



# WOOTTON PARISH COUNCIL

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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 29<sup>th</sup> June 2016 at 7pm in the Memorial Hall, Bedford Road, Wootton.

|                                       |                                                                                                                                                                                                                                                                                                                                                                       |                     |                        |                                                            |
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| <b>Open Forum</b>                     | There were no members of the public or press present and so the meeting continued without adjournment.                                                                                                                                                                                                                                                                |                     |                        | Public Bodies (Admissions to Meetings) Act 1960, s1(1).    |
| <b>Present</b>                        | Cllrs Quirk, Doggrell, Lloyd, Noakes and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.<br>In Attendance: Sue Playford (Clerk).                                                                                                                                                                                                                    |                     |                        |                                                            |
| <b>Absent (no apologies received)</b> | None.                                                                                                                                                                                                                                                                                                                                                                 |                     |                        |                                                            |
| <b>Agenda no</b>                      | <b>Agenda item title</b>                                                                                                                                                                                                                                                                                                                                              | <b>Resolution</b>   | <b>Action</b>          | <b>Power</b>                                               |
| <b>P16/152</b>                        | <b>Apologies for absence.</b><br>Cllrs Chalmers and Price.                                                                                                                                                                                                                                                                                                            | Resolved to accept. | Clerk to keep on file. | Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40. |
| <b>P16/153</b>                        | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>None.                                                                                                                                                                                                                                                                                           | N/A.                | N/A.                   | Localism Act 2011, Ch 7, s31.                              |
| <b>P16/154</b>                        | <b>To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.</b>                                                                                                                                                                                                              | N/A.                | N/A.                   | Localism Act 2011, Ch 7, s33.                              |
| <b>P16/155</b>                        | <b>Report from outside organisations – for information only.</b> <ul style="list-style-type: none"> <li>Bedford Borough Council – Cardington Parish Council. Bedford Borough Council has designated Cardington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council's decision statements, including a map of</li> </ul> | N/A.                | N/A.                   | N/A.                                                       |

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Date 13<sup>th</sup> July 2016

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|                | <p>the Neighbourhood Area can be viewed on the Council's website at: <a href="http://www.bedford.gov.uk/neighbourhoodplanning">www.bedford.gov.uk/neighbourhoodplanning</a> and at the Customer Service Centre, Horne Lane, Bedford. As a result of the designation, Cardington Parish Council will be able to proceed to prepare a Neighbourhood Development Plan/Order.</p> <ul style="list-style-type: none"> <li>Bedford Borough Council - application for the designation of a Neighbourhood Area – Harrold Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at <a href="http://www.bedford.gov.uk/neighbourhoodplanning">www.bedford.gov.uk/neighbourhoodplanning</a>. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 11<sup>th</sup> July 2016 by sending comments in an email to <a href="mailto:planningpolicy@bedford.gov.uk">planningpolicy@bedford.gov.uk</a> or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.</li> <li>Bedford Borough Council – proposed temporary road closure – Green Lane, Stewartby. From a point approximately 20 metres east of the level crossing to a point approximately 20 metres west of the level crossing - to enable an annual level crossing inspection. The closure is anticipated to be in operation between 2300hrs Saturday 16<sup>th</sup> July 2016 and 1200hrs Sunday 17<sup>th</sup> July 2016. Specific dates will be advertised locally closer to the time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.</li> </ul> |                               |      |      |
| <b>P16/156</b> | <p><b>List of correspondence received (copies of correspondence can be requested from the Clerk).</b></p> <p>None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No further comments received. | N/A. | N/A. |

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| <b>P16/157</b> | <b>Minutes of the previous meeting.</b><br>Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 8 <sup>th</sup> June 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resolved to receive and adopt.<br>Proposed: - Cllr Lloyd.<br>Seconded: - Cllr Chalmers.<br>Resolved by all present. | Clerk to keep on file. | Local Government Act 1972, Sch 12, Part VI, p41 (1). |
| <b>P16/158</b> | <b>Matters arising from the minutes – for information only.</b> <ul style="list-style-type: none"> <li>• P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree is being removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing.</li> <li>• P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9<sup>th</sup> March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.</li> <li>• P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase.</li> <li>• P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken.</li> <li>▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. All columns have now been replaced and illuminated. Move to close.</li> <li>▪ P16/71 + P16/107 – Footway vehicle parking. Resolved 27<sup>th</sup> April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. Both Bedfordshire police and Bedford Borough Council have given their support to the proposal.</li> <li>▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30<sup>th</sup> March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1<sup>st</sup></li> </ul> | No further comments received.                                                                                       | Clerk to keep on file. | N/A.                                                 |

