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Minutes of the Meeting of the **Planning & Environment Committee** meeting held on Wednesday 27th August 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P14/166	Apologies for absence. None.			Local Government Act 1972, Sch12 p40.
P14/167	Disclosure of local and/or disclosable pecuniary interests. Cllr Quirk declared a local and pecuniary interest in P14/172 - 14/01974/FUL – 65 Hall End Road, and was not present during discussions.			Local Government Act 1972, s117.
P14/168	Report from outside organisations – for information only. None.			
P14/169	List of correspondence received (copies of correspondence can be requested from the Clerk). Bromham Parish Council - Bedford Borough Council has designated Bromham Neighbourhood Area as the whole civil parish. Further information and a copy of the Council's decision statements, including maps of the Neighbourhood Areas can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, 2 Horne Lane, Bedford.	No further comments received.	Clerk to keep on file.	
P14/170	Minutes of the previous meeting. Members of the Planning Committee were asked to receive and adopt the minutes of the Planning Committee meeting held on the 6 th August 2014.	Resolved to receive and adopt. Proposed: - Cllr Lloyd. Seconded: - Cllr Doggrell.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.

		Resolved by all present.		
P14/171	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to the new owners The Crown Estate, to request remedial works to the brook, ditch and hedgerow. An acknowledgement has been received. Ongoing. • P12/142 & 14/85 – Pond near Keeley Lane. Letter sent to resident. Ongoing. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. Ongoing. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. No further response received – ongoing. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. No response received to date. A resident has informed the Clerk is has also taken the issue forward with Bedford Borough			

	Council, as vermin have been spotted in the vicinity. The Clerk has asked another Licensed Insolvency Practitioner to liaise with Maidment Judd and/or BNP to help progress the matter and has also contact the Borough Council. Ongoing. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street lights, and the Clerk is waiting for a further update. Ongoing. • P14/84 & P14/152 – Parking problems/yellow lines proposals. The Clerk and several councillors met with Bedford Borough Highways on 1st July 2014 to discuss proposals for double yellow lines at several points within the village. Resolved at planning meeting on 30th July 2014 (P14/152) to accept some but not all proposals. Clerk has fuller details if needed. Ongoing. • P14/123 & P14/150 – Keeley End Pond RoSPA report. Resolved at planning meeting on 30th July 2014 (P14/152) that no further action was required, and to leave the report findings on file. Move to close. • P14/125 & P14/137 – Lime tree at Lorraine Road cemetery. Resolved to undertake remedial works at planning meeting on 9th July – ongoing. Investigations as to whether the tree should be crowned every number of years remain ongoing. Remedial works have been completed and the Clerk continues to look for correspondence regarding its crowning. Ongoing. • P14/138 – Overgrown hedgerows (both footpaths leading from Tithe Barn Road to the recreation ground) and at Church Road outside the village hall. Resolved to undertake remedial works at planning meeting on 9th July – ongoing. Works completed – move to close. • P14/139 – Request for remedial works to tree and undergrowth in St. Mary's extension cemetery. Resolved to undertake works at planning meeting on 6th August. Clerk is investigating the ownership of fencing in that area. Ongoing. • P14/149 – Revisit tree inspection report. Resolved at planning meeting on 30th July 2014 that the Clerk seek quotations to undertake another inspection of all Parish Council trees. Ongoing. • P14/151 – Possible purchase of additional land to extend Lorraine Road cemetery. Resolved at planning meeting on 30th July 2014 that Cllr Quirk provide the Clerk with the information required by The Crown Estate. Ongoing.			
P14/172	a) Planning Applications. 14/00880/MAR – Land North of Fields Road - erection of school with car	For information only.	Clerk to keep on	Town & Country Planning Act 1990 & subsequent.

	parking and landscaping works. Reserved matters application for access, appearance, landscaping, layout and scale pursuant to outline approval – 11/01502/EIA). (Please note this is for information only and was previously circulated via email to all members on 8th August). 14/01851/FUL – 2 Dimmock Road – demolition of existing conservatory and erection of one and two storey rear extension and single storey front extension. 14/01907/FUL – Hall End Farm, 68 Hall End Road – erection of agricultural tractor shed. 14/01962/FUL – Fox Cottage, 27 Church Road – single storey rear extension. 14/01970/FUL – 85 Cause End Road – erection of detached outbuilding (development already commenced). 14/01974/FUL – 65 Hall End Road – single storey front extension. b) Planning Approvals. 14/01910/TPO – 5 The Willows – weeping willow – fell. c) Planning Applications withdrawn. None. d) Planning Refusals. None.	Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present. Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present. Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present. Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present. Resolved no objections. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present.	file.	
P14/173	To request above applications be considered by the full Planning Committee of	Not applicable.		Town & Country Planning

	Bedford Borough Council.			Act 1990 & subsequent.
P14/174	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/175	To receive and verify the Income & Expenditure report for 2014-15, to date.	Received and verified without amendment. Proposed: Cllr Price. Seconded: Cllr Lloyd.	Clerk to leave on file.	Local Government Act 1972, s150 (6).
P14/176	To receive a report from the Clerk and Cllr Quirk with regard to preparations to commemorate the centenary of the start of World War 1, and to review the budget.	Resolved to increase the budget to £600 maximum and transfer from earmarked reserves. Proposed: Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Local Government Act 1972, s137.

Meeting closed at 7.25pm.

Chairman.....

Date.....