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Minutes of the Meeting of the **Planning & Environment Committee** held on Wednesday 11th June 2014 at 7pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present, and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Chalmers, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
P14/97	Apologies for absence. Cllr Quirk.			Local Government Act 1972 Sch12 p40.
P14/98	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972 s117.
P14/99	Report from outside organisations. Cllr Price reported he had received a complaint about the Borough Council's intention to relocate the bus stop currently outside 3 Church Road further down the road, to the Old Post office – neither the Parish Council nor local residents had been formally consulted. He confirmed the complainant had been asked to pass concerns on to BBCllr Prescod. The Clerk and Cllrs Lloyd and Chalmers were aware of another complainant with the same concerns, and they too had been given the same information. Cllr Price was also aware of the Borough Council's plan to move the bus stop on the village hall side of Church Road further back, nearer to the seats already in situ, and create an additional stop opposite the Fox & Duck PH on Bedford Road. A new stop was planned for the Berryfields development (Fields Road), although at this stage the provider was not known. The existing stop near Monoux Road would remain, but there were no known plans to site an additional stop on the surgery side of Fields Road.			

P14/100	List of correspondence received (copies of correspondence can be requested from the Clerk). Planning Information Bulletin: New Planning Advice Process. Proposed temporary road closure – Ridge Road, Kempston Rural. For carriageway patching work. From The Branston Way, Kempston Rural to Home Road, Kempston. The closure is anticipated to be in operation between 9am and 4pm on Sunday 13th July 2014. Specific dates will be advertised locally nearer the time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.	No further comments received. No further comments received.	Clerk to keep on file. Clerk to keep on file.	
P14/101	Minutes of the previous meeting. Members of the Planning Committee were asked to receive and adopt the minutes of the Planning Committee meeting held on the 28th May 2014.	Minutes were received and adopted. Proposed: - Cllr Chalmers. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
P14/102	Matters arising from the minutes to include Issues log review – for information only. • P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. See agenda item P14/108. • P12/142 & 14/85 – Pond near Keeley Lane. See agenda item P14/112. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCLlr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. Cllr Doggrell to provide an updated report. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk			

		has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. No response received to date. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. No response received to date. • P14/49 – Request for a new bin adjacent to the bus shelter (opposite junction with St Mary's Road). Resolved to install the bin 14.5.14. Instruction give to Bedford Borough Council. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street lights, and the Clerk is waiting for a further update. • P14/84 – Parking problems in St. Mary's Road/Tithe Barn Road and Mepham Road/Bedford Road junction. Bedford Borough Council were requested to consider replacing the grass verges with grassed paving, which would allow cars to park yet grass to grow. The police were requested to write to the resident who parks on St. Mary's green. Members were to consider areas in addition to Mepham Road/Bedford Road where yellow lines might be considered, before a request was made to Bedford Borough Council. Ongoing. n/a – damaged sign at Popes Way. Clerk was informed the sign was damaged and informed the Borough Council. A replacement is on order.			
P14/103	a) Planning Applications. None. b) Planning Approvals. 14/00631/FUL – 15 Cranfield Road – rear extension and new pitched roof to existing detached single garage. This council had previously recorded NO objection. 14/00692/FUL – 14a Cause End Road – proposed first floor side extension. This council had previously recorded NO objection. 14/00758/FUL – 112 Mepham Road – single storey front extension.				Town & Country Planning Act 1990 & subsequent.

	This council had previously recorded NO objection. c) Planning Applications withdrawn. None. d) Planning Refusals. None.			
P14/104	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/105	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/106	To resolve that LSI Utility Brokers be instructed to source an alternative (cheaper) electricity provider.	It was resolved at Full Council on 28 th May (FC14/56) that this be considered or ruled out by the Planning & Environment committee. It was agreed Cllr Quirk was best place to comment further and so in his absence, it was agreed to carry this over to a subsequent meeting.	Clerk to place on a future P&E agenda.	Parish Councils Act 1957, s3.
P14/107	To receive a report from Adam Caruana, Engineering Technician, Bedford Borough Council Highways department regarding proposed footway maintenance at Russell Way, Squires Road and Church Road, and to consider a response.	No further comments received, and resolved no further response required. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Highways Act 1980, ss43&50.
P14/108	To receive a report from the Clerk regarding the recent sale of Brook & Keeley Farms to The Crown Estates, and to consider an approach with regard to remedial works to the brook and ditch behind Lorraine Road.	Resolved to re-start the process and write to The Crown Estates, requesting they undertake remedial works to the brook and ditch. Proposed: Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to write to The Crown Estates as detailed.	Public Health Act 1936, s260.
P14/109	To resolve to request Bedford Borough Council Highways department consider the addition of double yellow lines at various sites within the village.	The Clerk was informed ahead of the meeting of the following areas to be considered: - Along Hall End Road, opposite the entrance for Helliwell's Farm and along from the upper school (though it was thought congestion here would lessen when Kimberley College opened); - Mepham Road/Bedford Road junction; - Top of Grovebury Court;	Clerk to take forward with Highways.	Bedford Borough Council, Highways

		• Outside the Memorial Hall on Bedford Road; • Hall End Road – opposite the Chequers PH (Hilly Lane back towards the village for 50 metres). Resolved to take the above proposals to Bedford Borough Council Highways department. Proposed: Cllr Chalmers. Seconded: Cllr Lloyd. Resolved by all present.		
P14/110	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960, s1(2) and Local Government Act 1972, s100.
P14/111	To consider a request received to waive cemetery fees.	Resolved to waive the fees in question. Proposed: Cllr Doggrell. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to inform undertakers.	Open Spaces Act 1906, ss9&10.
P14/112	To receive an update from Cllr Price regarding fly tipping at Keeley End Pond.	Cllr Price detailed his recent visit with a near resident, who had been fly-tipping on a number of occasions in the vicinity. She was reminded she was not permitted to cut any trees that were not her property – and asked not to leave any further cuttings within the pond, or any other area.	Clerk to keep on file.	Public Health Act 1936, s260.

Meeting closed at 7.20pm.

Chairman.....

Date.....