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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 11th May 2016 at 9.10pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
P16/110	To elect a Chairman of the Planning & Environment Committee.	A nomination was received on the evening in favour of Cllr Quirk. Resolved that Cllr Quirk be appointed Chairman for the ensuing municipal year. Proposed: Cllr Chalmers. Seconded: Cllr Brady. Resolved by all present.	Clerk to keep on file.	Standing Orders.
P16/111	To elect a Vice-Chairman of the Planning & Environment Committee (if appropriate).	A nomination was received on the evening in favour of Cllr Price. Resolved that Cllr Price be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Brady. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).

Planning & Environment Committee Minutes 11th May 2016

Chairman.....

Date 25th May 2016

Present	Cllrs Quirk (in the chair), Brady, Chalmers, Doggrell, Lloyd, Noakes and Price. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/112	Apologies for absence. Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/113	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/114	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/115	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P16/116	List of correspondence received (copies of correspondence can be requested from the Clerk). Bedford Borough Council - application for the designation of a Neighbourhood Area – Cardington Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 23rd May 2016 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.	No further comments received.	N/A.	N/A.

	- Bedford Borough Council – proposed temporary road closure – Manor Road, Kempston Hardwick. From a point approximately 20 metres south of the level crossing to a point approximately 20 metres north of the level crossing - to enable a level crossing inspection. The closure is anticipated to be in operation between 2300hrs Saturday 21st May 2016 and 1200hrs Sunday 22nd May 2016. Specific dates will be advertised locally closer to time. - Bedford Borough Council – proposed temporary road closure – Cranfield/Church/Bedford and Fields Road(s). Cranfield Road – from Bedford Road for approx. 100 metres; Church Road – from Cranfield Road for approx. 100 metres; Bedford Road – from Cranfield Road for approx. 100 metres and Fields Road – from Bedford Road for approx.. 100 metres. The closures are anticipated to be in operation between 9.00am and 3.00pm from Monday 4th July 2016 to Friday 15th July 2016 – specific dates will be advertised locally closer to the time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.			
P16/117	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 27 th April 2016.	Resolved to receive and adopt. Proposed: - Cllr Doggrell. Seconded: - Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/118	Matters arising from the minutes – for information only. - P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree has now been removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing. - P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.	No further comments received.	Clerk to keep on file.	N/A.

	• P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken. ▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Allan Peacock (Street Lighting) Ltd have been in touch with the Clerk to say the columns are now erected at Potters Cross. However, he is still experiencing issues with Hall End and UK Power Networks. ▪ P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. It is hoped Bedford Borough Council will also lend its support to the proposal. ▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.			
P16/119	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2015-16, to date.	It was noted the figures now related to the new financial year 2016-17. Resolved to receive and verify the report without amendment. Proposed: Cllr Chalmers. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
P16/120	a) Planning Applications – for resolution. 16/00735/LBC – 18 Keeley Lane – internal and external works and repair to listed building, including re-rendering, repair timber frames, wall panels and window frames. Rebuild chimney stack and reinstate inglenook fireplace.	Resolved NO OBJECTIONS. Proposed: Cllr Price. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	16/00983/FUL – 50 Tithe Barn Road – demolition of existing outbuilding and erection of new 4 bedroom end of terrace dwelling adjacent to existing dwelling, associated landscaping works. 16/01019/FUL – 65 Lorraine Road – single storey rear extension and loft conversion with rear dormer. 16/01055/FUL – 99A Bedford Road – garage extension to form triple garage. b) Planning Approvals – for information only. 15/02759/FUL – 26 Tithe Barn Road – two storey side and rear extension in lieu of detached garage. This council previously recorded NO OBJECTION. 15/01736/FUL – Land between 52 and 54 Hall End Road – erection of new dwelling. This council previously recorded NO OBJECTION.	Resolved TO OBJECT on the following material considerations: • The proposal was considered an over-development of the site; • The loss of car parking bays would put further strain on already congested car parking in the area; The following issue was also noted: • The proposal would have a detrimental impact on the neighbouring semi-detached property – turning it into an end of terrace. Proposed: Cllr Price. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Price. Seconded: Cllr Noakes. Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Price. Seconded: Cllr Noakes. Resolved by all present.		
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	16/00100/FUL – 85 Cause End Road – loft conversion with front and rear dormer windows, rooflights and porch. This council previously recorded NO OBJECTION. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. 16/00226/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall. This council previously recorded NO OBJECTION. e) Planning (other) – for information only. None.			
P16/121	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	Resolved that planning application 16/00983/FUL – 50 Tithe Barn Road be considered by the Full Planning Committee of Bedford Borough Council. Proposed: Cllr Price. Seconded: Cllr Chalmers. Resolved by all present.	Clerk/BBCllr Wheeler to take forward.	Town & Country Planning Act 1990 & subsequent.
P16/122	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/123	To determine additional road names for the Fields Road South development and to consider a response to Bedford Borough Council's Highways Department.	Resolved to include the following suggestions for additional road names and to inform Bedford Borough Council accordingly: Crisp (Cllr Chalmers to confirm); Gillspenny Way; Johnson (Cllr Chalmers to confirm); Little Brook Lane (was previously Fields Road); Percival Drive;	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Roundel; Woodman. Cllr Chalmers confirmed he would confirm a possible two further suggestions with the Clerk, via email. Proposed: Cllr Brady. Seconded: Cllr Noakes. Resolved by all present.		
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Meeting closed at 9.30pm.