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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 12th November 2014 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Quirk, Chalmers, Doggrell, Lloyd and Wheeler. Cllrs Brady, Bygraves, Hall and Wallace were also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P14/222	Apologies for absence. Cllr Price.			Local Government Act 1972, Sch12 p40.
P14/223	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972, s117.
P14/224	Report from outside organisations – for information only. None.			N/A.
P14/225	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			N/A.
P14/226	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 29 th October 2014.	Resolved to receive and adopt. Proposed: - Cllr Chalmers. Seconded: - Cllr Doggrell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.

P14/227	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Remedial works are due to be completed in the coming weeks. • P12/142 & 14/85 – Pond near Keeley Lane. PCSO's visited the resident who denied any wrong doing. Please refer to agenda item P14/235. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. Cllr Lloyd and the Clerk met with the Mayor and Deputy Mayor on 20th August 2014 to point out the poor state of roads and footpaths at various sites within the village – including recently undertaken repairs in the Church Road/Jenkyn Road area. Other areas have since been reported to the Deputy Mayor. Ongoing. • P13/87 – Transfer of ownership of Lorraine Road Green. Please refer to Full Council agenda item FC14/179. • P13/109 – Studley Road grass area. Resolved at Planning meeting on 29.10.14 that the Parish Council would no longer seek ownership of the land but would cut the grass area only. It was also noted the Parish Council would not accept responsibility for the fencing or trees on site. Move to close. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. Bedford Borough			N/A.
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	Council has made a proposal with costings for them to adopt all street lights. Please refer to agenda item P14/234. • P14/84 & P14/152 – Parking problems/yellow lines proposals. Resolved at planning meeting on 29.10.14 to accept the Borough Council's proposals for Cause End Road. Clerk has not yet received any further updates on previous areas recommended for restrictions. Ongoing. • P14/125 & P14/137 – Lime tree at Lorraine Road cemetery. Resolved to undertake remedial works at planning meeting on 9th July – ongoing. Investigations as to whether the tree should be crowned every number of years remain ongoing. Remedial works have been completed and the Clerk continues to look for correspondence regarding its crowning. Ongoing. • P14/149 – Revisit tree inspection report. Resolved at planning meeting on 30th July 2014 that the Clerk seek quotations to undertake another inspection of all Parish Council trees. Ongoing. • P14/151 – Possible purchase of additional land to extend Lorraine Road cemetery. Resolved at planning meeting on 30th July 2014 that Cllr Quirk provide the Clerk with the information required by The Crown Estate. Ongoing. • P14/176 – Commemoration of the centenary of the outbreak of World War 1. A service of dedication was held on Friday 31st October and featured in the Times & Citizen and newsletter. Move to close.			
P14/228	a) Planning Applications. None. b) Planning Approvals. 14/02139/FUL – 87 Cause End Road – single storey front and rear extensions (front garage omitted by condition). This council had previously recorded AN OBJECTION - to the garage element of the plan only. Members felt it would have an adverse effect on the nearby Grade 1 listing building (St. Mary's Parish church). To view plans, associated documents, decision notices and officer reports please go to: www.bedford.gov.uk/searchplans. c) Planning Applications withdrawn. None. d) Planning Refusals. None. e) Planning - other.			Town & Country Planning Act 1990 & subsequent.

	None.			
P14/229	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/230	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/231	To consider budget headings and proposed capital projects for 2015-16, ahead of determining the precept demand and to make recommendation to Full Council no later than January 2015.	After discussion it was resolved to take the following capital projects forward to Full Council: Extension of existing tarmac drive way at Lorraine Road cemetery to cover the gravel footpath entirely as far as the turning circle near the Memorial Walls (£4,000 – although it was hoped the Borough Council’s Disability Equality and Access Officer might be able to make a financial contribution); Brick built Wootton village sign for Fields Road (similar to that when entering the village along Ridge Road £3,000); Yellow lines outside the entrance to the scout hut and church hall on St. Mary’s Road plus re-marking of the middle of the road white lines at the turning from Bedford Road/Cranfield Road onto Church Road (£1,000). Cllr Quirk also referred to last year’s capital and revenue figures. Proposed: - Cllr Doggrell. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.
P14/232	To consider a request made with regard to an existing Memorial Wall reservation at Lorraine Road cemetery.	Resolved that in future a maximum of two plots side by side can be reserved per person, unless a special application is made to Full Council but to allow	Clerk to take forward.	Open Spaces Act 1906, s10.

		this request for a third plot to be granted as the reservations were made in 2012. The third plot (if unused) will revert back to the parish council and may be used by others following the passing of the current owner and her brother. Proposed: - Cllr Chalmers. Seconded: - Cllr Wheeler. Resolved by all present.		
P14/233	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960, s1(2) and Local Government Act 1972, s100.
P14/234	To receive a report from Cllr Quirk with regard to replacement street lights for Hall End and Potters Cross and to resolve which if any, to accept and make recommendation to Full Council (in conjunction with agenda item P14/231 above).	Cllr Quirk detailed the 5 lights in total which were all showing signs of corrosion (which in turn would lead to failure). All columns were in excess of 50 years old. 2 in Hall End and 3 in Potters Cross. All lights would be replacements rather than additions. He added the light outside 33 HER was adjacent to an overhead electricity supply and confirmed he was due to meet with a representative from UK Power Networks in the coming weeks to ensure all was in order prior to any works being carried out. Cllr Quirk also explained the new columns would be erected next to the current columns with the power being transferred between the two during daylight hours – ensuring the area(s) remained lit. After discussion it was resolved to accept the quotation from	Cllr Quirk and the Clerk to take forward.	Parish Councils Act 1957, s3.

		Allan Peacock Ltd and make recommendation to Full Council. Proposed: - Cllr Lloyd. Seconded: - Cllr Chalmers. Resolved by all present.		
P14/235	To consider a further course of action with regard to fly tipping at Keeley End pond.	Resolved to carry this agenda item over to the next meeting of the planning committee. Proposed: - Cllr Chalmers. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Public Health Act 1936, s260.

Meeting closed at 7.40pm.

Chairman.....

Date.....