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Minutes of the Meeting of the **Planning Committee** held on Wednesday 29th May 2013 at 7.05pm in the Memorial Hall, Bedford Road, Wootton.

P13/97 Election of Chairman.

One nomination was received on the evening for Cllr Quirk. It was proposed by Cllr Chalmers, seconded by Cllr Lloyd and resolved by all present that Cllr Quirk be appointed Chairman for the ensuing municipal year.

P13/98 Election of Vice-Chairman (if appropriate).

One nomination was received on the evening for Cllr Price. It was proposed by Cllr Quirk, seconded by Cllr Chalmers and resolved by all present that Cllr Price be appointed Vice-chairman for the ensuing municipal year.

Open Forum.

There was one member of the public present who wished to discuss the parking restrictions - agenda item P13/108. He thanked the Parish Council for taking this matter forward - particularly the area in Church Road/Squires Road. He queried the fact that Bedford Borough Council had not specified when the proposals would come into effect. It was understood that the Borough would need to hear any comments/objections before this date was agreed.

Present Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler.
The Clerk (Sue Playford).

P13/99 Apologies for absence.
None.

P13/100 Disclosure of local and/or disclosable pecuniary interests.
None.

P13/101 Report from outside organisations.
None.

P13/102 List of correspondence received (copies of correspondence can be requested from the clerk).
Proposed temporary road closures - Cul-de-Sac & Minor Roads, Bedford Borough.
To facilitate celebrations as part of the 2013 'Big Lunch' event - the legal order will be in operation for one day only - Sunday 2nd June 2013.
No further comments were received.

Bedfordshire & River Ivel Internal Drainage Board - Watercourse Maintenance Programme for 2013/14.

Cllr Wheeler raised concerns as to the state of the ditch past the doctor's surgery on Fields Road, down to the new development. It was understood this was the third year works had been programmed for this area, but not undertaken. He explained the ditch was in a poor state and needed urgent remedial works, to include clearance of

debris. He also queried why their proposal stopped by the proposed industrial area, south of Fields Road, and recommended that the works be extended to cover the drain area crossing Berry Wood. It was proposed by Cllr Wheeler, seconded by Cllr Chalmers and resolved by all present that the Clerk write to IDBS requesting the proposals as detailed above, and asking that they update their map to include the new A421, roundabout on Fields Road and proposed canal route.

Public Health Act 1936 s260.

Action - Clerk to take forward as above.

P13/103 Minutes of the previous meeting.

Members of the Planning committee are asked to receive and adopt the minutes of the planning committee meeting held on the 8th May 2013.

The minutes were signed as a true and accurate record of the meeting.

P13/104 Matters arising from the minutes to include Issues log review.

P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has written to Mr Wiles to request permission to burn scrub on his land – before contacting Borough to request remedial works to the footpath and fencing. Mr Wiles is not authorised to burn scrub so had to turn down the parish council's request. He expressed concerns about debris being left behind that could be harmful to cattle, but will keep checking the field and will report back again to the Clerk.

n/a – request to site a dog bin along the footpath behind Lorraine Road. Clerk spoke to the resident on 15.12.12 – still ongoing.

P12/58 – upgrading of lights at Tithe Barn Road. Works are complete – invoice with Clerk. A revised asset register has been provided to Eon and the Clerk has received the initial revised invoice. The energising agreement has also been completed – move to close.

P12/107 – insurance review. Resolved at Full Council 8th May 2013 to accept the quotation from Came & Co. Move to close.

P12/140 – Grass cutting within the village. Cllr Quirk is drafting a tender proposal – to remain on file.

P12/142 – Pond near Keeley Lane. Clerk has instructed legal proceedings and is completing the relevant paperwork. A Client Care letter, along with relevant documentation was posted to DFA Law on 15th May 2013.

P13/30 – Parking issues in and around the village. Funding to erect "No Parking on Verges" signs will be considered as part of the precept for 2014-15. The Clerk is awaiting proposals from the Borough Council with regard to double yellow lines at various locations within the village. See separate agenda item.

P13/40 – Poor state of roads and footpaths within the village. A further response has been sent to the Highways department following their recent response. No response received to date.

P13/87 – Transfer of ownership of Lorraine Road Green. The Clerk has asked the questions (term of lease and erection of bollards) of Bedford Borough Council, and is awaiting a response.

P13/105 a Planning Applications.

13/00918/FUL - 41 Keeley Lane - two storey side/rear extension.

Having reviewed the application those present resolved there was **NO OBJECTION**.

Town & Country Planning Act 1990 & subsequent.

b Planning Approvals.

13/00495/FUL - 24 Russell Way - single storey side extension and canopy over front door.

This council had previously recorded **NO OBJECTION.**

Town & Country Planning Act 1990 & subsequent.

c Planning Applications withdrawn.

None.

Town & Country Planning Act 1990 & subsequent.

P13/106 To request above applications be considered by the full Planning Committee of Bedford Borough council.

Not applicable.

P13/107 To consider representation of the council at the planning meeting of Bedford Borough council discussing the above applications.

Not applicable.

P13/108 To resolve to accept a recommendation from Bedford Borough Council's Highways Department with regard to proposed parking restrictions in Wootton.

Cllr Price had one observation - that the lines proposed for Mepham Road only extended 15 metres. Whilst not wishing to delay the consultation in any way, he asked if it was possible to request an increase in length. No other comments or observations were received, and after further discussion it was proposed by Cllr Price, seconded by Cllr Chalmers and resolved by all present that the Clerk write to Bedford Borough Council Highways to see if Mepham Road could be extended.

Highways Act 1980 s43.

Action -Clerk to take forward as above.

P13/109 To receive a report from Cllr Quirk and the Clerk regarding the poor condition of land in Studley Road owned by Cowlgrove, to resolve whether to maintain the grass and to consider longer-term financial implications if the transfer is successful.

The Clerk confirmed she had received advice with regard to the receivers, but that they had yet to receive all the files relating to Cowlgrove and Studley Road. The issue therefore remained ongoing, but she had recently undertaken a land registry search for that area. Cllr Quirk recommended the Clerk write to the receivers stating it was the Parish Councils intention to undertake a one-off cut of the grass without prejudice, pending the outcome of other investigations. It was proposed by Cllr Doggrell, seconded by Cllr Price and resolved by all present that the Clerk take this course of action.

Highways Act 1980 s96.

Action - Clerk to take forward as above.

Meeting closed at 7.30pm

Chairman.....

Date.....