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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 8th July 2015 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		One member of the public was present who wished to comment under Open Forum at Full Council.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Quirk, P. Bennett, Brady, Doggrell, Lloyd, Price and Wheeler.		
Absent		None.		
Agenda no	Agenda item title	Resolution	Action	Power
P15/153	Apologies for absence. Cllr Chalmers. The Clerk was not in attendance.			Local Government Act 1972, Sch12 p40.
P15/154	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972, s117.
P15/155	Report from outside organisations – for information only. None.			N/A.
P15/156	List of correspondence received (copies of correspondence can be requested from the Clerk). Bedford Borough Council - application for the designation of a Neighbourhood Area – Cople Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council’s web site at www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application	No further comments received.	Clerk to keep on file.	N/A.

	must do so before 5.00pm on Monday 20th July 2015 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source. • Bedford Borough Council – changes to National Planning Policies. • Bedford Borough Council - Proposed Temporary Road Closures – Manor Road, Kempston Hardwick. To enable a Road Rail Vehicle to access and agress the level crossing. From a point approximately 20 metres south of the level crossing to a point approximately 20 metres north of the level crossing. The closures are anticipated to be in operation between 2330hrs Saturday 1st August 2015 and 0900hrs Sunday 2nd August 2015 and between 2330hrs Saturday 8th August 2015 and 0900hrs Sunday 9th August 2015. Specific dates will be advertised locally closer to time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.			
P15/157	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 24th June 2015.	Resolved to receive and adopt. Proposed: - Cllr Price. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch12 p 41.
P15/158	Matters arising from the minutes to include Issues log review – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works have been completed by the Crown Estate and they have removed a number of items which were fly tipped on their land (plus old fencing). Andy Prigmore (Bedford Borough Council (BBC) Highways) has agreed to replace the damaged fencing and remove the ash tree. Ongoing. • P13/40 + P15/64 – Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Andy Prigmore (BBC Highways) has also confirmed patch work will be carried out along Fields Road. Ongoing.	No further comments received.	Clerk to keep on file.	N/A.

	• P14/50 + P15/196 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three). Ongoing. • P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Please refer to agenda item P15/162. • P14/248 + P15/11 + P15/39 – Replacement programme of trees within the parish. Resolved 11th November 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn (better planting conditions). • P14/250 + P15/124 + P15/138 + P15/151 – Resolved 24th June 2015 (P15/151) to instruct Bartlett Tree Specialists Ltd to quote for all category 1 and 2 works, to be undertaken in autumn 2015. Ongoing. • P15/54 + P15/123 – Land within School Lane (behind 'The Pound' and noticeboard) on Bedford Road. Resolved to replace the fencing with a similar wooden picket style. Clerk has obtained one quote to date and is awaiting others. Ongoing. • P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Brambles have been cut back and sprayed. The RoSPA report has been received and noted – the gap along Bedford Road is to be infilled with planting and the Clerk will establish if signage in the area is RoSPA compliant. Cllr Lloyd's planting report is being taken forward and Cllrs Doggrell and Lloyd are liaising with the lower school. Ongoing. • P15/111 – Wood chippings to be added to Lorraine Road cemetery borders. The cemeteries contractors has been instructed to proceed. Ongoing. • P15/134 – Replacement notice board at Hall End. Resolved 10th June 2015 (P15/134) the board be replaced at the existing location. This will be undertaken either by a contractor or the replacement handy man). Ongoing. • P15/135 – Review of Cemetery Fees structure. The Clerk was instructed to make an amendment regarding kerbing 10th June			
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	2015 (P15/135) before circulating to all members and distributing as necessary. Ongoing. • P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that: ▪ Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing); ▪ Replacement trees at St. Mary's cemetery extension remain ongoing; ▪ Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery; ▪ Replacement columns at Keeley Lane and Squires Road be placed on hold, following correspondence from Bedford Borough Council detailing <u>their</u> intention to undertake the same replacements; ▪ Wootton village (brick built) sign for Fields Road to be taken forward. A site meeting took place with Andy Prigmore (BBC Highways) on 16th June 2015 – he is to report back on ownership/restrictions with regard to building the sign either on the grass verge near the new roundabout or on the new roundabout. Ongoing.			
P15/159	a) Planning Applications. 15/01296/MAO – Bell Farm, Ridge Road, Kempston – erection of storage and distribution (Class B8) units of up to 750,000 sq ft (69,677 sq meters), with ancillary B1 office space, associated access, parking, ground works and landscaping. Outline application with all matters reserved expect access.	Although the application was outside the parish, members commented on the following: Concerns were raised that vehicles exiting this area would have to turn left on to the A428. Large lorries wishing to use the A421 would have to negotiate a tight turn around the roundabout on Ridge Road. Members also expressed worries that these same lorries would divert through Wootton if the A421 were unavailable. It was resolved the comments above be	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	<u>15/01464/FUL</u> – 35 Grovebury Court – single storey side/rear extension. <u>15/01126/FUL</u> – Land Adjacent to 19 Bedford Road – erection of detached dwelling. b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning - other. None.	forwarded to the relevant planning officer. Proposed: Cllr P. Bennett. Seconded: Cllr Doggrell. Resolved by all present. Resolved no objections. Proposed: Cllr P. Bennett. Seconded: Cllr Doggrell. Resolved by all present. Resolved no objections. Proposed: Cllr P. Bennett. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to keep on file. Clerk to keep on file.	
P15/160	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/161	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/162	To revisit plans by Bedford Borough Council's Highways department to introduce parking restrictions at various sites within the village, in light of public objections received and to resolve a suitable course of action and/or response to the Borough Council.	Cllr Price commented that Andy Prigmore (Bedford Borough Council (BBC) Highways Department) had stated previously BBC would only consider parking restrictions agreed by the parish council. Resolved that the following be reported back to BBC:	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

		Part 1 (as detailed in the Public Notice). A - Keeley Lane (i) Approved (Decision not changed) B - Grovebury Court (i) Approved (Decision not changed) C - Bedford Road (i) Approved (Decision not changed) (ii) Approved (Decision not changed) (iii) NOT Approved (Decision not changed) D - Hall End Road (i) Approved (Decision not changed) (ii) Approved (Decision not changed) E - Bourne End (i) Approved (Decision not changed) F - Cause End Road (i) Not Approved (Decision changed) (ii) Not Approved (Decision changed) G - Mepham Road (i) NOT Approved (Decision not changed) H - Neale Way (i) NOT Approved (Decision not changed) Part 2 (as detailed in the Public Notice). A - Cause End Road (i) Approved (Decision not changed) Part 3 (as detailed in the Public Notice). A - Squires Road (i) Approved (Decision not changed) Part 4 (as detailed in the Public Notice). A - Bedford Road (i) Approved (Decision not changed)		
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		Proposed: Cllr Price Seconded: Cllr Wheeler Resolved by all present, except Part 1, F (5-2 majority in favour of the amended decision).		
P15/163	To resolve a suitable course of action following a complaint received regarding items left on a woodland/natural burial ground plaque at Lorraine Road cemetery.	Resolved to contact next-of-kin and request that all items be removed within four weeks, after which the cemetery caretaker will be granted permission to do the same. Proposed: Cllr P. Bennett. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Meeting closed at 7.51pm.

Chairman.....

Date.....