



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 25th May 2016 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the chair), Chalmers, Lloyd, Noakes and Price. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/124	Apologies for absence. Cllrs Brady, Doggrell and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.	Resolved to accept. It was noted with regret that Cllr Brady's apologies were due to ill health and that he had subsequently resigned from the parish council after the summons to attend this meeting had been issued.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/125	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/126	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

Planning & Environment Committee Minutes 25th May 2016

Chairman.....

Page | 1

Date 8th June 2016

	recorded.			
P16/127	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P16/128	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	No further comments received.	N/A.	N/A.
P16/129	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 11 th May 2016.	Resolved to receive and adopt. Proposed: - Cllr Chalmers. Seconded: - Cllr Price. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/130	Matters arising from the minutes – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree is being removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing. • P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken. ▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Allan Peacock (Street Lighting) Ltd have been in touch with the Clerk to say the columns are now erected at Potters Cross. Clerk has now been informed UK Power Networks will complete their works on 25th May 2016*. ▪ P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending	*16/28 – Cllr Quirk reported UK Power Networks had attended the lights in Hall End Road but it was not yet known if they were energised.	Clerk to keep on file.	N/A.

	vehicles, by members of Street Watch. It is hoped Bedford Borough Council will also lend its support to the proposal. ▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.			
P16/131	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Chalmers. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
P16/132	a) Planning Applications – for resolution. 16/01164/FUL – 2 School Lane – single storey side/rear extension. 16/01187/FUL – 79 Ashpole Avenue – two storey rear extension. 16/01215/AGR – Wootton Green Farm – construction of new grain store/general purpose agricultural building. b) Planning Approvals – for information only. 16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front. This council previously recorded NO OBJECTION.	Resolved NO OBJECTIONS. Proposed: Cllr Chalmers. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Lloyd. Seconded: Cllr Noakes. Resolved by all present. No further comments received.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	16/00925/FUL – 43 Elmsdale Road – single storey front extension. This council previously recorded NO OBJECTION. 16/00521/FUL – 17 St. Mary's Road – single storey rear and two storey side extension. This council previously recorded AN OBJECTION. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. 15/03081/MAF – Land North of Fields Road – development of 71 residential dwellings and supporting infrastructure. Letter received detailing the proposed development was included in the agenda for the next (BBC) Planning Committee on 16th May 2016 – received too late to include on a previous agenda. Officer recommendation was to permit subject to s106 and (CIL Liable).	No further comments received.		
P16/133	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/134	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/135	To receive a report from Cllr Quirk following a request for remedial works to both footpaths leading to St. Mary's church from Church Row/Church Road and to resolve a suitable course of action.	Members had recently walked both footpaths and it was noted that whilst cracks were appearing, they were not in urgent need of repair. Resolved that:	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• Cllr Quirk would make note in his upcoming Cemeteries Risk Assessment; • The request remain on file until December 2016 for further review, alongside the precept/budget headings for 2017/18. Proposed: Cllr Noakes. Seconded: Cllr Lloyd. Resolved by all present.		
P16/136	To receive a report from Cllr Quirk regarding the condition of railings and brick support wall at St. Mary's church, along Church Road and to resolve a suitable course of action.	It was noted the support wall and railings were not in top condition but neither required urgent repair. Resolved that: • Cllr Quirk would make note in his upcoming Cemeteries Risk Assessment; • The report remain on file until December 2016 for further review, alongside the precept/budget headings for 2017/18. Proposed: Cllr Chalmers. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P16/137	To receive a report from the Clerk following a request to implement a tree replacement policy and to resolve a suitable course of action.	Resolved not to implement a formal tree replacement policy but to: • Replace damaged trees as reported; • Replace those identified as damaged/to be felled as a result of the regular tree inspection report. Further resolved to permit the planting of a sapling oak tree at Lorraine Road cemetery following a (much welcomed) request. It was noted the tree would be	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		the property of the parish council and the same policy would apply to future similar requests. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.		
P16/138	To receive a report from Cllr Quirk regarding a request from UK Power Networks to review their unmetered inventory agreement (in relation to street lighting) and to resolve a suitable course of action.	Information within Cllr Quirk's report was provided to those present – it was noted the parish council only had responsibility for the following columns: • Keeley Lane (numbers one, two, three and four); • Hall End Road (numbers eleven, twelve, thirteen, fourteen, fifteen, sixteen and seventeen); • Potters Cross (numbers one, two and three). All others had been adopted by Bedford Borough Council. Resolved to accept Cllr Quirk's findings and inform UK Power Networks. Proposed: Cllr Quirk. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.35pm.