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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 29th April 2015 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Brady, Chalmers, Lloyd, Quirk and Wheeler. Cllrs Bygraves, Hall and Wallace were also in attendance.			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
P15/86	Apologies for absence. Cllrs Doggrell and Price.				Local Government Act 1972, Sch12 p40.
P15/87	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.
P15/88	Report from outside organisations – for information only. None.				N/A.
P15/89	List of correspondence received (copies of correspondence can be requested from the Clerk). None.				N/A.
P15/90	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 8 th April 2015.		Resolved to receive and adopt. Proposed: - Cllr Chalmers. Seconded: - Cllr Brady. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch12 p 41.
P15/91	Matters arising from the minutes to include Issues log review – for information only.				N/A.

	• P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works have been completed by the Crown Estate and they are due to remove a number of items which were fly tipped on their land (plus old fencing). The Borough Council has undertaken works on the footpath side to the hedgerow but the damaged fencing remains. Cllr Lloyd continues to chase and it is hoped the Borough Council will also consider an inspection and possible remedial works to the ash tree. Ongoing. • P13/40 – Poor state of roads and footpaths within the village. Works have been carried out at several sites within the village including Church Road, Squires Road and Russell Way. BT have since dug up part of the footpath in Russell Way and are due to return to make good. Patch work has been carried out in other areas. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Ongoing. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three). Ongoing. • P14/84 & P14/152 & P15/10 – Parking problems/yellow lines proposals. Clerk has been informed that Highways are reconsidering all proposals in light of objections received – it is thought this will now take place after the May 2015 elections. Ongoing. • P14/248 & P15/11 – Replacement programme of trees within the parish. Resolved 11th November 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn (better planting conditions). • P14/250 – Revisit tree inspection report. Resolved 26th November 2014 (P14/250) to appoint Bartlett Tree Experts to undertake a visual inspection of all trees within the parish for which the parish council has responsibility. There has been a delay with the inspection due to weather conditions and staffing issues. The Clerk has been informed the report is currently being prepared. Ongoing.			
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	• n/a – Removal of grid (previously protecting a drainage pipe entrance within the recently cleared ditch behind Lorraine Road) which could lead to a small child or animal being carried under Lorraine Road green. The Borough Council has carried out a replacement. Move to close. • P15/54 – land within School Lane (behind ‘The Pound’ and noticeboard) on Bedford Road. Resolved 25th February 2015 (P15/54) to remove the damaged fencing, cut back the conifers and revisit in the future as necessary. The Clerk has initially asked the handyman to take a look and report back. Ongoing. • P15/75 – regeneration of Keeley End Pond. Please refer to agenda item P15/96. • P15/85 – missing Wootton village sign at the entrance to the village from Kempston Rural (Wootton/Bedford Road). Resolved 8th April 2015 (P15/85) to request the Borough Council to remove the poles as a brick built Wootton village sign is also at the same location. Cllr Lloyd has made that request. Ongoing.			
P15/92	a) Planning Applications. 15/00740/TSDN – Tree (Tree Preservation Order and Tree Works in Conservation Area) 5 day notice application – The Bungalow, 54 Cause End Road – pollard cork – screw willow – stem over neighbours at first major union stem over garden at 2.5. 15/00785/FUL – 19 Haycroft – loft conversion with rear dormers. b) Planning Approvals. 14/02717/MAR – erection of community centre, sports pitches play facilities and MUGA (Multi Use Games Area). Reserved matters application for access, appearance, landscaping layout and scale pursuant to outline approval 11/01502/EIA. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning - other. None.	Noted for the records (the application was for information only). Resolved no objections. Proposed: Cllr Chalmers. Seconded: Cllr Wheeler. Resolved by all present. Information only.	Clerk to keep on file. Clerk to keep on file. Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

P15/93	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/94	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/95	To resolve to enter into an Urban Grass Cutting Agreement for 2015 with Bedford Borough Council.	Resolved to enter into the agreement without further amendment. Proposed: Cllr Brady. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Highways Act 1980, s96.
P15/96	To receive a report from Cllrs Doggrell and Wheeler with regard to the ongoing regeneration of Keeley End Pond.	Cllr Wheeler detailed the brief the lower school had been given with regard to the pond regeneration. The Clerk then circulated a report received from Cllr Lloyd which made greater detail of the objectives and planting (necessary to attract wildlife and oxygenate the water). He added the duck house ought to be the final addition to the area. The Clerk had been advised nothing would grow in the area if the brambles continued to grow. Concerns were raised over pollution if they were sprayed and Cllr Quirk added the pond contained a lot of settled clay, muck and silt at the bottom which would also need to be taken into consideration. After further discussion it was agreed the area remain the focus for wildlife but that further advice be sought on how best to next proceed. Cllr Wallace (in attendance at the meeting) agreed to speak to colleagues and report back in due course.	Cllr Wallace and the Clerk to take forward.	Public Health Act 1936, s260 (1).

		The Clerk was instructed to contact the contractors who undertook the original bramble clearance and seek advice on the spray type (and active life thereof) they use, to ensure there would be no adverse effect on the pond and environment should the area need spraying. Resolved to leave on file for the time being. Proposed: Cllr Brady. Seconded: Cllr Chalmers. Resolved by all present.		
P15/97	To resolve to undertake works to the borders at Lorraine Road cemetery.	Resolved to undertake the works as proposed by the cemeteries maintenance contractor. Proposed: Cllr Chalmers. Seconded: Cllr Brady. Resolved by all present.	Clerk to take forward.	Open Spaces Act 1906, s10.

Meeting closed at 7.33pm.

Chairman.....

Date.....