



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



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Minutes of the Meeting of the **Planning & Environment Committee** held on Wednesday 28th May 2014 at 9.15pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
P14/86	To elect a Chairman of the Planning & Environment Committee.	CLlr Quirk indicated to the Clerk ahead of the meeting his willingness to stand again, if no other nominations were received (his apologies were sent ahead of the meeting). One nomination was received on the evening for CLlr Quirk. Resolved that CLlr Quirk be appointed Chairman for the ensuing municipal year. Proposed: CLlr Doggrell. Seconded: CLlr Chalmers. Resolved by all present.		Standing Orders.
P14/87	To elect a Vice-Chairman of the Planning & Environment Committee (if required).	One nomination was received on the evening for CLlr Price. Resolved that CLlr Price be appointed Vice-Chairman for the ensuing municipal year. Proposed: CLlr Lloyd. Seconded: CLlr Doggrell. Resolved by all present.		Standing Orders.
Open	There were no members of the public or press present, and so the meeting continued without			Public Bodies (Admissions)

Forum	adjournment.			to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Chalmers, Doggrell, Lloyd, Price and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent	None.			
P14/88	Apologies for absence. Cllr Quirk.			Local Government Act 1972 Sch12 p40.
P14/89	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972 s117.
P14/90	Report from outside organisations. None.			
P14/91	List of correspondence received (copies of correspondence can be requested from the Clerk). Applications for the designation of Neighbourhood Areas – Pavenham Parish Council. In this case the proposed Neighbourhood Area is the whole civil parish. Further information and a copy of the applications are available to view at the Customer Service Centre, 2 Horne Lane, Bedford or online at: www.bedford.gov.uk/neighbourhoodplanning . Anyone wishing to comment on this application must do so by 5pm on 19 th June 2014.	No further comments received.		
P14/92	Minutes of the previous meeting. Members of the Planning Committee were asked to receive and adopt the minutes of the Planning Committee meeting held on the 14 th May 2014.	Minutes were received and adopted. Proposed: Cllr Chalmers. Seconded: Cllr Lloyd. Resolved by all present.		Local Government Act 1972, Sch 12 p 41.
P14/93	Matters arising from the minutes to include Issues log review – for information only. - P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to Mr Wiles to request permission to burn scrub on his land – before contacting Borough to request remedial works to the footpath and fencing. Mr Wiles is not authorised to burn scrub so had to turn down the parish council's request. He expressed concerns about debris being left behind that could be harmful to cattle, but will keep checking the field and will report back again to the Clerk. Clerk wrote again 14.6.13. Clerk met with Amey and Highways on 11.9.13 and they will write to Mr Wiles and consider works to the hedgerow and fencing. It is understood the land may have recently sold, and the Clerk has requested details from Robinson & Hall. - P12/142 – Pond near Keeley Lane. The handyman has installed the life belt and sign, and the Clerk has requested remedial repairs to be undertaken by the grass contractor. A RoSPA inspection is programmed for May 2014, and Cllr Price is to visit	No further comments received.		

	the resident who fly-tips cuttings. • P13/40 – Poor state of roads and footpaths within the village. Borough will consider major works to Bedford Road, and have listed proposals for the footpaths leading to Tithe Barn Road from Church Road, Squires Road and Russell Way. Clerk has since requested they look at Elmsdale Road, and the footpath by the post office on Bedford Road. Amey have responded regarding the Bedford Road footpath to say they believe no remedial works are required at this stage, but that they will continue to monitor. A resident has contacted the Clerk to say he also did a walk about with members from the Highways Department – Cllr Doggrell will be liaising with him to ensure a uniform approach (the resident has been told to expect remedial works before the end of February 2014). Several pot holes have now also been reported and the Clerk has been informed Amey intend to visit the village 17.1.14. No further updates received – the resident has recently requested an update from Highways. The Clerk met with BBCllr Prescod on 10.3.14 and requested he continue to chase. Cllr Doggrell and the Clerk are to undertake a further walk around the village, in order to see what works have been undertaken to date. • P13/87 – Transfer of ownership of Lorraine Road Green. Completed paperwork has been returned to Bedford Borough Council. Clerk has received an acknowledgement from Linda Stevens and chased again 16.1.14. The Mayor has granted approval and a cooling off period is now taking place. Clerk has queried the peppercorn rent as detailed by Linda Stevens, as the paperwork states this is only applicable in certain cases. No response received to date. • P13/109 – Studley Road grass area. It was resolved at Planning on 11th December to leave this on file pending the outcome of the proposed development behind Studley Road. Clerk has since written to BNP Paribas Real Estate UK and Bedford Borough Council (who adopted the footpath) informing them of their Health & Safety obligations. Bedford Borough Council has since undertaken an inspection of the fence and stated as it is not impeding on the public highway, they will not take any further action. Clerk chased BNP Paribas Real Estate UK again 30.4.14. • P13/213 – Village Hall car park entrance. Works have been completed. Move to close. • P14/49 – Request for a new bin adjacent to the bus shelter (opposite junction with St Mary's Road). Resolved to install the bin 14.5.14. Instruction give to Bedford Borough Council. • P14/50 – Identification of Parish Council/Borough Council street lights. Records differ between the two organisations and the Clerk and Cllr Quirk will be working to resolve this, and a meeting was held with the Borough Council, who confirmed their records were out of date. A proposal was made that the Borough Council adopt all street			
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	lights, and the Clerk is waiting for a further update. P14/84 – Parking problems in St. Mary's Road/Tithe Barn Road and Mepharn Road/Bedford Road junction. Bedford Borough Council were requested to consider replacing the grass verges with grassed paving, which would allow cars to park yet grass to grow. The police were requested to write to the resident who parks on St. Mary's green. Members were to consider areas in addition to Mepharn Road/Bedford Road where yellow lines might be considered, before a request was made to Bedford Borough Council. P14/85 – Fly-tipping at Keeley End Pond. Cllr Price agreed to visit the resident to insist this stop.			
P14/94	a) Planning Applications. <u>14/00931/ADV</u> – 14 Cause End Road – installation of one externally illuminated fascia sign, 4 sets of window graphics and two posters frames. <u>14/01001/FUL</u> – 1 Church Road – two storey side extension, three new dormer windows to front and rear, dormer extension to create additional living space in roof. Conservatory to rear. b) Planning Approvals. None. c) Planning Applications withdrawn. None. d) Planning Refusals. None.	Proposed: Cllr Doggrell. Seconded: Cllr Lloyd. Resolved by all present – no objections. Proposed: Cllr Doggrell. Seconded: Cllr Lloyd. Resolved by all present – no objections.		Town & Country Planning Act 1990 & subsequent.
P14/95	To request above applications be considered by the full Planning Committee of Bedford Borough Council.	Not applicable.		Town & Country Planning Act 1990 & subsequent.
P14/96	To consider representation of the Council at the Planning meeting of Bedford Borough Council discussing the above applications.	Not applicable.		Town & Country Planning Act 1990 & subsequent.

Meeting closed at 9.20pm.

Chairman.....

Date.....