



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Planning & Environment Committee** held on Wednesday 9th July 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There was one member of the public present, who observed the meeting and wished to be considered for co-option as a member of the Parish Council (Full Council). No other members of the public or press were present and so the meeting continued with adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler. Cllr Hall was also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P14/128	Apologies for absence. None.			Local Government Act 1972 Sch12 p40.
P14/129	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972 s117.
P14/130	Report from outside organisations. - Bedford Borough Council – Application for the designation of a Neighbourhood Area – Bromham and Stagsden Parish Councils. - Bedford Borough Council – Designation of a Neighbourhood Area – Pavenham Parish Council.	No further comments received. No further comments received.	Clerk to keep on file. Clerk to keep on file.	
P14/131	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			
P14/132	Minutes of the previous meeting. Members of the Planning Committee were asked to receive and adopt the minutes of the Planning Committee meeting held on the 25 th June 2014.	Resolved to receive and adopt. Proposed: - Cllr Chalmers. Seconded: - Cllr Doggrell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.

P14/133	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to the new owners The Crown Estate, to request remedial works to the brook, ditch and hedgerow. An acknowledgement has been received. Ongoing. • P12/142 & 14/85 – Pond near Keeley Lane. A local resident has been instructed to stop cutting trees and fly-tipping in the vicinity. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. No response received to date. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. No response received to date. • P14/50 – Identification of Parish Council/Borough Council street lights.			
----------------	---	--	--	--

	Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street lights, and the Clerk is waiting for a further update. • P14/84 – Parking problems in St. Mary’s Road/Tithe Barn Road and Mepham Road/Bedford Road junction. Bedford Borough Council were requested to consider replacing the grass verges with grassed paving, which would allow cars to park yet grass to grow. Their response was budget restrictions could not permit the request. Suggestion of no parking on verges signage for the area was not taken forward at a Planning meeting on 25th June 2014 (P14/124). Parking on the green at St. Mary’s Road has been resolved, and the Clerk and several councillors met with Bedford Borough Highways on 1st July 2014 to discuss proposals for double yellow lines at several points within the village. Several areas were discussed and a representative agreed to provide fuller details and plans to the Clerk, ahead of a formal Parish Council consultation. • P14/123 – Keeley End Pond RoSPA report. The Clerk was asked to request clarification as to which path side the post and rail fencing referred to. Ongoing. • P14/125 – Lime tree at Lorraine Road cemetery. Please see agenda item P14/137. P14/126 – Water Hydrant at Keeley Corner. Clerk and several councillors met with Bedford Borough Highways on 1st July 2014 and this issue was confirmed as ongoing. It was recognised however, that as a Highways matter, the Parish Council had no say over any potential outcome. Move to close.			
P14/134	a) Planning Applications. Renewal of a street trading consent as follows: Mr Nirmal Badhan t/a Dave’s Snax; Monday – Friday 06.30 - 14.00, Saturdays 07.30 – noon; Selling hot and cold food and drink; 12 months consent applied for; Lay-by situated adjacent to Broadmead Road (near the turning to Stewartby). b) Planning Approvals. None. c) Planning Applications withdrawn. None.	Resolved no objections. Proposed: Cllr Price. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	d) Planning Refusals. None.			
P14/135	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/136	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/137	To receive a further report from the Clerk and Cllr Quirk regarding a lime tree at Lorraine Road cemetery and to resolve to accept a quotation for proposed works.	Resolved to accept the quotation. Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Open Spaces Act 1906, s10.
P14/138	To resolve to accept a quotation to undertake remedial works to overgrown hedgerows in the Tithe Barn Road footpaths, leading to the recreation ground, and at Church Road outside the village hall.	Resolved to accept the quotation. Proposed: Cllr Price. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Highways Act 1980, s43.
P14/139	To receive a report from the Clerk and Cllr Quirk with regard to a request for works to be undertaken to trees and fencing at St. Mary's extension cemetery, and to resolve an appropriate course of remedial action.	Cllr Quirk provided background to the request and members confirmed they had visited the cemetery. Cllr Lloyd had called at the house prior to the meeting to view the area from their side, but no one was at home. Cllr Price queried whether the parish council was responsible for maintaining fencing in that area. Cllr Quirk believed the parish council did, as it maintained the hedgerows. Cllr Quirk confirmed the original boundary would most likely have been hedgerow or railings, but added if hoop top railings were installed (as they are at Lorraine Road cemetery), they would not prevent the dogs from escaping. However in this instance, it was not known who installed the chain link fence and it was not detailed or referred to when cemetery maintenance was passed to the parish council. Resolved in the first instance to obtain quotations to remove all undergrowth and overhanging branches to a distance of 1 metre from the fence, to enable the resident to undertake remedial works to the fence from their side, and then to revisit possible remedial works to the fencing (cemetery side). Proposed: Cllr Price.	Clerk to take forward.	Open Spaces Act 1906, s10.

		Seconded: Cllr Lloyd. Resolved by all present.		
--	--	---	--	--

Meeting closed at 7.20pm.

Chairman.....

Date.....