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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 26th November 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).		
Absent		None.		
Agenda no	Agenda item title	Resolution	Action	Power
P14/236	Apologies for absence. None.			Local Government Act 1972, Sch12 p40.
P14/237	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972, s117.
P14/238	Report from outside organisations – for information only. None.			N/A.
P14/239	List of correspondence received (copies of correspondence can be requested from the Clerk). Bedford Borough Council – Roxton Parish Council. Bedford Borough Council has designated Roxton Neighbourhood Area, which is the whole civil parish. Further information and a copy of the Council’s decision statements, including a map of the Neighbourhood Area can be viewed on the Council’s website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford.	No further comments received.	Clerk to keep on file.	N/A.
P14/240	Minutes of the previous meeting.			

	Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 12 th November 2014.	Resolved to receive and adopt. Proposed: - Cllr Chalmers. Seconded: - Cllr Price. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
P14/241	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works are due to be completed in the coming weeks. Clerk has been informed works are complete to the brook and ditch but that the fencing has yet to be replaced. She has also been asked by a local resident to take forward with the Borough Council the overgrown hedgerow on the footpath side. • P12/142 & 14/85 – Pond near Keeley Lane. PCSO's visited the resident who denied any wrong doing. Please refer to agenda item P14/246. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. Cllr Lloyd and the Clerk met with the Mayor and Deputy Mayor on 20th August 2014 to point out the poor state of roads and footpaths at various sites within the village – including recently undertaken repairs in the Church Road/Jenkyn Road area. Other areas have since been reported to the Deputy Mayor. Ongoing. • P13/87 – Transfer of ownership of Lorraine Road Green. Resolved at Full Council on 12th November 2014 to request the freehold and that the Borough Council pay all legal costs. Ongoing.			N/A.

	• P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough Council has made a proposal with costings for them to adopt all street lights. That adoption remains ongoing but it was resolved at planning on 12th November 2014 to replace failing columns at Hall End (two) and Potters Cross (three). • P14/84 & P14/152 – Parking problems/yellow lines proposals. Resolved at planning meeting on 29.10.14 to accept the Borough Council's proposals for Cause End Road. Clerk has not yet received any further updates on previous areas recommended for restrictions. Ongoing. • P14/125 & P14/137 – Lime tree at Lorraine Road cemetery. Resolved to undertake remedial works at planning meeting on 9th July – ongoing. Investigations as to whether the tree should be crowned every number of years remain ongoing. Remedial works have been completed and the Clerk continues to look for correspondence regarding its crowning. Ongoing. • P14/149 – Revisit tree inspection report. Please refer to agenda item P14/248. • P14/151 – Possible purchase of additional land to extend Lorraine Road cemetery. Resolved at planning meeting on 30th July 2014 that Cllr Quirk provide the Clerk with the information required by The Crown Estate. Ongoing.			
P14/242	a) Planning Applications. <u>14/02591/FUL</u> – Adjacent to 19 Bedford Road – erection of detached dwelling with integral garage. <u>14/02744/FUL</u> – Lydbrook Cottage – 96 Bedford Road – first floor roof alterations to create new pitched roof. b) Planning Approvals. None. c) Planning Applications withdrawn. None.	Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present. Resolved no objections. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file. Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	d) Planning Refusals. None. e) Planning - other. None.			
P14/243	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/244	To consider representation of the council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/245	To consider budget headings and proposed capital projects for 2015-16, ahead of determining the precept demand and to make recommendation to Full Council no later than January 2015.	Resolved to accept the budget headings without amendment. Further resolved to take the following capital projects forward to Full Council: New Memorial Walls at Lorraine Road cemetery (Earmark £1k per year until such time as needed); Extension to Lorraine Road cemetery (Earmark £1k per year for c.30 years – in line with existing remaining capacity). Proposed: Cllr Price. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.
P14/246	To receive and adopt the following risk assessments and to resolve what, if any, remedial works should be taken forward and who to appoint to undertake regular inspections as required.	Resolved to receive and adopt without further remedial works – (bar one spelling mistake now amended), further weekly/monthly checks not required. Proposed: Cllr Quirk. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Financial Regulations.
P14/247	To consider any further course of action with regard to fly tipping at Keeley End pond.	Resolved to take no further action. Proposed: Cllr Wheeler. Seconded: Cllr Price. Resolved by all present.	Clerk to keep on file.	Public Health Act 1936, s260.

P14/248	To resolve to undertake a replacement programme of trees within the parish.	Resolved to speak to the Borough Council and get advice in the first instance regarding the possible replacement of the (now removed) dead tree at St. Mary's cemetery extension and dead apple tree in the same location. Further resolved to leave any balance in the budget for future consideration. Proposed: Cllr Lloyd. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward with the Borough Council.	Open Spaces Act 1906, s10.
P14/249	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960, s1(2) and Local Government Act 1972, s100.
P14/250	To resolve to appoint a contractor to undertake a visual inspection of trees for which Wootton Parish Council has responsibility.	Resolved to appoint Bartlett Tree Experts. Proposed: Cllr Quirk. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Open Spaces Act 1906, s10.

Meeting closed at 7.30pm.

Chairman.....

Date.....