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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 11th November 2015 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There was one member of the public present who wished to observe discussions during full council. No other members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Quirk (in the chair), Brady, Chalmers, Doggrell, Lloyd, Price and Wheeler. Cllr Wheeler is also the Borough councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P15/238	Apologies for absence. Cllr P. Bennett.		N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
P15/239	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
P15/240	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
P15/241	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

Planning & Environment Committee Minutes 11th November 2015

Chairman.....

Page 1 of 8

Date: 25th November 2015

P15/242	List of correspondence received (copies of correspondence can be requested from the Clerk).	The Clerk received a letter from Bedford Borough Council (BBC) after the agenda was circulated. It detailed planning application 15/01736/FUL (land between 52 and 54 Hall End Road) would be included on the agenda for BBC's Planning Committee meeting on 16 th November 2015. Officer recommendation was to REFUSE permission. (The parish council previously resolved NO objections – P15/193). Contents were received and noted.	Clerk to keep on file.	N/A.
P15/243	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 28 th October 2015.	Resolved to receive and adopt. Proposed: - Cllr Doggrell. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
P15/244	Matters arising from the minutes to include Issues log review – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. • P13/40 + P15/64 – Roads and footpaths. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Andy Prigmore (BBC Highways) has also confirmed patch work will be carried out along Fields Road and Hall End Road. Ongoing.	No further comments received.	Clerk to keep on file.	N/A.

	• P14/50 + P15/196 – Identification of Parish Council/Borough Council street lights. The parish council is still awaiting confirmation from the Borough Council regarding column ownership – especially in light of replacement columns erected by the Borough Council in September/October 2015 (involving some parish council columns). Resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three) – columns are in situ with shields to follow. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – now expected to be October 2015. • P14/248 + P15/11 + P15/39 – Replacement programme of trees within the parish. Resolved 11th February 2015 (P15/39) to accept the retiring tree warden’s recommendations but leave the works on file until autumn (better planting conditions). Clerk requested assistance again with planting from Bedford Borough Council (September 2015) without success and is now meeting with Neil Gates (21st October 2015). Please see agenda item P15/251. • P14/250 + P15/124 + P15/138 + P15/151 + P15/210 + P15/225 – Tree works. Resolved (14th October 2015) to appoint Bartlett Tree Experts to undertake all necessary works. Completion date expected to be end of December 2015. Ongoing. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Cllr Doggrell is waiting to hear from A R Worboys regarding rotivating and clearing the area. * • P15/111 – Wood chippings to be added to Lorraine Road cemetery borders. Works have been carried out – the contractor will now do the same to the remaining borders. Ongoing. • P15/134 – Replacement notice board at Hall End. Resolved 10th June 2015 (P15/134) the board be replaced at the existing location. This will be undertaken by a contractor. Ongoing.			
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	• P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that: ▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Replacement trees at St. Mary's cemetery extension remain ongoing; ▪ Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery; ▪ Replacement columns at Keeley Lane and Squires Road be placed on hold, following correspondence from Bedford Borough Council detailing <u>their</u> intention to undertake the same replacements; ▪ Wootton village (brick built) sign for Fields Road to be taken forward. Resolved 5th August 2015 (P15/185) that the sign be illuminated if possible and sited in front of the wooden gates on Fields Road; ▪ Regeneration of Keeley End Pond. See * above. ▪ P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. Ongoing. ▪ P15/208 + P15/224 – New post box for the Berryfields development. Resolved 14th October 2015 (P15/224) to leave the request on file until Folkes Road is adopted by Bedford Borough Council (likely September 2017) and make the request again. Move to close until then.			
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	▪ P15/222 – Road safety concerns – Fields Road. Resolved 14th October 2015 (P15/222) to challenge the Borough Council’s findings following a parish council vote of no confidence. Ongoing.			
P15/245	To receive and verify the Income & Expenditure report for all Planning & Environment cost centres for 2015-16, to date.	Resolved to receive and verify. Proposed: Cllr Brady. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners’ Guide (England) 2014).
P15/246	a) Planning Applications. 15/02401/MAO – 41 & 43 Cause End Road – outline application for the residential development of 10 dwellings with all matters reserved except access. 15/02517/FUL – 90 Tithe Barn Road – single storey rear extension and roof conversion of existing garage from flat to dual pitched.	BBCllr/Cllr Wheeler made a brief representation on behalf of the lower school, who had been consulted on the proposal and would be making their own response. Resolved TO OBJECT using the following material considerations: • The proposal would adversely affect adjacent Grade I listed buildings, affecting the street scene; • It was considered an over-development of the site; • The increase in traffic would cause dangerous conflict when accessing the site; • Dwellings would directly overlook the adjacent lower school play ground. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady.	Clerk to take forward and keep on file.	Town & Country Planning Act 1990 & subsequent.

	b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning – other.	Resolved by all present. Letters received acknowledging the parish councils' objections to planning applications 15/02060/MAF – Land South of Fields Road (erection of 600 dwellings) and 15/02122/MAF – Land South of Fields Road (erection of unit 55 extra care facilities) were received and noted.		
P15/247	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	Resolved that planning application <u>15/02401/MAO – 41 & 43 Cause End Road</u> be considered by the Full Planning Committee of BBC. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	BBCllr/Cllr Wheeler to take forward.	Town & Country Planning Act 1990 & subsequent.
P15/248	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	Resolved that Cllr Quirk attend the relevant Full Planning Committee meeting at which planning application <u>15/02401/MAO – 41 & 43 Cause End Road</u> would be considered Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	Cllr Quirk to take forward.	Town & Country Planning Act 1990 & subsequent.
P15/249	To consider a report from Bedford Borough Council Highways department with regard to an encroaching hedgerow at the Church Road/Cause End Road junction and to resolve a suitable response.	Resolved that BBC request the hedgerow be cut back to the original boundary. Proposed: Cllr Price.	BBCllr/Cllr Wheeler to take forward.	Localism Act 2011, Ch 1, s1-8.

		Seconded: Cllr Doggrell. Resolved by all present.		
P15/250	To consider a request that remedial works be undertaken to reduce the height of a conifer at Lorraine Road cemetery and to resolve a suitable course of action.	Resolved not to undertake any remedial works as a recent tree inspection report made no findings. Further resolved that future requests for tree works refer to this agenda item – any such requests would be considered alongside the report's findings. Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P15/251	To receive a report from the clerk regarding replacement trees at Lorraine Road and St. Mary's extension cemeteries and to resolve a suitable course of action.	Resolved to accept the quotation to plant 7ft trees at a cost of £325 - works to be undertaken by Christmas 2015. Proposed: Cllr Lloyd. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
P15/252	To discuss a list of suggested road names for the Berryfields development and to consider a response to Bedford Borough Council's Highways Department.	Resolved that the following names be put forward to BBC: • Butland; • Clews; • Frossell; • Hephher; • Hill; • Orchart; • Rawlins; • Stevenson. • Waite; • Winded; Proposed: Cllr Chalmers. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Stakeholder consultation.

P15/253	To receive a report from Cllr Quirk regarding continuing delays to the installation of lighting columns at Potters Cross and Hall End.	The contractor had recently emailed to say ongoing delays were caused by a lack of response from UK Power Networks. Resolved to take no further action. BBCLlr/Cllr Wheeler confirmed BBC were completing their programme of replacement street lights and it was agreed the clerk would bring a proposal that WPC replace lights in Squires Road to the next meeting of this committee. Proposed: Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed at 7.40pm.