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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 9th December 2015 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present		Cllrs Price (appointed chair in the absence of Cllrs Quirk and P. Bennett), Brady, Chalmers, Doggrell and Lloyd. In Attendance: Sue Playford (Clerk).		
Absent		None.		
Agenda no	Agenda item title	Resolution	Action	Power
P15/271	Apologies for absence. Cllrs P. Bennett, Quirk and Wheeler. Cllr Wheeler is also the Borough councillor for Wootton.	Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P15/272	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P15/273	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P15/274	Report from outside organisations – for information only.	No further comments received.	N/A.	N/A.

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Chairman.....

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	Bedford Borough Council – Willington Parish Council. Bedford Borough Council has designated Willington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council's decision statements, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford.			
P15/275	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
P15/276	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 25 th November 2015.	Resolved to receive and adopt. Proposed: - Cllr Doggrell. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P15/277	Matters arising from the minutes to include Issues log review – for information only. - P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. - P13/40 + P15/64 – Roads and footpaths. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Andy Prigmore (BBC Highways) has also confirmed patch work will be carried out along Fields Road and Hall End Road. The clerk was informed (25th November 2015) works to install an unmanned pedestrian crossing, widen the footpath at Hall End (near the upper school) and install a double mini roundabout at the Bedford/Church/Cranfield/Fields Road	No further comments received.	Clerk to keep on file.	N/A.

	junction would take place in November, after Christmas and February 2016, respectively. • P14/50 + P15/196 – Identification of Parish Council/Borough Council street lights. The parish council is still awaiting confirmation from the Borough Council regarding column ownership – especially in light of replacement columns erected by the Borough Council in September/October 2015 (involving some parish council columns). Resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three) – columns are in situ with shields to follow. See in conjunction with * below. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – now expected to be October 2015. Clerk continues to chase (in November). • P14/248 + P15/11 + P15/39 – Replacement programme of trees within the parish. Resolved 11th February 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn (better planting conditions). Resolved 11th November (P15/251) to appoint Neil Gates to plant 2 fastigate hornbeams (Lorraine Road) and 3 crab apple trees (St. Mary's ext). Further resolved 25th November (P15/267) to plant two oak trees within the boundary at Lorraine Road cemetery extension. • P14/250 + P15/124 + P15/138 + P15/151 + P15/210 + P15/225 – Tree works. Resolved (14th October 2015) to appoint Bartlett Tree Experts to undertake all necessary works. Works are underway and are expected to be completed before the end of December 2015. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Cllr Doggrell is waiting to hear from A R Worboys regarding rotivating and clearing the area. **			
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	• P15/111 – Wood chippings to be added to Lorraine Road cemetery borders. Works have been carried out – the contractor will now do the same to the remaining borders. • P15/134 – Replacement notice board at Hall End. Resolved 10th June 2015 (P15/134) the board be replaced at the existing location. Clerk has authorised Phil Lant to carry out the replacement. • P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that: ▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Replacement trees at St. Mary's cemetery extension remain ongoing; ▪ Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery; ▪ Wootton village (brick built) sign for Fields Road to be taken forward. Resolved 5th August 2015 (P15/185) that the sign be illuminated if possible and sited in front of the wooden gates on Fields Road; ▪ Regeneration of Keeley End Pond. See ** above. ▪ P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. BBCllr/Cllr Wheeler is investigating whether developer contributions can be used to fund the works.			
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	▪ P15/222 – Road safety concerns – Fields Road. Resolved 14th October 2015 (P15/222) to challenge the Borough Council’s findings following a parish council vote of no confidence. ▪ P15/252 + P15/268 – Road names for the Berryfields development. Resolved 11th November 2015 (P15/252) that Butland, Clews, Frossell, Hephher, Hill, Orchard, Rawlins, Stevenson, Waite and Winded be taken forward. Further resolved 25th November 2015 (P15/268) that Butland be amended to Joe Butland and Hephher to amended to Ann Hephher. The clerk received advice (30th November 2015) that the site layout for the next phase meant a number of houses continued on existing roads, so at the present time only the following were needed: • Winded (for a small close within the development); • Orchard Gardens, Stevenson Walk and Waite Meadows. • Remaining suggestions will be kept on an approved names list for future use. ▪ P15/266 – Works to foliage at St. Mary’s cemetery extension. Resolved 25th November 2015 (P15/266) to undertake works to cut back undergrowth. ▪ P15/267 – Replacement oak trees at Lorraine Road cemetery. Resolved 25th November 2015 (P15/267) to plant two trees within the boundary at Lorraine Road cemetery extension. ▪ P15/269 – Replacement lighting columns – Squires Road. Resolved 25th November 2015 (P15/269) three columns be replaced following consultation with residents *.			
P15/278	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2015-16, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners’ Guide (England) 2014).

P15/279	a) Planning Applications. 15/02663/ADV – Land South of Fields Road – erection of two marketing boards (one freestanding sign and one v-board sign, both non-illuminated). 15/02745/FUL – 27 Tithe Barn Road – first floor rear extension. 15/02762/TPO – The Keeley, 155 Bedford Road – horse chestnut – fell. Yew – 60% crown reduction. 15/02768/TPO – The Pyghtle, 64 Keeley Lane – field maple – remove. b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning – other. None.	Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/280	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.

P15/281	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
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Meeting closed at 7.10pm.