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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 24th September 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were four members of the public present – two wished to find out further information regarding the Fields Road south development. Cllr Lloyd passed on basic information and they were advised to examine the Full Council minutes from 10 th September when published and look for plans being submitted. They agreed to contact the Clerk if needed then left the meeting. Two others members of the public were present to observe the meeting, there were no press present and so the meeting then continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.			
Present		Cllrs Quirk, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).				
Absent		None.				
Agenda no	Agenda item title		Resolution	Action	Power	
P14/190	Apologies for absence. Cllr Chalmers and Doggrell.				Local Government Act 1972, Sch12 p40.	
P14/191	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.	
P14/192	Report from outside organisations – for information only. None.					
P14/193	List of correspondence received (copies of correspondence can be requested from the Clerk). - Bedford Borough Council – Application for the designation of a Neighbourhood Area – Roxton Parish Council. - Bedford Borough Council – tree works.		No further comments received. The Clerk was requested to inform the Borough Council of a	Clerk to keep on file. Clerk to inform BBC as necessary.		

		horse chestnut tree near the Wootton Village sign (Bedford Road/ Cause End Road junction) showing signs of growth die-back. She was also requested to inform Bedfordshire Pilgrims Housing Association of two trees on St. Mary's Road green in need of works. Cllr Quirk noted a fallen tree at St. Mary's cemetery (extension) had been removed.		
P14/194	Minutes of the previous meeting. Members of the Planning & Environment Committee were asked to receive and adopt the minutes of the Planning & Environment Committee meeting held on the 10th September 2014.	Resolved to receive and adopt. Proposed: - Cllr Lloyd. Seconded: - Cllr Price. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
P14/195	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to the new owners The Crown Estate, to request remedial works to the brook, ditch and hedgerow. An acknowledgement has been received. Ongoing. • P12/142 & 14/85 – Pond near Keeley Lane. Letter sent to resident. Ongoing. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr			

	Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. Cllr Lloyd and the Clerk met with the Mayor and Deputy Mayor on 20th August 2014 to point out the poor state of roads and footpaths at various sites within the village – including recently undertaken repairs in the Church Road/Jenkyn Road area. Other areas have since been reported to the Deputy Mayor. Ongoing. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. The Mayor has agreed to chase on the Clerk's behalf. Ongoing. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. No response received to date. A resident has informed the Clerk is has also taken the issue forward with Bedford Borough Council, as vermin have been spotted in the vicinity. The Clerk has asked another Licensed Insolvency Practitioner to liaise with Maidment Judd and/or BNP to help progress the matter and has also contact the Borough Council. Ongoing. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street lights, and the Clerk is waiting for a further update. Ongoing. • P14/84 & P14/152 – Parking problems/yellow lines proposals. The Clerk and several councillors met with Bedford Borough Highways on 1st July 2014 to discuss proposals for double yellow lines at several points within the village. Resolved at planning meeting on 30th July 2014 (P14/152) to accept some but not all proposals. Clerk has fuller details if needed. Ongoing.			
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	• P14/125 & P14/137 – Lime tree at Lorraine Road cemetery. Resolved to undertake remedial works at planning meeting on 9th July – ongoing. Investigations as to whether the tree should be crowned every number of years remain ongoing. Remedial works have been completed and the Clerk continues to look for correspondence regarding its crowning. Ongoing. • P14/139 – Request for remedial works to tree and undergrowth in St. Mary's extension cemetery. Works have been carried out and a further complaint has been responded to. Ongoing. • P14/149 – Revisit tree inspection report. Resolved at planning meeting on 30th July 2014 that the Clerk seek quotations to undertake another inspection of all Parish Council trees. Ongoing. • P14/151 – Possible purchase of additional land to extend Lorraine Road cemetery. Resolved at planning meeting on 30th July 2014 that Cllr Quirk provide the Clerk with the information required by The Crown Estate. Ongoing. • P14/176 – Commemoration of the centenary of the outbreak of World War 1. A tree is on order, the Clerk is to order a bench and plaque (wording has been agreed with the Wootton branch of the Royal British Legion). A service of dedication is planned for 3pm on Friday 31st October.			
P14/196	a) Planning Applications. <u>14/02139/FUL</u> – 87 Cause End Road – single storey front extensions to include new garage and single storey rear extension. <u>14/02018/FUL</u> – 7a Potters Cross – erection of conservatory at front to link main dwelling to existing detached garage. b) Planning Approvals. None. c) Planning Applications withdrawn.	Resolved to object to the garage element of the plan only – members felt it would have an adverse effect on the nearby Grade 1 listing building (St. Mary's Parish church). Proposed: Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present. Resolved no objections. Proposed: Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	None. d) Planning Refusals. None.			
P14/197	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/198	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.

Meeting closed at 7.15pm.

Chairman.....

Date.....