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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 30th March 2016 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960, s1(1).	
Present	Cllrs Quirk (in the chair), P. Bennett, Brady, Chalmers, Doggrell, Lloyd, Noakes and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Cllr Wallace was in attendance. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P16/72	Apologies for absence. Cllr Price.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P16/73	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P16/74	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P16/75	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
P16/76	List of correspondence received (copies of correspondence can be requested from the Clerk).	N/A.	N/A.	N/A.

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Chairman.....

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	None.			
P16/77	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 9 th March 2016.	Resolved to receive and adopt. Proposed: - Cllr Brady. Seconded: - Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P16/78	Matters arising from the minutes – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. Clerk chased both on 10th February 2016 and the Crown Estate have confirmed contractors have been appointed. • P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk chased 10th February 2016. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works to be completed by the end of March 2016**. • P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that: ▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery (see *** below); ▪ Wootton village (brick built) sign for Fields Road to be taken forward. Resolved 9th	No further comments received.	Clerk to keep on file.	N/A.

	March 2016 (P16/69) to accept Bedford Borough Council's quotation to provide a power supply. Members were asked to submit design requests for consideration at a further meeting. Please see agenda item P16/84. ▪ Regeneration of Keeley End Pond. See ** above. ▪ P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. BBCllr/Cllr Wheeler has been informed developer contributions will not be available to use for some months and has been asked to inform the resident. Move to close. ▪ P15/222 – Road safety concerns – Fields Road. Resolved 14th October 2015 (P15/222) to challenge the Borough Council's findings following a parish council vote of no confidence. BBCllr/Cllr Wheeler called a meeting to discuss this issue – 1st March 2016. Further discussions were held at Full Council 9th March 2016 (FC16/59). Move to close and Full Council. ▪ P16/13 + P16/56 – Access improvement works to Lorraine Road cemetery footpath/two new Memorial Walls. All works due for completion before Easter 2016***. ▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Resolved 27th January 2016 (P16/28) to inform the contractor of member's wishes to have the works completed by an alternative contractor. Contractor wishes to complete the works and is chasing UK Power Networks for a date for completion. ▪ P16/54 – Health and Safety concerns at the Hall End development site. Resolved 24th February 2016 the Clerk to write to Bovis Homes to seek assurances a permanent resolution will be implemented in respect of the sheer drop and			
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	also low-loader parking on the corner near the upper school. The Clerk has been informed a hedgerow verge and bank were removed in error leading to the drop and has been assured this will be replaced, bringing a permanent solution to the issue. The parking situation will also be monitored as necessary. Move to close. ▪ P16/71 – Footway vehicle parking. Resolved 9th March 2016 (P16/71) that the Clerk seek advice from the Bedfordshire Association of Town & Parish Councils and Society of Local Council Clerks to establish how other parishes have addressed this issue.			
P16/79	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2015-16, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Noakes. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
P16/80	a) Planning Applications – for resolution. 16/00521/FUL – 17 St. Mary's Road – single storey rear and two-storey side extension. b) Planning Approvals – for information only. None.	Resolved TO OBJECT using the following material considerations: It was considered an overdevelopment of the site; Additional bedrooms require additional parking and parking was considered an issue as St. Mary's Road was already known to have congested parking. Proposed: Cllr Noakes. Seconded: Cllr Wheeler. Resolved by all present. Cllr Quirk raised a further planning application (16/00524/FUL – 33 Keeley Lane – erection of timber double garage at rear), details of which he had read in the Bedfordshire on Sunday. The Clerk confirmed she had not received the	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	c) Planning Applications withdrawn – for information only. 16/00217/OUT – 41/43 Cause End Road – outline application for a residential development of 6 dwellings with all matters reserved except access. This council previously recorded AN OBJECTION. d) Planning Refusals – for information only. None. e) Planning (other) – for information only. None.	relevant paperwork and so no further discussions took place. No further comments received.		
P16/81	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/82	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P16/83	To consider a response to Bedford Borough Council's consultation on a Definitive Map Modification Application received to modify the Definitive Map and claimed deletion of Wootton Footpath No. 10 and Wootton Footpath No. 7.	Cllr Wallace (as the Local Footpath Officer for the Ramblers, Wootton Parish) explained the process behind the consultation, which had started years earlier with the wish to delete both footpaths. Bedford Borough Council were asking Wootton Parish Council to provide evidence on whether a public right of way did/did not exist- it was noted views only were being requested at this stage. Cllr Quirk stated historical evidence via Ordnance Survey maps dated 1898, 1910 and 1927, detailed both footpaths on either side of the hedgerow, although	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.

		footpaths themselves only became legal entities in 1947. Both footpaths also now featured on the latest Ordnance Survey maps and were used by several members present, one of whom walked them with the local scout group. After further discussion it was resolved to respond with the above observations as evidence that a public right of way existed in both cases and that neither footpath should be deleted as they remained in use. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present.		
P16/84	To consider design suggestions for the illuminated Wootton village sign (to be sited on Fields Road) and to resolve how best to consult with the community before choosing a suitable design.	Resolved to include the three designs to date in the June edition of the Wootton newsletter and ask residents for votes/comments by 1st August 2016. The results would be published in September 2016's edition. Proposed: Cllr Chalmers. Seconded: Cllr Brady. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.35pm.