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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 11th February 2015 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Quirk, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
P15/28	Apologies for absence. Cllr Chalmers.				Local Government Act 1972, Sch12 p40.
P15/29	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.
P15/30	To appoint Cllr Brady as a member of the Planning & Environment Committee.		Resolved to appoint Cllr Brady as a member of the Planning & Environment Committee. Proposed: Cllr Price. Seconded: Cllr Doggrell. Resolved by all present.		Local Government Act 1972, s102.
P15/31	Report from outside organisations – for information only. None.				N/A.
P15/32	List of correspondence received (copies of correspondence can be requested from the Clerk).				N/A.

	Bedford Borough Council - Proposed Temporary Road Closure – Ampthill Road, Kempston Hardwick/Ampthill Road, Houghton Conquest (the B530). For the construction of a new water main. From the roundabout adjoining Kiln Lane, Kempston Hardwick to Thickthorn Lane, Houghton Conquest. The closure is anticipated to be in operation between 2000hrs and 0600hrs on weeknights from Wednesday 25th February 2015 to Friday 3rd April 2015. Specific dates will be advertised nearer the time – where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.	No further comments received.		
P15/33	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 28th January 2015.	Resolved to receive and adopt. Proposed: - Cllr Price. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
P15/34	Matters arising from the minutes to include Issues log review – for information only. - P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works are due to be completed in the coming weeks. Clerk has been informed works are complete to the brook and ditch but that the fencing has yet to be replaced. She has also been asked by a local resident to take forward with the Borough Council the overgrown hedgerow on the footpath side. Ongoing. - P13/40 – Poor state of roads and footpaths within the village. Works have been carried out at several sites within the village including Church Road, Squires Road and Russell Way. BT have since dug up part of the footpath in Russell Way and are due to return to make good. Patch work has been carried out in other areas. Cllr Doggrell and the Clerk will be revisiting all areas. Ongoing. - P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three). - P14/84 & P14/152 & P15/10 – Parking problems/yellow lines proposals. Please see agenda item 15/38.	No further comments received.		N/A.

	• P14/151 – Possible purchase of additional land to extend Lorraine Road cemetery. Resolved at planning meeting on 30th July 2014 that Cllr Quirk provide the Clerk with the information required by The Crown Estate. Ongoing. • P14/248 & P15/11 – Replacement programme of trees within the parish. Please see agenda item 15/39. • P14/250 – Revisit tree inspection report. Resolved 26th November 2014 (P14/250) to appoint Bartlett Tree Experts to undertake a visual inspection of all trees within the parish for which the parish council has responsibility. There has been a delay with the inspection due to weather conditions and staffing issues. Ongoing. • n/a – Removal of grid (previously protecting a drainage pipe entrance within the recently cleared ditch behind Lorraine Road) which could lead to a small child or animal being carried under Lorraine Road green. The Clerk has reported this to The Crown Estate in the first instance to establish if this is within their remit. Ongoing.			
P15/35	a) Planning Applications. 14/02717/MAR – Land North of Fields Road – erection of community centre, sports pitches, play facilities and MUGA (Multi Use Games Area). Reserved matters application for access, appearance, landscaping, layout and scale pursuant to outline approval 11/01502/EIA.	Cllr Wheeler reported during his recent site visit to observe the construction of the new lower school (Berryfields) he had been asked what plans were in place to secure a power supply in respect of the proposed 4g pitch. The site manager had indicated it was possible to include trunking and hopefully a pull through rope (the spur could be added at a later date) from the main power cable currently being laid as part of the ongoing construction. If left until the 4g pitch were under construction (possibly 2-3 years time), considerable disruption would be caused to footpaths and fences. It was noted the parish council could only consider this as an observation and Cllr Price	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.

	14/03056/FUL – Land adjacent to 19 Bedford Road – erection of detached dwelling with integral garage. b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning - other. None.	recommended this information be passed to Jim Caffrey, (Principal Planner, Bedford Borough Council). Resolved no objections. Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	
P15/36	To request above applications be considered by the Full Planning Committee of Bedford Borough Council.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/37	To consider representation of the Council at the Full Planning Committee meeting of Bedford Borough Council discussing the above applications.	N/A.	N/A.	Town & Country Planning Act 1990 & subsequent.
P15/38	To consider a response to Bedford Borough Council's Highways Department regarding the ongoing consultation in respect of the introduction of parking restrictions at various sites within the village.	Resolved that the Parish Council's response to all proposals remain as previously stated. Proposed: Cllr Doggrell. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward.	Stakeholder consultation.
P15/39	To consider advice from the retiring tree warden regarding replacement trees for St. Mary's (extension) and Lorraine Road cemeteries.	Resolved to accept the retiring tree wardens' recommendations but to leave the works on file until autumn (better planting conditions) and carry forward the relevant budget to 2015-16.	Clerk to take forward.	Open Spaces Act 1906, s10.

		Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by all present.		
P15/40	To consider a course of action with regard to an ash tree behind 48-64 Lorraine Road.	Cllr Lloyd reported he had spoken with the Deputy Mayor, Charles Royden and discussed the maintenance of the footpath in that area (The Mayor had previously informed the Clerk the Borough Council were responsible). Under riparian law it is assumed ownership is to the centre of any watercourse, unless it is owned by someone else. The Deputy Mayor had indicated to Cllr Lloyd the Borough Council would make good the fence and hedgerow on the footpath side. Once those works were completed a request would be made to the Borough Council to examine the tree. Proposed: Cllr Lloyd. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Highways Act 1980, s96.
P15/41	To consider a course of action with regard to remedial works requested to overgrown brambles in Emerton Way.	Resolved that on the grounds of public safety and as an interim measure only, the Clerk would instruct either the handyman or A R Worboys Ltd to cut back the brambles. It was still unclear who was responsible for the tree (which the brambles surrounded) but land registry searches in that area confirmed it was not the Parish Council. Proposed: Cllr Price. Seconded: Cllr Wheeler. Interim measure – one off in the interest of public safety.	Clerk to take forward.	Highways Act 1980, s96.

		Resolved by all present.		
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Meeting closed at 7.30pm.

Chairman.....

Date.....