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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 24th August 2016 at 7.05pm in The Hub, Wootton New Life Methodist Church, Cause End Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the Chair), Chalmers, Lloyd, Noakes, Price and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Cllr Regmi was also in attendance to observe the meeting. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/205	Apologies for absence. Cllr Doggrell.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/206	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/207	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/208	Report from outside organisations – for information only.	No further comments received.	Clerk to keep on file.	N/A.

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Chairman.....

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	Anglian Water – notice of road closure to facilitate essential remedial works to surface reinstatement. Location is between 6a and 15 Cause End Road. Proposed dates are 7th – 9th November 2016 and diversions will be via Bedford Road and Church Road/vice versa. Anglian Water have confirmed local residents and business will be notified in writing.			
P16/209	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P16/210	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 10 th August 2016.	Resolved to receive and adopt. Proposed: - Cllr Noakes. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/211	Matters arising from the minutes – for information only. - P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree has been removed by the Crown Estate although the trunk remains. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing and now the brook which is full of fly-tipping. - P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. - P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. - P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and two rounds of planting have been undertaken. Clerk is sourcing water lilies before wildlife housing is added. - P16/71 + P16/107 +P16/191 – Footway vehicle parking. A6 postcards have now been handed to members of Street Watch. Move to close.	No further comments received.	Clerk to keep on file.	N/A.

	▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition. One resident has said she wishes to submit her own design, and Cllr Quirk has suggested including an area of concrete hardstanding behind the sign to accommodate a second Christmas tree. ▪ P16/137 – Replacement trees. Resolved 25th May 2016 (P16/137) a sapling oak be planted at Lorraine Road cemetery. This will now take place Sep/Oct 2016. ▪ P16/150 + P16/177 – Visual Tree Inspection. Resolved 8th June 2016 (P16/150) to request a quotation for a further inspection in accordance with FA Bartlett Tree Experts' findings in June 2015. Resolved 13th July 2016 (P16/177) to accept their costings of £100 + VAT per site, and FA Bartlett Tree Experts have confirmed they will undertake the inspection by the end of August for submission to the Clerk by the end of September 2016. ▪ P16/175 – Popes Way. Bedford Borough Council are due to undertake works to overhanging trees and it is hoped they will do the same with an overgrown ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of the parish council.			
P16/212	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
P16/213	a) Planning Applications – for resolution. 16/02224/FUL – 70 Tithe Barn Road – one and two storey side extension.	Resolved NO OBJECTIONS . Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Chalmers.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	16/02253/FUL – 116 Bedford Road – first floor side and rear extensions. 16/02268/FUL – Hall End House, 66 Hall End Road – proposed change of use of small part agricultural land to domestic use with proposed 'log cabin' for use as playroom/storeroom and convert existing building to be used as family annexe. b) Planning Approvals – for information only. None. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. 16/00983/FUL – 50 Tithe Barn Road – demolition of existing outbuilding and erection of new 3 bedroom end of terrace dwelling adjacent to existing dwelling; associated landscaping works. This council previously recorded AN OBJECTION. Notification received that the above proposed development was included on the agenda for Bedford Borough Council's	Resolved by all present. Resolved NO OBJECTIONS. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Chalmers. Resolved by all present. Resolved TO OBJECT on the grounds members did not wish to set a precedent in allowing agricultural land (however small the area) to be changed to domestic use, nor did they wish for an agricultural building to be converted for domestic use. Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by majority vote.		
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	Planning Committee meeting on 15 th August 2016. At the time of preparing this agenda the meeting had yet to take place, however officer recommendation was to GRANT PERMISSION (CIL LIABLE) . (Letter circulated to all planning members on 5 th August 2016).			
P16/214	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/215	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/216	To consider remedial works to both footpaths leading from Tithe Barn Road into the recreation ground and to resolve a suitable course of action.	Cllr Quirk detailed neither footpath had been maintained for many years. A land registry search showed neither footpath as registered land, and both Bedford Borough Council and the parish council accepted no responsibility for their maintenance. BBCllr/Cllr Wheeler mentioned both he and the Clerk were intending to meet with a Bedford Borough Council Highways engineer to discuss several issues within the village – resolved this issue be included in order to seek an amicable resolution. BBCllr/Cllr Wheeler and the Clerk to report back to a future meeting. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P16/217	To consider an extension to the existing footpath at Lorraine Road cemetery extension and to resolve a suitable course of action.	Resolved to continue numbering plots past 10 – from 11 to as far as the existing tarmac driveway goes. Proposed: Cllr Lloyd. Seconded: Cllr Noakes.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
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Meeting closed at 7.30pm.