

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the **Planning Committee** held on Wednesday 10th October 2012 at 7pm in the Memorial Hall, Bedford Road, Wootton.

-
- Present.** Cllrs Quirk, Chalmers, Doggrell, Lloyd, Price and Wheeler. Cllr Wallace was also in attendance, arriving at 7.15pm.
The Clerk (Sue Playford).
- P12/156 Apologies for absence.**
None.
- P12/157 Declarations of interest on any items on the agenda.**
None.
- P12/158 Report from outside organisations.**
None.
- P12/159 List of correspondence received (copies of correspondence can be requested from the clerk).**
None.
- Open Forum - meeting to be adjourned.**
No members of the public or press were present and so the meeting continued without adjournment.
- P12/160 Minutes of the meeting.**
Members of the planning committee are asked to receive and adopt the minutes of the planning committee meeting held on the 12th September 2012.
The minutes were signed as a true and accurate record of the meeting.
- P12/161 Matters arising from the minutes to include issues log review.**
P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Please refer to agenda item P12/165.

P11/51 - Changes to s106 Fields Road - open meeting held 27.7.11. Plans were passed on 3rd January 2012.

P11/87 (4) – CA Traffic Ltd. Keep on file.

P11/121 – Trees in Lorraine Road cemetery. The lime tree has had it's suckers cut away from the fence but the clerk has received a further complaint from a local resident saying that it should be crowned every 2 years. Clerk has informed the resident that a tree survey has been undertaken, the report for which will determine whether further works are needed. Letter sent to resident detailing that the suckers will be removed but that the tree is otherwise considered healthy. Further letter to be sent. Article appeared in BoS. Move to close.

n/a – Overhanging trees in Wootton house. Pam Stephenson has taken a look and Philip Scott-Collins (Conservation officer BBC) will also visit and provide an update. Pamela has heard nothing more and will chase again. Clerk advised that matters are now being left until the trees come into leaf. Pamela has provided further updates – no further progress made to date.

n/a – tree inspection. Clerk has applied for planning permission with regard to those trees within the conservation area, before further quotations are obtained.

n/a – request to site a dog bin along the footpath behind Lorraine Road. Clerk received a response from BBC to say there was no call for a bin in that area, and that the residents should keep a diary of events to help with a further future request.

P12/58 – upgrading of lights at Tithe Barn Road. Quotation to be taken forward.

n/a – poor surface of old A421 (now C94). Clerk emailed highways 26.4.12. Logged as 169373. No further updates to date.

P12/102 – sale of Keeley Farm. Article forwarded to Cllr Lloyd for inclusion in the next newsletter. Article to appear in October's edition – move to close.

P12/103 – Hall End Road footpath. Programmed for repair 2012-13 – exact date yet to be confirmed.

P12/104 – Popes Way – erection of bollards. Works awaited – potential issue regarding cabling sited nearby – clerk awaiting a further update from the contractor.

P12/105 – creation/improvement of footpaths and bridleways in the parish. Cllr Price is investigating further and will report back to the clerk in due course.

P12/107 – insurance review. Cllr Quirk is producing a list of all assets – for inclusion within a 6 month time scale as a further agenda item. Clerk awaiting an update with regard to the wall and fence at St. Mary's.

n/a – Footpath No 35 – issue with kissing gate and disabled access. The clerk has spoken with Allison Nelson – Rights of Way officer at BBC, who is investigating. Ongoing – as is the rotten sleeper at the bridge near footpath 37/39 and missing footpath sign.

P12/129 – Tithe Barn Road footpaths – trip hazards on both. Clerk has instructed repairs to proceed. No further updates to date.

P12/140 – Grass cutting within the village. Discussed 8.8.12 – further update awaited. Clerk and Cllr Quirk are meeting with Bedford Borough Council on the 3rd October 2012 to discuss in greater detail.

P12/141 – Lorraine Road cemetery Memorial walls. Discussed 8.8.12 – cemetery caretaker to be instructed to undertake a tidy up as needed. Caretaker advised – move to close.

P12/142 – Pond near Keeley Lane. Clerk has established the land is registered to Ideal Homes and has written, asking that they either undertake remedial works, or investigate the possibility of transferring the land to the parish council for a nominal fee.

P12/155 - area of land at Studley Road. Clerk has enquired of Cowlgrove (the registered owners) if they would consider transferring ownership to the parish council for a nominal fee, to allow for future maintenance of the area.

P12/162 **a Planning Applications.**
None.

b Planning Approvals.

12/01742/NMA - 12/00671/FUL - 6 Keeley Farm Court - single storey rear extension.

This council had previously recorded NO OBJECTION.

P12/163 To consider representation of the council at the planning meeting of Bedford Borough council discussing the above applications.

Not applicable.

P12/164 To request above applications be considered by the full Planning Committee of Bedford Borough council.

Not applicable.

P12/165 To receive a report from Cllr Quirk regarding the 2013-14 precept.

Cllr Quirk's proposals had been circulated to all members ahead of the meeting, and an insight into the figures was then provided. After discussion it was proposed by Cllr Wheeler, seconded by Cllr Price and resolved by all present that these recommendations be taken forward to the F&GP committee.

L G Finance Act 1992 s50.

Action - Clerk to add to next F&GP agenda.

P12/166 To receive an update from Cllr Quirk and the clerk regarding the overgrown alleyway at the rear of Lorraine Road/Hoo Close.

Cllr Quirk passed around a photograph, provided to him by a resident of Lorraine Road, which clearly showed a Beds County Council sign - historically, they must have had responsibility for this area. It was reported the ditch remained in a poor state. Cllr Quirk then passed around an article from the Beds on Sunday in which BBCllr Tim Hill had resolved a similar issue in Stewartby - unkempt ditches had caused residents houses to flood on a number of occasions. After discussion it was proposed by Cllr Price, seconded by Cllr Wheeler and resolved by all present that the clerk write to the Borough Council informing them of the above developments and requesting action within 6 weeks. Copies to be sent BBCllr Prescod, the Mayor and BBCllr Hill.

Public Health Act 1936 s260.

Action - Clerk to take forward as above.

P12/167 To discuss a potential daffodil community bulb plant.

Suggested areas for planting were circulated ahead of the meeting and after discussion it was proposed by Cllr Price, seconded by Cllr Wheeler and agreed by all present that all suggested areas be put to the Borough Council at the clerk's discretion, with the exception of Lorraine Road green.

Highways Act 1980 s96.

Action - Clerk to take forward as above,

P12/168 To receive an update from Cllr Quirk regarding grass cutting and the village Christmas tree.

Cllr Quirk stated that historically, the Leisure & Amenities committee had responsibility for grass cutting and the Christmas tree, but these functions, along with dog and litter bins, were passed to the Planning committee a number of years previously. Cllr Quirk explained that he was currently updating the grass cutting maps with the clerk, and would

continue to oversee this, and the other functions above for the remainder of this municipal year, but suggested that they be returned to the Leisure & Amenities committee next municipal year. It was proposed by Cllr Chalmers, seconded by Cllr Lloyd and resolved by all present that this action be taken.

Highways Act 1980 s96.

LGA 1972 s137.

Litter Act 1983 s56.

Action - Clerk to ensure that responsibility is transferred next municipal year.

Meeting closed at 7.30pm

Chairman.....

Date.....