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|                | <p>August 2016. Results to be published in September 2016's edition.</p> <ul style="list-style-type: none"> <li>▪ P16/137 – Replacement trees. Resolved 25<sup>th</sup> May 2016 (P16/137) a sapling oak be planted at Lorraine Road cemetery. This will now take place Sep/Oct 2016.</li> <li>▪ P16/150 – Visual Tree Inspection. Resolved 8<sup>th</sup> June 2016 (P16/150) to request a further inspection in accordance with FA Bartlett Tree Experts' findings in June 2015.</li> </ul>                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                                                        |
| <b>P16/159</b> | <b>To receive and verify the Income &amp; Expenditure report for all Planning &amp; Environment cost centres for 2016-17, to date.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Resolved to receive and verify the report without amendment.<br>Proposed: Cllr Wheeler.<br>Seconded: Cllr Doggrell.<br>Resolved by all present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Clerk to take forward.                  | Governance and Accountability for Smaller Authorities in England 2016. |
| <b>P16/160</b> | <p><b>a) Planning Applications – for resolution.</b><br/>16/01634/TPO – 61 Cause End Road – 2 x poplars – fell.</p> <p>16/01608/FUL – 23 Elmsdale Road – first floor side extension.</p> <p><b>b) Planning Approvals – for information only.</b><br/>15/02060/MAF – Land South of Fields Road and East of Cranfield Road – erection of 600 dwellings, including vehicular access, pedestrian and cycle links, public open space, car parking, landscaping, drainage and associated infrastructure works.<br/>This council previously recorded <b>AN OBJECTION</b>.</p> <p><b>c) Planning Applications withdrawn – for information only.</b><br/>None.</p> | <p>Resolved <b>NO OBJECTIONS</b>.<br/>Proposed: Cllr Lloyd.<br/>Seconded: Cllr Quirk.<br/>Resolved by all present.</p> <p>Resolved <b>NO OBJECTIONS</b>.<br/>Proposed: Cllr Lloyd.<br/>Seconded: Cllr Quirk.<br/>Resolved by all present.</p> <p>Cllr Lloyd wished to place on record his response with regard to Bedford Borough Council's decision to grant planning permission:</p> <ul style="list-style-type: none"> <li>• He was concerned over plans for the proposed footpath to exit Summerfield Drive/Barnes Road onto Cranfield Road – at the <u>narrowest</u> point of the existing Cranfield Road</li> </ul> | Clerk to take forward and keep on file. | Town & Country Planning Act 1990 & subsequent.                         |

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|                | <p><b>d) Planning Refusals – for information only.</b><br/>None.</p> <p><b>e) Planning (other) – for information only.</b><br/>None.</p>                                                             | <p>footpath (Bedford Borough Council had no plans to widen it);</p> <ul style="list-style-type: none"> <li>• Bedford Borough Council had ruled out the possibility of a footpath along Fields Road (south – between the garage and doctor’s surgery) due to the existence of a ditch. He believed many residents were in favour of piping and covering the ditch;</li> <li>• The parish council’s wishes were ignored on several issues – including the provision of football pitches and housing style.</li> </ul>       |                        |                                                |
| <b>P16/161</b> | <b>To request above applications be considered by the Full Planning Committee of Bedford Borough Council.</b>                                                                                        | N/A.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | N/A.                   | Town & Country Planning Act 1990 & subsequent. |
| <b>P16/162</b> | <b>To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.</b>                                                | N/A.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | N/A.                   | Town & Country Planning Act 1990 & subsequent. |
| <b>P16/163</b> | <b>To receive a report from Cllr Quirk regarding the overgrown condition of a Rights of Way footpath leading from Hall End to Lorraine Road cemetery and to resolve a suitable course of action.</b> | <p>Cllr Quirk detailed since the meeting’s agenda had been published, he had met with the Borough Council’s Rights of Way officer and fencing previously erected had now been removed. The area was due to be cut back on 6<sup>th</sup> July. As a result it was agreed the matter be left on file and no further action taken.</p> <p>It was also noted works to foul sewage in the area were due to take place – Cllr Quirk would ensure it did not impact on a funeral due to take place on 30<sup>th</sup> June.</p> | Clerk to take forward. | Localism Act 2011, Ch 1, s1-8.                 |

**Meeting closed at 7.20pm.**

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