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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 27th July 2016 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the Chair), Doggrell, Lloyd and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/179	Apologies for absence. Cllr Chalmers, Noakes and Price.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/180	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/181	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/182	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

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P16/183	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P16/184	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 13 th July 2016.	Resolved to receive and adopt. Proposed: - Cllr Quirk. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/185	Matters arising from the minutes – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree has been removed by the Crown Estate although the trunk remains. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing and now the brook which is full of fly-tipping. • P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and two rounds of planting have been undertaken. Clerk is sourcing water lilies before wildlife housing is added. ▪ P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. Both Bedfordshire police and Bedford Borough Council have given their support to the proposal. Please refer to agenda item P16/191. ▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton	No further comments received.	Clerk to keep on file.	N/A.

	Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition. One resident has said she wishes to submit her own design, and Cllr Quirk has suggested including an area of concrete hardstanding behind the sign to accommodate a second Christmas tree. ▪ P16/137 – Replacement trees. Resolved 25th May 2016 (P16/137) a sapling oak be planted at Lorraine Road cemetery. This will now take place Sep/Oct 2016. ▪ P16/150 + P16/177 – Visual Tree Inspection. Resolved 8th June 2016 (P16/150) to request a quotation for a further inspection in accordance with FA Bartlett Tree Experts' findings in June 2015. Resolved 13th July 2016 (P16/177) to accept their costings of £100 + VAT per site, and FA Bartlett Tree Experts have confirmed they will undertake the inspection by the end of August for submission to the Clerk by the end of September 2016. ▪ P16/175 – Popes Way. Bedford Borough Council are due to undertake works to overhanging trees and it is hoped they will do the same with an overgrown ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of the parish council.			
P16/186	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Doggrell. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
P16/187	a) Planning Applications – for resolution. 16/01533/FUL – 12 St. Mary's Road – first floor side extension. 16/01727/MAR – Land at Fields Road – all reserved matters for the erection of 10 dwellings and approval of conditions	Resolved NO OBJECTIONS . Proposed: Cllr Quirk. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	2,7,8,9,11,14,15,18,19,20,21,23,25,26,29 and 35 pursuant to outline permission 11/01502/EIA. 16/01987/TPO – Ashglade House, 155a Bedford Road – T1 Ash – Crown reduce by 2m and deadwood T2 Ash – reduce back from building to achieve 1.5-2m clearance crown lift to 3.5m. 16/02028/FUL – 61 Studley Road – single storey side extension. b) Planning Approvals – for information only. 15/01736/FUL (now 16/01632/AOC) – Land between 52 and 54 Hall End Road – erection of new dwelling. This council previously recorded NO OBJECTION. 16/00735/LBC – 18 Keeley Lane – internal and external works and repair to listed building, including re-rendering, repair timber frames, wall panels and window frames. Rebuild chimney stack and reinstate inglenook fireplace.	Resolved NO OBJECTIONS but to pass the following observation back to Bedford Borough Council: • Cllr Lloyd noted original plans featured a footpath leading from Berryfields via Monoux Road as did plans received as part of this application (version 12, page 11). The Clerk was instructed to query with Bedford Borough Council whether the plans were incorrect or if the footpath would be taken forward. Proposed: Cllr Lloyd. Seconded: Cllr Doggrell. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Lloyd. Seconded: Cllr Wheeler. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Doggrell. Seconded: Cllr Quirk. Resolved by all present.		
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	This council previously recorded NO OBJECTION. 16/01019/FUL – 65 Lorraine Road – single storey rear extension and loft conversion with rear dormer. This council previously recorded NO OBJECTION. 16/01055/FUL – 99A Bedford Road – garage extension to form triple garage. This council previously recorded NO OBJECTION. 16/01079/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall. This council previously recorded NO OBJECTION. 16/01164/FUL – 2 School Lane – single storey side/rear extension. This council previously recorded NO OBJECTION. 16/01187/FUL – 79 Ashpole Avenue – two storey rear extension. This council previously recorded NO OBJECTION. 16/01404/FUL – 25 Studley Road – single storey rear extension. This council previously recorded NO OBJECTION. 16/01608/FUL – 23 Elmsdale Road – first floor side extension. This council previously recorded NO OBJECTION. 16/01634/TPO – 61 Cause End Road – 2 x poplars – fell. This council previously recorded NO OBJECTION. c) Planning Applications withdrawn – for information only. None.			
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	d) Planning Refusals – for information only. None. e) Planning (other) – for information only. None.			
P16/188	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/189	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/190	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	No members of the public or press were present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
P16/191	To appoint a contractor to print leaflets on pavement parking (to be distributed by members of Street Watch) and to resolve a suitable course of action.	It was noted the Clerk had incorrectly transposed the findings for Bespoke Media and Copykatz. Resolved to appoint Bespoke Media as the contractor. Proposed: Cllr Wheeler. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.20pm.