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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 5th August 2015 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There was one member of the public present who wished to observe the meeting. There were no members of the press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present		Cllrs Quirk, P. Bennett, Brady, Doggrell, Lloyd and Wheeler. In Attendance: Sue Playford (Clerk).		
Absent		None.		
Agenda no	Agenda item title	Resolution	Action	Power
P15/176	Apologies for absence. Cllrs Chalmers and Price.		N/A.	Local Government Act 1972, Sch12 p40.
P15/177	Disclosure of local and/or disclosable pecuniary interests. None.		N/A.	Local Government Act 1972, s117.
P15/178	Report from outside organisations – for information only. None.		N/A.	N/A.
P15/179	List of correspondence received (copies of correspondence can be requested from the Clerk). None.		N/A.	N/A.
P15/180	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 29 th July 2015.	Resolved to receive and adopt. Proposed: - Cllr P. Bennett. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch12 p 41.
P15/181	Matters arising from the minutes to include Issues log review – for information only.	No further comments received.	Clerk to keep on file.	N/A.

	• P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works have been completed by the Crown Estate and they have removed a number of items which were fly tipped on their land (plus old fencing). Andy Prigmore (Bedford Borough Council (BBC) Highways) has agreed to replace the damaged fencing and remove the ash tree. Ongoing. • P13/40 + P15/64 – Roads and footpaths. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Andy Prigmore (BBC Highways) has also confirmed patch work will be carried out along Fields Road. Ongoing. • P14/50 + P15/196 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three). Clerk has chased the contractors undertaking the replacement columns (15th July 2015) and Cllr Quirk has since met with them. It should be noted the Borough Council has begun a programme of replacement columns in Keeley Lane (columns previously came under the remit of the parish council) without proper consultation.* • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Resolved 8th July 2015 (P15/162) that Part 1, F (Cause End Road) be amended to NOT approve. Ongoing. • P14/248 + P15/11 + P15/39 – Replacement programme of trees within the parish. Resolved 11th November 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn (better planting conditions). • P14/250 + P15/124 + P15/138 + P15/151 – Tree works. Resolved 24th June 2015 (P15/151) to instruct Bartlett Tree Specialists Ltd to quote for all category 1 and 2 works, to be undertaken in			
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	autumn 2015. The clerk has requested further quotations (15th July 2015). Ongoing. • P15/54 + P15/123 – Land within School Lane (behind ‘The Pound’ and noticeboard) on Bedford Road. Resolved to replace the fencing with a similar wooden picket style. Please refer to agenda item P15/186. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Brambles have been cut back and sprayed and this will be repeated in August 2015. The RoSPA report has been received and noted – the hedgerow gap along Bedford Road is to be infilled with planting (the clerk has been advised to carry this out in the autumn) and the hedgerow is to be cut/tidied in August 2015. Cllr Lloyd’s planting report is being taken forward and Cllr Doggrell and continues to liaise with the lower school. Buckets, soil and pond plants (lilies and marigold) are to be purchased by the clerk at the end of August for the lower school to look after, ahead of planting at the pond. Ongoing. • P15/111 – Wood chippings to be added to Lorraine Road cemetery borders. The cemeteries contractors has been instructed to proceed. Ongoing. • P15/134 – Replacement notice board at Hall End. Resolved 10th June 2015 (P15/134) the board be replaced at the existing location. This will be undertaken either by a contractor or the replacement handy man). Ongoing. • P15/135 – Review of Cemetery Fees structure. Amendments have been made and circulated/updated as necessary. Move to close. • P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that: ▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Replacement trees at St. Mary’s cemetery extension remain ongoing; ▪ Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery; ▪ Replacement columns at Keeley Lane and Squires Road be placed on hold, following			
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	correspondence from Bedford Borough Council detailing <u>their</u> intention to undertake the same replacements (see also * above; - Wootton village (brick built) sign for Fields Road to be taken forward. Please refer to agenda item P15/185. - P15/163 – Complaint received re memorials within the natural burial ground at Lorraine Road cemetery which do not comply with regulations. The clerk has been unable to contact the next of kin so a laminated letter will be placed on site, giving four weeks notice to remove the items, after which they will be taken away and stored securely. - P15/173 – Holly bush at Lorraine Road cemetery. Resolved 29th July 2015 (P15/173) to reduce its height to that of the boundary fence and cut back from the fence also. Ongoing. - P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. Ongoing.			
P15/182	a) Planning Applications. <u>15/01646/FUL</u> – 62 Lorraine Road – single storey rear extension. <u>15/01126/FUL</u> – Land adj 19 Bedford Road – erection of detached dwelling. Please note these are amended/additional plans. Members previously resolved 8th July 2015 (P15/159) NO objections. <u>15/01678/FUL</u> – 26 Wootton Green – erection of single storey rear extension. b) Planning Approvals. None.	Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Brady. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning - other. None.			
P15/183	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/184	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/185	To resolve a suitable site along Fields Road for the erection of a brick built Wootton village sign and to apply to the Borough Council for the relevant licence ahead of appointing a contractor to undertake the necessary works.	Resolved that the sign be placed in front of the wooden gate on the side of the old Fields Road and that an enquiry be made as to whether it could be illuminated from the nearby pedestrian crossing or street light. Proposed: Cllr Lloyd. Seconded: Cllr P. Bennett. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.
P15/186	To resolve to appoint a contractor to remove and replace a wooden picket fence behind the noticeboard on Bedford Road (opposite The Cock Inn PH).	Resolved to accept the quotation from S J Helliwell Fencing Contractors. Proposed: Cllr Brady. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Meeting closed at 7.15pm.

Chairman.....

Date.....