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Minutes of the Meeting of the **Planning & Environment Committee** held on Wednesday 25th June 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present, and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler. Cllr Hall was also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P14/113	Apologies for absence. None.			Local Government Act 1972 Sch12 p40.
P14/114	Disclosure of local and/or disclosable pecuniary interests. Cllr Wheeler declared a local interest in P14/119 (Planning Application 14/01259/DC3).			Local Government Act 1972 s117.
P14/115	Report from outside organisations. Footway resurfacing, residents letters and notification plans – Church Road, Squires Road and Russell Way – as received from Bedford Borough Council Highways Department.	No further comments received.	Clerk to keep on file.	
P14/116	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			
P14/117	Minutes of the previous meeting. Members of the Planning Committee were asked to receive and adopt the minutes of the Planning Committee meeting held on the 11 th June 2014.	Resolved to receive and adopt. Proposed: - Cllr Lloyd. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
P14/118	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to			

	the new owners The Crown Estate, to request remedial works to the brook, ditch and hedgerow. • P12/142 & 14/85 – Pond near Keeley Lane. A local resident has been instructed to stop cutting trees and fly-tipping in the vicinity. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCLr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell has completed an updated report, and the Clerk has requested the same from Highways. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. No response received to date. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. No response received to date. • P14/49 – Request for a new bin adjacent to the bus shelter (opposite junction with St Mary's Road). Resolved to install the bin 14.5.14. Instruction give to			
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	Bedford Borough Council. Bin now in situ – move to close. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street lights, and the Clerk is waiting for a further update. • P14/84 – Parking problems in St. Mary's Road/Tithe Barn Road and Mepham Road/Bedford Road junction. Bedford Borough Council were requested to consider replacing the grass verges with grassed paving, which would allow cars to park yet grass to grow. The police were requested to write to the resident who parks on St. Mary's green. Members were to consider areas in addition to Mepham Road/Bedford Road where yellow lines might be considered, before a request was made to Bedford Borough Council. The Clerk has submitted a request to Highways for additional double yellow lines at various sites within the village. Please see agenda item P14/123 regarding parking issues at St. Mary's Road/Tithe Barn Road. • n/a – damaged sign at Popes Way. Clerk was informed the sign was damaged and informed the Borough Council. Cllr Dillistone informed the Clerk the sign had been replaced. Move to close.			
P14/119	a) Planning Applications. 14/01197/FUL – Sondale House, Wootton Green – two storey side/rear extension. 14/01259/DC3 – Wootton Lower School, Bedford Road – erection of classroom block following the removal of temporary mobile classroom. b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals.	Resolved no objections. Proposed: Cllr Chalmers. Seconded: Cllr Doggrell. Resolved by all present. Resolved no objections. Proposed: Cllr Chalmers. Seconded: Cllr Doggrell. Resolved by majority decision – Cllr Wheeler did not take part in voting.	Clerk to keep on file. Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

	None.			
P14/120	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/121	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/122	To receive and verify the Income & Expenditure report for 2014-15, to date.	Resolved to receive and verify. Proposed: Cllr Price. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, s150 (6).
P14/123	To receive a RoSPA report from Playsafety Ltd regarding Keeley End Pond, and to resolve what, if any, remedial measures to take forward.	Cllr Lloyd requested clarification as to which path side the post and rail fencing referred to, before resolving a further course of action. Proposed: Cllr Quirk. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to contact Playsafety.	Public Health Act 1936, s260 (1).
P14/124	To receive an updated report from the Clerk, following a request made to Bedford Borough Council Highways for grasscrete (or similar) to be installed in St. Mary's Road/Tithe Barn Road.	Cllr Quirk suggested no parking on verges would not be beneficial in either St. Mary's Road or Tithe Barn Road – there were too many cars and not enough parking spaces. Cllr Hall referred to Ridge Road which had the signs in place, causing traffic flow and parking problems. Resolved not to take this proposal forward. Proposed: Cllr Chalmers. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to keep on file.	Bedford Borough Council, Highways.
P14/125	To receive a report from the Clerk and Cllr Quirk regarding a complaint from a resident in respect of a lime tree at Lorraine Road Cemetery, and to resolve what, if any, remedial measures to take forward.	The resident's concerns were noted, and members expressed their confidence in the inspection report from 2012 – which recommended the removal of sucker growth. Resolved to seek a quotation to remove the sucker growth to alleviate the issue of the fence. Proposed: Cllr Price. Seconded: Cllr Quirk. Resolved by all present.	Clerk to inform the resident.	Open Spaces Act 1906, s10.
P14/126	To receive a report from the Clerk regarding a water hydrant at Keeley Corner.	Cllr Quirk provided background to the hydrant in question, and the Clerk informed members of an upcoming meeting with Bedford Borough	Clerk to inform the resident and retain on file	Bedford Borough Council, Highways.

		Council's Highways department on 1st July 2014. Cllr Quirk pointed out the Parish Council had no legal authority to act, as the hydrant was situated on Highways land, but did add it could be discussed with Highways at that time. Proposed: Cllr Quirk. Seconded: Cllr Wheeler. Resolved by all present.	ahead of the impending meeting.	
P14/127	To resolve whether LSI Utility Brokers be instructed to source an alternative (cheaper) electricity provider, in respect of street lighting.	Cllr Price had previously stated his understanding that E-on were the only providers of street lighting power. Cllr Quirk understood that to be the case prior to connection, but that any provider could then subsequently be used. Concerns were expressed with regard to hidden charges and length of contract. Resolved not to take this proposal forward. Proposed: Cllr Lloyd. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to retain on file.	Parish Councils Act 1957, s3.

Meeting closed at 7.30pm.

Chairman.....

Date.....