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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 8th June 2016 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There were several members of the public present. One spoke about an agenda item containing a proposal to open up a footway via Monoux Road into Berryfields. The Clerk confirmed the item in question (as viewed on the Full Council agenda) related to a previous resolution at which the parish council had given its support to a petition presented by lower school parents in March 2016, calling for the same. It was detailed under Matters Arising – for information only and was not being debated by the parish council. The Clerk added the petition had been passed to BBCllr/Cllr Wheeler who had lodged it with the Borough Council. BBCllr/Cllr Wheeler confirmed the only route currently being proposed at this stage was via Potters Cross. Another resident arrived after this statement was made and added her concerns over the lack of footpaths into Berryfields (where she lived) – stating her daughter currently had to walk a considerable distance to/from school on a daily basis. She was informed a newly formed Roads and Footpaths working group was due to meet on 20th July 2016 at The Hub, Wootton New Life Methodist Church, Cause End Road at 7pm. The Clerk confirmed she would email a copy of the agenda the week prior to the meeting and the resident added she would make other residents aware of this meeting via Berryfields' Facebook page. The same resident asked if a public house was to be built next to the new lower school – this was dismissed by BBCllr/Cllr Wheeler. He confirmed proposed plans for a public house and other facilities focussed solely on the Fields Road South development. It was noted road signage within Berryfields was unclear – however until the roads were adopted by Bedford Borough Council it was for the developer Persimmon Homes to rectify this issue. The resident confirmed she would liaise with them in that respect. A further resident asked if the parish council intended to support the campaign to prevent the Covanta/Veolia development (Rookery South Energy Recovery Facility). Cllr Lloyd stated that whilst planning permission had already been granted, he had spoken with a Stewartby parish councillor on this issue and added the matter would be formally debated at July's Full Council meeting (13th July 2016). It was noted that Covanta/Veolia had five years to build the plant but had yet to secure an Environmental Permit. He also confirmed the Clerk had spoken with a			Public Bodies (Admissions to Meetings) Act 1960, s1(1).

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	representative from the Marston Moretaine Action Group who wished to include an article in September's Wootton newsletter. BBCllr/Cllr Wheeler added his conservative colleagues at Bedford Borough Council also opposed the proposal and he intended to attend future action meetings. The same resident was then permitted to speak with regard to agenda item P16/151 and so it was resolved to bring this agenda item forward for debate after P16/143. No other members of the public or press were present and so the meeting continued without further adjournment.			
Present	Cllrs Price (in the chair in the absence of Cllr Quirk), Chalmers, Doggrell, Lloyd and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/139	Apologies for absence. Cllrs Noakes and Quirk.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/140	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/141	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/142	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P16/143	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	No further comments received.	N/A.	N/A.
P16/144	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 25 th May 2016.	Resolved to receive and adopt. Proposed: - Cllr Lloyd. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/145	Matters arising from the minutes – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree is being removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area.	No further comments received.	Clerk to keep on file.	N/A.

	The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing. • P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken. ▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Allan Peacock (Street Lighting) Ltd have been in touch with the Clerk to say the columns are now erected at Potters Cross. Clerk has been informed UK Power Networks completed their works on 25th May 2016 – columns have yet to be illuminated. ▪ P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. Both Bedfordshire police and Bedford Borough Council have given their support to the proposal. ▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition. ▪ P16/137 – Replacement trees. Resolved 25th May 2016 (P16/137) a sapling oak be planted at Lorraine Road cemetery. This will now take place Sep/Oct 2016.			
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P16/146	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2016-17, to date.	Cllr Lloyd asked if the trade refuse was paid quarterly and the Clerk confirmed that was the case. Resolved to receive and verify the report without amendment. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
P16/147	a) Planning Applications – for resolution. 16/01079/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall. 16/01404/FUL – 25 Studley Road – single storey rear extension. b) Planning Approvals – for information only. 16/00524/FUL – 33 Keeley Lane – erection of timber double garage at rear. This council previously recorded NO OBJECTION. 16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front. This council previously recorded NO OBJECTION. 16/00783/FUL – 35 Bedford Road – demolition of existing single garage, construction of single storey front and side extension. This council previously recorded NO OBJECTION. 16/00925/FUL – 43 Elmsdale Road – single storey front extension.	Resolved NO OBJECTIONS. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present. No further comments received.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	This council previously recorded NO OBJECTION. 16/01215/AGR – Wootton Green Farm, Wootton Green – construction of new grain store/general purpose agricultural building. This council previously recorded NO OBJECTION. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. None.			
P16/148	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/149	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/150	To revisit an arboricultural survey (completed by FA Bartlett Tree Experts in June 2015) which recommends an annual visual inspection and to resolve a suitable course of action.	Resolved to request a quotation for a further visual inspection in accordance with the survey's recommendations and to request the inspection take place in August 2016 and the findings/report submitted to the parish council in September 2016. Proposed: Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P16/151	To determine additional road names for the Fields Road South development and to consider a response to Bedford Borough Council's Highways Department.	One resident present suggested Caffrey's Folly be put forward as a suggestion however it was pointed out only names of the deceased would be considered.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Cllr Chalmers confirmed he would speak to residents in the village to get further suggestions. In the meantime it was resolved to put Cllr Quirks' suggestions (Bellringer, Fletton Field and Honeypot Lane) forward to Bedford Borough Council. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present.		
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Meeting closed at 7.30pm.