liaise with the owners of Wootton House regarding a fallen ash tree at St. Mary's churchyard.	*Cllr Quirk noted the ditch on Popes Way had now been infilled – discussion followed as part of agenda item P17/22 (17/00027/FUL).	Clerk to keep on file.	N/A.

	▪ P16/175 – Popes Way. Bedford Borough Council have completed works to overhanging trees and it is hoped they will do the same with an overgrown ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of the parish council and the Clerk is working to achieve this*. ▪ P16/216 + P16/256 – Tithe Barn Road footpaths. Resolved 12th October 2016 (P16/256) that remedial works be undertaken to both footpaths – to include cutting back all overhanging shrubs, new tarmac surfaces and new kissing gates to be sited at the Tithe Barn Road end of both footpaths. Clerk is still awaiting quotations. ▪ P16/229 – Street lighting Risk Assessment. Resolved 14th September 2016 (P16/229) to request Bedford Borough Council undertake annual risk assessments. The Clerk and Cllrs Quirk and Wheeler met with BBC Highways on 16th January 2017 – a proposal including costings for Bedford Borough Council to take over all street lighting columns will be sent to the Clerk by the end of February 2017. ▪ P16/244 – Remedial works to footpaths at St. Mary's Church cemetery. Resolved 28th September 2016 (P16/244) to seek quotations to re-lay the surface tarmac or use a cold finish surface on the one footpath leading from Church Road to St. Mary's Church North Entrance. Clerk is still awaiting quotations. ▪ P16/268 – New bench opposite the Cock Inn PH, Bedford Road. Resolved 26th October 2016 (P16/268) to re-site the bench previously destroyed – bench is currently on order.			
P17/21	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Noakes. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
P17/22	a) Planning Applications – for resolution.		Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	17/00010/ADV – 14 Cause End Road – installation of one externally illuminated fascia sign and window graphics. 17/00027/FUL – 50 Cause End Road – single storey front extension and one and two storey rear extension.	Noted for the files only as the sign was already in situ. Resolved NO OBJECTIONS, however the following observation to be passed to Bedford Borough Council was noted: • Query was raised whether the land on which the new boundary fence stood belonged to the property or was, in fact, previously Highway footpath. Members stated it was for Bedford Borough Council to establish correct ownership and enforce accordingly, as according to the plans, it appeared land had been taken to ease parking issues at the property. • It was further noted a ditch running to the side of the property from Popes Way had now been infilled. Cllr Quirk understood a 6 inch pipe had been laid, which linked/ran nowhere. Surface rainwater from Popes Way would now overflow onto Cause End Road. BBCllr/Cllr Wheeler confirmed he had already raised this issue with Bedford Borough Council and an inspector was due to assess the works. Whilst not related to the planning application it was considered supplementary and worthy of note. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Noakes. Resolved by all present.		
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	17/00055/FUL – 20 Robinson Close – two storey rear extension. b) Planning Approvals – for information only. None. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. None.	Resolved NO OBJECTIONS and so the member of the public present merely observed discussions. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Noakes. Resolved by all present.		
P17/23	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P17/24	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

Meeting closed at 7.21pm.