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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 25th March 2015 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Brady, Chalmers, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).		
Absent		None.		
Agenda no	Agenda item title	Resolution	Action	Power
P15/65	Apologies for absence. Cllr Quirk. In the absence of Cllr Quirk, Cllr Price was appointed to chair the meeting.			Local Government Act 1972, Sch12 p40.
P15/66	Disclosure of local and/or disclosable pecuniary interests. Cllr Price declared a local interest in agenda item P15/72 (15/00422/FUL) and took no part in discussions or voting.			Local Government Act 1972, s117.
P15/67	Report from outside organisations – for information only. None.			N/A.
P15/68	List of correspondence received (copies of correspondence can be requested from the Clerk). Bedford Borough Council - Proposed Temporary Road and Footway Closure – Manor Road, Kempston Hardwick. For an annual level crossing test. From a point approximately 20 metres south of the level crossing to a point approximately 20 metres north of the level crossing. Closure anticipated to be in operation from 2300hrs Saturday 16th May 2015 to 0430hrs Monday 18th May 2015. Specific dates will be advertised locally closer to time – no access.	No further comments received.	Clerk to keep on file.	N/A.

P15/69	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 11 th March 2015.	Resolved to receive and adopt. Proposed: - Cllr Lloyd. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch12 p 41.
P15/70	Matters arising from the minutes to include Issues log review – for information only. • P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works have been completed by the Crown Estate but a number of items have now been fly tipped on their land and old fencing remains there too. The Clerk has contacted the Crown Estate to enquire when it will all be removed. The Borough Council have undertaken works on the footpath side to the hedgerow but the damaged fencing remains. Cllr Lloyd continues to chase and it is hoped the Borough Council will also consider an inspection and possible remedial works to the ash tree. • P13/40 – Poor state of roads and footpaths within the village. Works have been carried out at several sites within the village including Church Road, Squires Road and Russell Way. BT have since dug up part of the footpath in Russell Way and are due to return to make good. Patch work has been carried out in other areas. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three). • P14/84 & P14/152 & P15/10 – Parking problems/yellow lines proposals. Ongoing. • P14/248 & P15/11 – Replacement programme of trees within the parish. Resolved 11th November 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn			N/A.

	(better planting conditions). • P14/250 – Revisit tree inspection report. Resolved 26th November 2014 (P14/250) to appoint Bartlett Tree Experts to undertake a visual inspection of all trees within the parish for which the parish council has responsibility. There has been a delay with the inspection due to weather conditions and staffing issues. Ongoing. • n/a – Removal of grid (previously protecting a drainage pipe entrance within the recently cleared ditch behind Lorraine Road) which could lead to a small child or animal being carried under Lorraine Road green. The Crown Estate have confirmed via their land agents Carter Jonas that they do not have responsibility for the drain. They have contacted Bedford Borough Council and requested they deal with this issue and Cllr Lloyd has been asked to pass this information to the Deputy Mayor. Ongoing. • P15/53 – Siting of a bench within Lorraine Road cemetery. The proposer has since emailed to say she has been granted permission to keep the bench on its original site at Lorraine Road green. Move to close. • P15/54 – land within School Lane (behind 'The Pound' and noticeboard) on Bedford Road. Resolved 25th February 2015 to remove the damaged fencing, cut back the conifers and revisit in the future as necessary.			
P15/71	To receive and verify the Income & Expenditure report for all cost centres for 2014-15, to date.	Received and verified. Proposed: Cllr Wheeler. Seconded: Cllr Doggrell. Resolved by all present.		Local Government Act 1972, s150 (6).
P15/72	a) Planning Applications. 15/00422/FUL – 15 Church Road – single storey front extension. 15/00517/FUL – 31 Bedford Road – loft conversion with rear dormer window and extended roof line. b) Planning Approvals. None. c) Planning Applications withdrawn. None.	Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Lloyd. Resolved by all present. Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file. Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	d) Planning Refusals. None. e) Planning - other. None.			
P15/73	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/74	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/75	To receive a report from the Clerk regarding the proposed regeneration of Keeley End Pond.	The Clerk detailed how A R Worboys Ltd had cleared the pond area and that the intention was for Wootton Lower School's Year 2 pupils to put forward their suggestions on how to plant and create shelter to encourage wildlife. Cllr Wheeler confirmed he and the Clerk (if available) would attend a presentation at the school on Wednesday 15th April – 9.30am to start the project. Cllr Doggrell agreed to confirm with Cllr Wheeler whether he might be able to attend in the Clerk's absence. A school picture diary was already ongoing. After discussion it was resolved the children be asked to submit drawings and ideas as soon as possible, planning for all seasons and planting when appropriate (possibly including a commemorative plaque). It was further resolved that A R Worboys Ltd be asked to rake the area as soon as possible and spray areas where brambles	Cllr Wheeler and Clerk to take forward.	Public Health Act 1936, s260 (1).

		were showing signs of re-growth. Proposed: Cllr Doggrell. Seconded: Cllr Wheeler. Resolved by all present.		
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Meeting closed at 7.15pm.

Chairman.....

Date.....