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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 13th April 2016 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960, s1(1).	
Present	Cllrs Quirk (in the chair), Chalmers, Lloyd, Noakes, Price and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/85	Apologies for absence. Cllrs Brady and Doggrell.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/86	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/87	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/88	Report from outside organisations – for information only. Bedford Borough Council – Carlton and Chellington Parish Council. Bedford Borough Council has designated Carlton and Chellington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council’s decision	N/A.	N/A.	N/A.

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Chairman.....

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	statements, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford.			
P16/89	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P16/90	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 30 th March 2016.	Resolved to receive and adopt. Proposed: - Cllr Noakes. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/91	Matters arising from the minutes – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. Clerk chased both on 10th February 2016 and the Crown Estate have confirmed contractors have been appointed. • P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Cllr Wheeler continue to chase. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed. The Clerk is sourcing planting and bird/bat boxes with Cllr Doggrell. • P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that:	* The Clerk confirmed delays to the energising of the new columns at Hall End were still ongoing and Allan Peacock (Street Lighting) Ltd had written to UK Power Networks to request the works be completed as a matter of urgency.	Clerk to keep on file.	N/A.

	▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Wootton village (brick built) sign for Fields Road be taken forward*. ▪ P16/13 + P16/56 – Access improvement works to Lorraine Road cemetery footpath/two new Memorial Walls. All works now completed. Move to close. ▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Phil Peacock has been in touch with the Clerk to say the columns are now erected at Potters Cross. However, he is still experiencing issues with Hall End and UK Power Networks and will be emailing the Clerk with fuller information*. ▪ P16/71 – Footway vehicle parking. Resolved 9th March 2016 (P16/71) that the Clerk seek advice from the Bedfordshire Association of Town & Parish Councils and Society of Local Council Clerks to establish how other parishes have addressed this issue. ▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.			
P16/92	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2015-16, to date.	The Clerk confirmed she was working on the year-end accounts for 2015-16 – those figures would be presented to a future Full Council for formal approval alongside the Annual Governance Statement and Accounting Statements.	Clerk to take forward.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
P16/93	a) Planning Applications – for resolution. 16/00524/FUL – 33 Keeley Lane – erection of a timber double garage at rear.	Resolved NO OBJECTIONS. Proposed: Cllr Chalmers. Seconded: Cllr Price.	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front. b) Planning Approvals – for information only. None. c) Planning Applications withdrawn – for information only. None. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. None.	Resolved by all present. Resolved NO OBJECTIONS. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.		
P16/94	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/95	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

Meeting closed at 7.15pm.